POLICE SERVICES STEERING COMMITTEE MINUTES

Wednesday, April 27th, 2011

4:00pm – 5:30pm

Sheriff's Office Service Center

Members:

Jerry Clayton	Present	Sheriff
Conan Smith	Absent	BOC Chair
Yousef Rabhi	Present	County Commissioner
Pat Kelly	Present	Dexter Township
Michael Moran	Present	Ann Arbor Township
William McFarlane	Present	Superior Township
Alicia Ping	Present	County Commissioner
Rob Turner	Absent	County Commissioner
Brenda Stumbo	Absent	Ypsilanti Township
Paul Bunten	Present	Chief of Police Saline
Kenneth Unterbrink	Present	Lima Township
Karen Lovejoy-Roe	Absent	Ypsilanti Township
Patricia Vailliencourt	Absent	Manchester Village

County Staff Present: SiRui Huang (Budget Office)

Sheriff Leadership Present: Cmdr. Dieter Heren, Lt. Jim Anuszkiewicz, Dir. Gregory Dill, Exec. Assist Kathy Wyatt, Admin. Asst. Haley Gordon

Others Present: Kristin Judge (County Commissioner), Mike Radzik (Ypsilanti Township) Courtney Nicholls (Dexter)

Regular Attendees Absent: Lt. Troy Bevier, Lt. Brian Filipiak, Bill Reynolds (Deputy Administrator), Wes Prater (County Commissioner), Kelly Belknap (Budget office)

1. **Call to Order**

   The meeting was called to order at 4:07PM by Dir. Gregory Dill at the Washtenaw County Sheriff's Office, 2201 Hogback Rd., Ann Arbor, MI 48105 – Sheriff's Office Conference Room.

2. **Approval of Minutes**

   The March 2, 2011, PSSC meeting minutes were approved by the Committee.

3. **Citizen Participation**

    - **None.**

4. **Committee Check In**

    - **None.**

5. **2012-2015 Cost/Price Metrics Review Recommendation**

    - **Sheriff –** last year's focus was identifying the cost, this year the focus has been price and policy issues. PSSC FSC has been working on price model and policy decisions that go along with it. Dir. Dill has led effort and SiRui has led on behalf of County offices. Recommendation will make a price that is fair to both contracting partners and county in terms of the contribution they provide to support police services.

    - **Dir. Dill –** Thanked PSSC FSC for effort and support to make this process happen and meet the goals. Presented cost models to group. 2011 had already been adopted – went over totals. Briefly covered cost of personnel services which is the biggest driver – very modest wage increases through 2015. Built in 9.5% increase in fringes with understanding we'll have to monitor going forward. Keep downward pressure on those costs. Discussed totals (direct and indirect). Overhead totals were discussed which include sheriff sacrifice. Document will be sent out via email to the group. County contribution line items have also been updated moving forward. Document gives ability to plan for increases moving forward by having it all laid out now.

    - **Mike M.** Question about difference in contribution since last time document was shown – yes there is a number change – adjustments are due to multiple reasons; subtle adjustments to line items.

    - **McFarlane –** Should we assume this is proposing a 4 year contract(which he stated he has no problem with)? Will it maintain the general fund patrol?

        - Sheriff – county budget will affect our budget which in turn may affect general fund patrol services. It's reasonable to believe some reduction – will argue against it – but assumes it's inevitable. Discussed county contribution percentages. The weight of maintaining is on the Sheriff's office (shared sacrifice).

    - **Pat Kelly –** How many general fund deputies could we go down without decreasing staff?

- Sheriff - no lower than 8 – but scenarios have not be reviewed yet. We can't be short sighted - general fund is what allows us to stay within the budget and back fill contract areas.

- **Sup. McFarlane –** OT question – was it included? Sheriff discussed unions expiration dates - trying to get union contracts aligned, millages, contracts, etc. Probably not till 2016-17 to get everything aligned. If all align it would be significant. Wouldn't renew every year – would renew every two years for two years – build in language for modest adjustments.

- **Sheriff –** hope is to get this committee to agree – get approval from board in July then start drawing up the contracts.

  - Dir. Dill – the documented plan makes it easier to budget for and move forward and easier to understand what impacts us moving forward. If successful in continuing to put downward pressure on personnel cost – ability to continue service at current cost with little increase is possible.

  - Sheriff – The document gives us the ability to articulate increases and reasoning why.

- **Sup. McFarlane –** What will the opt-out clause consist of?

  - Sheriff – this is a six month out clause in place currently – we discussed options and determined six months still seems appropriate. Circumstance by circumstance.

- **Pat Kelly –** having hard time seeing commissioners accepting this increase of contribution. Now understands the Sheriff's office will absorb – if our budget is reduced by a million – it's a wash – how we spend money internally is how it will assist us in being successful.

6. Updated Process Timeline

- **Dir. Dill –** discussed timeline – will reach out to county administration to confirm information. We've already asked for May 19th Working Session. Follow with June 1st Ways and Means then July 6th BOC adoption.

  - **Motion to adopt this price metric – to forward to Working Session, Ways/Means & BOC. ALL APPROVED.**

- **Dir. Dill –** discussed how the presentation to the BOC will be laid out. Is there anything that will enhance our presentation?

- **Moran –** Much of the last discussion had to do with importance of maintaining level of patrol – is that part of our section or yours?
    - Sheriff – Moran talks anecdotally.
- **Com. Judge –** will discuss the fact of loss of officers County wide and also the importance of being able to back up other officers – and WCSO is there… it's about having a safe community. If price is too high we all suffer. Need boots on the ground to feel safety and security. Need evidence why this is important (study will show that and real data).

- **Next Steps related to presentation –** close of business by next Friday Greg will have draft presentation – wants it to be collaborative effort.
- **Pat Kelly –** what point in time do we talk about jurisdictions adding/subtracting deputies?
    - Sheriff – there is a tipping point – we think we can absorb a certain number – but once we pass that number more command/vehicles/ etc. will be required. Numbers are not out yet. PSSC FSC will discuss this as well.
- **Pat** – will there be language in contract to speak to this?
    - Sheriff – depends – should it be a policy decision or captured in the contract? Discussion still needs to be had about this to draw the most appropriate solution.

7. Adjournment

The meeting was adjourned at 4:51PM by Dir. Gregory Dill.

Next Meeting:
June 1st, 2011 *(May 4th Meeting has been canceled)*
4:00PM – 5:30PM
Washtenaw County Western Service Center
705 N. Zeeb Road
Lower Level MSU Conference Room

Approved by Committee: September 7th, 2011