

Implementation Team Meeting Minutes

PEOPLE PRESENT: Diane Carr, Phil Barr, Ruth Shantz, Josephine Taylor, Fran Talsma, Marnie Leavitt, Jean DuRussel-Weston, Leslie Chace, Sharon P. Sheldon, Adreanne Waller and Keven Mosley-Koehler. **GUESTS:** Doris Allen and TaShara Coakley.

DATE: April 22, 2009

TIME: 8-10 am

LOCATION: Zingerman's Next Door

OBJECTIVES	MAIN POINTS OF DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ ACTION(S)	RESPONSIBLE PARTY(S)	FOLLOW-UP DATE(S)
<p>Welcome/Introductions/Announcements</p>	<p>-Phil is attending the annual Michigan Health Information Network Meeting and will report back.</p> <p>-Building Healthy Communities Fact Sheet which featured the Downtown Ypsi Farmer's Market was distributed, as was one for Project Healthy Schools which utilized the pilot "HIP success story data collection tool." The plan is to continue to refine the tool and ask a few more organizations to complete it. The stories will then be promoted.</p> <p>-Recent AJPM issue is on Physical Activity/Healthy Eating and the built environment. Great resource.</p> <p>-Community television Network partnership-WCPH will be participating in "Access Soapbox" about upcoming events.</p> <p>-UM attendance at community partnerships will be streamlined. Cholesterol screening grants are being discontinued.</p> <p>-Chelsea Healthy Communities Steering Committee is in process of identifying a new initiative around healthy eating and families, specifically connecting local farms, schools, and the Move Forward project. The Chelsea Area Wellness Foundation may fund the initiative.</p>	<p>N/A</p> <p>-Diane offered to complete the HIP success story data collection tool</p> <p>-A HIP Success story template is being developed and will be used for all HIP Success stories.</p> <p>-If interested in getting an event on Access Soapbox through WCPH contact Keven</p> <p>-Jean will discuss UM Implementation Team representation with other UM colleagues to ensure ongoing participation.</p> <p>N/A</p>	<p>Phil</p> <p>Keven will email template to Diane</p> <p>TaShara and Keven</p> <p>Jean</p> <p>Ruth, Adreanne</p>	<p>May meeting</p> <p>5/1</p> <p>5/7</p> <p>Ongoing</p>

	-A suggestion was made for HIP to connect with Walter Norris in Ypsi to expand, reach and notify about access to community resources. Diane and Fran are meeting with Walter tomorrow regarding Pioneering Healthier Communities.	-Diane and Fran will report back to Implementation at May meeting.	Diane, Fran	May 27
Facilitate community collaborations	-May 12 th CHC meeting topic: “Unintended Consequences: Unplanned Pregnancies and Birth Outcomes”. Need to assertively spread the word. -HIP dollars leveraged—Passed around the most current list. Edits were suggested. -Strategic Prevention Framework—Community Epidemiological Workgroup (CEW) is developing a mailed survey to collect data on community variables, funded by SAMHSA; sample includes Washtenaw and Livingston; focus is on “parent-child diads”. We reviewed draft survey questions (taken from other surveys)	-Please share e-vite with others -We brainstormed a list of people in which to send the e-vite to. -Make edits and share current version at next Implementation and Coordinating Team meetings -May want to incorporate some of the survey questions into 2010 HIP Survey. -Adreanne will keep Implementation Team in the loop.	Implementation Team Keven Keven Adreanne	May 5 th RSVP deadline 4/30
Monitor progress towards 2020 Objectives	-Developmental Surveillance- suicide prevention indicator recommendations developed by Betsy Raush-Phung were reviewed -HIP 2010 Survey methodology- Adreanne reviewed key informant interview results and recommendations, including possibly conducting a mailed survey supplement to the RDD landline. Funding for the mailed supplement is a concern.	-Review Betsy’s recommendations when selecting questions for 2010 HIP Survey -Phil Barr would like an overview of the SPP. He thinks we could use the SPP to create a conduit for data we collect. Internal Team members are getting quotes from 4-5 vendors and will compile results and continue to discuss appropriate, affordable methodology.	-Keven will add topic to tracking log -Keven will contact Michelle Rose-Armstrong re: connecting with Phil Internal	May 1 May 1 May 10
Increase understanding of HIP Focus Areas	-5-year Strategic Plan for Tobacco Use and Prevention - Funding priorities and sources were reviewed including information Janet Kiley from MDCH sent regarding proposed funding sources for additional dollars towards prevention and reduction.	Internal Team will discuss asking Coordinating Team to have CHC endorse the plan as a coalition. Keven will present the plan at the 4/28 Coordinating Team meeting for input.	Coordinating Team	April 28

	<p>-Depression Workgroup Update - The workgroup identified several priorities that will guide the focus of CHC in the coming years. The workgroup will no longer meet as it achieved its original goals.</p> <p>-The group also developed a Depression Management Resource list and has formed a partnership with 211 and the Women’s Center for Southeastern Michigan to “host” and “own” the list.</p>	<p>-A focus area framework was distributed and will be shared with Coordinating Team and CHC members.</p> <p>-WCPH will begin dissemination to providers participating in the list next week. It will also be disseminated to CHC listserv members.</p>	<p>Keven</p> <p>Keven</p>	<p>May 15</p> <p>May 15</p>
Increase awareness of policies that impact health	<p>-MLC-3 Multi-State Learning Collaborative - With Implementation Team input, criteria were established to help select policies that could be taken to CHC for advocacy. The criteria will continue to be tested and modified as needed.</p>	<p>-Keven will send out the criteria to Implementation Team for review, and will share with Coordinating on 4/28.</p> <p>-The criteria will continue to be tested as HIP Internal Team identifies policies to apply it to</p>	<p>-Keven</p> <p>-Internal Team</p>	<p>5/5</p> <p>Ongoing</p>
Increase awareness of HIP data and objectives				
Monitor county population health data				
Increase awareness of HIP resources and activities				
Other	Next Implementation Team meeting is May27th			