

HIP Implementation Team Meeting Minutes

Attendees: Ruth Shantz, Betsy Rausch-Phung (guest), Katy Derezinski, Diane Carr, Adreanne Waller, Sharon Sheldon, Keven Mosley-Koehler				
DATE: January 28 th , 2009		TIME: 8-10 am		LOCATION: Zingerman's
OBJECTIVES	MAIN POINTS OF DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ ACTION(S)	RESPONSIBLE PARTY(S)	FOLLOW-UP DATE(S)
Introductions and Announcements	<p>Guests - Betsy Rausch-Phung is a medical resident interning with Dr. Diana Torres-Burgos, Medical Director at WCPH. Betsy will help develop a surveillance system in support of the county Suicide Prevention Plan and may be able to connect that work with expansion of mental health surveillance now offered through HIP.</p>	NA	NA	
	<p>Developmental surveillance update - Some work around 'access to healthy food' surveillance development has occurred.</p> <p>10 indicators for measuring youth access to alcohol have been identified through SPFSG, an underage drinking prevention initiative in Dexter/Pinckney recently awarded additional funding for surveillance development. HIP may be able to piggyback onto SPFSG for youth alcohol surveillance needs.</p>	<p>At next Implementation team meeting, finalize data source for new 'access to healthy food' surveillance/data source</p> <p>Sharon and Adreanne will report back on potential for partnerships to develop surveillance indicators</p>	Adreanne, Sharon	Feb
	<p>Blueprint for Aging (BFA) has indicators for older adults which HIP utilized to help develop 2020 objectives for 'Healthy Older Adults'. The March CHC meeting will feature BFA and relevant HIP objectives.</p>	<p>Sharon is following up with BFA to develop CHC meeting agenda focus</p>		Feb

	PhotoVoice - Through SPFSG, a youth “PhotoVoice” exhibit was held in Dexter and a second will be held in Pinckney.	NA		
Facilitate community collaborations	3-Year CHC workplan – CHC members were added as a workgroup to the plan with responsibilities; plan needs approval by Coordinating	Make CHC workplan available at CHC meetings and send on listserv and find other ways to communicate the plan and all HIP does. Take plan to February Coordinating for review.	Internal Team Coordinating	March Feb
	2008 CHC Meeting Evaluation results; 2009 meeting planning – Many new people are attending but mostly one time; how can we encourage them to attend regularly? Health equity scored lower than others on 2008 evaluation - define ‘Health Equity’ and differentiate between social justice, health disparities	Ensure that CHC presenters integrate HESJ concepts into their presentations but first Internal team must clearly define this term. To keep first time attendees coming, send a follow up email with more information about HIP/CHC.	Internal Team Keven	Feb/March Feb
	Healthy Kids, Healthy Michigan – Feb 25 th is governor’s kick-off event; goal for HIP staff is to keep CHC updated on state activities around the three policy action items CHC identified as priorities; need to understand local implications of the state level action items; the logic model showing the connection between HKHM and CHC is helpful	Send HKHM-CHC logic model to Implementation team members Forward Feb 25 th invitation on listserv; in March a WCPH intern will focus on HKHM	Keven Keven; student intern	Feb Feb - March
Monitor progress towards 2020 Objectives	2010 Survey timeline – Reviewed draft timeline	Internal team will continue to refine timeline	Internal team	Feb
	Methodology interview schedule – we reviewed the schedule and deadline for interview completion (March 31 st). More than one interviewee is listed from UM ISR; may not need to interview more than one.	Adreanne will follow up with Molly White at MICHHR regarding the UM ISR contact she recommended and will let Ruth Shantz know whether to proceed with the interview.	Adreanne	Feb

Increase understanding of HIP Focus Areas	2008 Surveillance Brief – We reviewed the pro’s and con’s of last year’s Surveillance Briefs and compared them to past Policy briefs to help determine which to focus on in 2009. 2008 Surveillance Briefs can be redistributed in 2009. SB’s need increased marketing efforts including reviewing it at CHC meetings with suggestions to take back to partner organizations for use and dissemination. If we pursue developing Policy briefs, they should align or dovetail with HKHM policy briefs but offer a more local perspective.	Additional SB’s may be developed in 2009 targeting the three HKHM action items CHC prioritized last year; Policy briefs/fact sheets highlighting local impact of HKHM action items will be developed	Internal Team	March
Increase awareness of policies that impact health	MLC-3 project - Reviewed project purpose (policy identification) and informed attendees that a Zoomerang requesting Implementation team feedback on the project will be sent in the coming week.	Survey and project outcomes will be shared with Implementation at its conclusion	Implementation team; Internal team	May
Increase awareness of HIP data and objectives				
Monitor county population health data				
Increase awareness of HIP resources and activities				
Other	Next Implementation Team meeting: February 25th, 2009			