

SAMPLE

SMOKE FREE WORKPLACE POLICY

To protect and enhance indoor air quality and contribute to the health and well-being of all employees, _____ company shall be entirely smoke free, effective _____.

Smoking is prohibited in all enclosed areas within this worksite without exception. This includes common work areas, auditoriums, classrooms, conference and meeting rooms, private offices, elevators, hallways, medical facilities, cafeterias, employee lounges, stairs, restrooms, employer owned or leased vehicles and all other enclosed facilities.