

**POLICE SERVICES STEERING COMMITTEE MINUTES**

**Wednesday, January 19, 2011**

4:00pm – 5:30pm

705 North Zeeb Road

**Members:**

Jerry Clayton (present)	Sheriff
Roland Sizemore (absent)	BOC Chair
New not yet appointed (absent)	County Commissioner
Pat Kelly (present)	Dexter Township
Michael Moran (present)	Ann Arbor Township
William McFarlane (present)	Superior Township
New not yet appointed (absent)	County Commissioner
New not yet appointed (absent)	County Commissioner
Brenda Stumbo (present)	Ypsilanti Township
Paul Bunten (present)	Chief of Police Saline
Kenneth Unterbrink (present)	Lima Township
Karen Lovejoy-Roe (present)	Ypsilanti Township
Patricia Vaillencourt (present)	Manchester Village

**County Staff** Bill Reynolds (Deputy Administrator), SiRui Huang (Budget Office), Kelly Belknap (Budget office)

**Sheriff Leadership** Commander Dieter Heren, Lt. Jim Anuszkiewicz, Lt. Brian Filipiak, Lt. Troy Bevier, Exec. Assist. Kathy Wyatt

**Others Present:** Wes Prater (County Commissioner), Mike Radzik (Ypsilanti Township)

**1. Call to Order**

The meeting was called to order at 4:09 pm by Sheriff Clayton, at the Washtenaw County Western Service Center Building, 705 North Zeeb Road, MSU Conference Room.

**2. Approval of Minutes**

The December 15, 2010, PSSC meeting minutes were approved by Committee.

**3. Citizen Participation (none)**

**4. Committee Check-In (none)**

Appointments to PSSC have been identified. Will be made official tonight. Next meeting will bring up to speed. Sheriff has had some discussions with the new appointees already.

## 5. Financial Sub-Committee

### A. Membership

Is everyone comfortable with same members of the Financial Sub-Committee? (New commissioners will be added to replace ones that left.) Who will appoint the Commissioners to the Sub-Committee? Paul believes good working group --made motion to have same members in 2011 as in 2010 (except for any changes in Commissioners). Passed unanimously. Sheriff thinks group got along really well, and has base of knowledge that is valuable.

### B. Charge

Sheriff: in last meeting we identified four primary objectives:

- Future PSU contract price
- Length of future contracts
- Metrics related to contract cost increases and decreases
- Process for adding or reducing PSU's

Discussion: contracts would be a minimum of three years, rolling, which would provide stability and predictability for all parties for budget. Sheriff: is there agreement that the length of the contract should be part of the charges? McFarlane thinks these all play into one another—Pat Kelly: price would make rolling contracts possible. Sheriff agrees they all play off one another. Sheriff: is there anything that should be added? PSS approved charge to Financial Sub-Committee of the four objectives. Sheriff: Is aggressive agenda. Sheriff: would like to have a recommendation to BOC by June. Sheriff: we take all four pieces—Sub-Committee will determine which to address first—possibly in order listed. Pat V: are all inter-related.

Sheriff: thinks we can do by June—much of the hard work was done when nailed down cost—will determine compromise and recommend scenarios. Brenda: July is when they normally set the price—that would relate well to June recommendation. SiRui: BOC only meets once in June. Sheriff: June is drop dead date. Sheriff: we will set aggressive meeting schedule for Sub-committee. Pat V: some commissioners had expressed that they had wanted more discussion/time to digest around cost, so we don't want to wait until last minute for our recommendation. Sheriff agrees with Pat V's point. Par V: possibly full PSSC could help if needed. McFarlane: if we resolve price and metrics as to increases most of hard work done. Pat Kelly: could decrease as well. Sheriff: can do metrics and scenario development. PSSC will make recommendation, but should provide BOC options.

Pat K: from the contracting jurisdictions perspective—how should this be rolled out—should there be town halls or something? McFarlane: thinks that is an important point—not all parties at the table—would need to explain to them in the same way will need to provide information to the BOC. Pat K: may be responsibility of contracting jurisdiction members at the table. Sheriff: should add this to our

communication strategy. We may want to provide periodic updates to BOC and also have contracting members update. Pat K: maybe an East side/West side. Pat K: timing could be an issue. Sheriff: will put communication strategy as an agenda item for the larger group. Pat K: thinks we have a voice now—and that needs to get out. McFarlane: two scenarios—elected officials briefed, then maybe town halls. Pat V: maybe at monthly CEO meetings. Pat V: these discussions affect everyone because possible loss of deputies affects everyone.

Wes: four new commissioners on Board that know very little about PS and contracting—believes special effort should be made to give them background and bring them up to speed. Sheriff: SO has been putting together a slide show called Police Contracting 101. Sheriff: very happy to do. Wes: maybe SO and County Admin should put this together. Bill: happy to do also. Sheriff: has met with them—agrees maybe something a little more formal—especially ones who will be appointed to the PSSC. Mike Moran: if there is a concern about time there are 8 weeks in February and March—thinks could have a recommendation by April.

Also give Sub-Committee chance to come back to PSSC. Pat V: should the PSSC meet while Sub working. Sheriff: are still operational issues to be addressed. Sheriff: when the POAM and COAM resolutions are approved by BOC will send out.

- C. Nixel: SO has rolled out and begun using new communication system-- like e-mail alert system except easier to use, offers more flexibility for SO and users. Had an educational session for apt complex management today. Will continue to educate the public.

## **6. Adjournment:**

The meeting was adjourned at 4:47 pm.

### **Next Meeting**

February 2, 2011

4:00pm – 5:30pm

Washtenaw County Western Service Center

705 North Zeeb Road

Lower Level MSU Conference Room

Approved by Committee: March 2, 2011