



WASHTENAW COUNTY OFFICE OF THE WATER RESOURCES COMMISSIONER

705 N. Zeeb Rd.
P.O. Box 8645
Ann Arbor, MI 48107
Telephone 734.222.6860
Facsimile 734.222.6803

PAID INTERNSHIP AVAILABLE

The Washtenaw County Office of the Water Resources Commissioner is seeking a paid intern to assist in filling map orders for the Washtenaw County Map Store and assisting staff on a variety of other projects.

GIS - Map Store/ Intern - \$10.00/hr - \$12.50/hr

Scope of Work Intern will be responsible for completing public and local unit of government map requests as needed using ESRI ArcGIS software.

Other activities will include assisting with:

- . Computerization of data – GIS mapping/digitizing creation of features
- . Records research.
- . Interpret survey descriptions, coordinate geometry

Qualifications: Qualified applicant will have experience with ESRI ArcGIS as well as a strong computer background. Education and/or experience in areas related to public administration, geography, surveying, engineering, GPS, cartography, urban or environmental planning is desirable. Must have US work authorization.

Skills Desired: Good verbal and written communication skills, Good customer service skills, Ability to work well in both groups and individually. Good research skills, with attention to detail. Computer skills including: Internet research, Microsoft Excel, Word, Access, BS& A Equalizer, Trimble Pathfinder Office, and ESRI ArcGIS suite of products.

Work Location: The Washtenaw County Water Resources Commissioner's Office is located at 705 N. Zeeb Road, West of Ann Arbor.

Time Commitment: Must be able to work a minimum of 10 - 15 hours per week. A commitment of six months or more is desired.

Please Send Cover Letter and Resume to:

Anthony Bedogne, GISP
GIS Technician Washtenaw County
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