

**POLICE SERVICES STEERING COMMITTEE MINUTES**

**Wednesday, March 2, 2011**

4:00pm – 5:30pm

705 North Zeeb Road

**Members:**

Jerry Clayton (absent)	Sheriff
Conan Smith (present)	BOC Chair
Yousef Rabhi (present)	County Commissioner
Pat Kelly (present)	Dexter Township
Michael Moran (present)	Ann Arbor Township
William McFarlane (present)	Superior Township
Alicia Ping (absent)	County Commissioner
Rob Turner (present)	County Commissioner
Brenda Stumbo (absent)	Ypsilanti Township
Paul Bunten (present)	Chief of Police Saline
Kenneth Unterbrink (present)	Lima Township
Karen Lovejoy-Roe (present)	Ypsilanti Township
Patricia Vaillencourt (present)	Manchester Village

**County Staff Present:** Bill Reynolds (Deputy Administrator), SiRui Huang (Budget Office), Kelly Belknap (Budget office)

**Sheriff Leadership Present:** Commander Dieter Heren, Lt. Jim Anuszkiewicz, Lt. Brian Filipiak, Lt. Troy Bevier, Exec. Assist. Kathy Wyatt

**Others Present:** Wes Prater (County Commissioner), Kristin Judge (County Commissioner), Courtney Nicholls (Dexter)

**Regular Attendees Absent:** Mike Radzik (Ypsilanti Township), Greg Dill (Sheriff's Office)

**1. Call to Order**

The meeting was called to order at 4:04 pm by Dieter Heren, at the Washtenaw County Western Service Center Building, 705 North Zeeb Road, MSU Conference Room.

Introduction of members.

**2. Approval of Minutes**

The January 19, 2010, PSSC meeting minutes were approved by Committee.

### 3. Citizen Participation (none)

### 4. Committee Check-In

SiRui: Financial Sub-committee Update:

- presentation by County Admin (Bill Reynolds),
- presentation by Townships (Mike Moran)
- working on cost projections 2013-14
- from there putting together some scenarios as to what price should be. Some suggestions from Sub-Committee were made to have a scenario where price stays where it is now.

Will develop scenarios to take to PSSC around all four charges. Timeline to BOC.

### 5. Operational issues:

Situations have arisen that are not clear under the guidelines. Example of vacancy—first two weeks paid by jurisdiction, after could backfill with county-wide, then he goes on leave—issue is does jurisdiction pay for another two weeks. Pat Kelly—should go with that original position/person. Pat V. agrees with Pat K. Pat K. —the position might be filled with more than one person. Paul: refer to as a position. Conan: how is it handled currently? Dieter: we balance providing backfill OT issues with staffing and safety & continuity, quality of service (promoted by using county-wide where possible). Problems may be leave day patterns. Dieter: we try to line up resources to allocate as best possible. Conan: how does Paul plan? Paul: based on average of the last three years. Dieter: there are also issues of vacation days, etc.

Pat K: if had own departments would have to deal with—an advantage with SO is there is always somebody. Pat K: is two weeks accepting an appropriate level of that risk. Bill: if we had own departments might have part-time officers to fill in. Bill: some communities have minimum staffing levels—when below thinks County should absorb. Karen: sounds like some confusion as to clarity of language—but thinks if we didn't assume after two weeks County pays or would have been a big discussion about it. Karen: thinks that Township would cover vacations within reason. Bill: if goes on unpaid leave should jurisdictions even have to pay for first two weeks? Conan: how do we budget for this now? Dieter: has run from one deputy up to nine. SiRui: county has agreed to have in SO Budget \$540,000 for OT, etc. County: if there is an unpaid leave—that money covers OT to cover that position. Conan: part of that equation is unpaid leave. Kelly: if somebody goes on unpaid leave—leave that money because SO will have to cover. Not always one-for-one deputy. Mike Moran: once there is a vacancy first two weeks are paid—everyone seems to agree—so could fix in policy “that position will be filled during the bid period by the County”. If new bid period—then would be new person and two weeks would apply again. What if the same deputy went and then came back—then went off? Bill: if the same deputy is using his same benefit time. Two different occurrences—then two different 10 days to be absorbed by townships. Troy: thinks that group is coming up with a lot of common sense answers. Dieter: replacement comes in for almost a year—what about his vacation time? Or leave time? Dieter: to find fairness—put in draft that whatever number of weeks bid by original (cap time off by whatever first deputy had). Dieter will work on another draft that will clarify this? Pat K; would like to have numbers—if not very much won't care so much. Dieter: want to be fair to everyone and have similar expectations.

Dieter: people who bid county-wide knew that could be reassigned to different station to report (worked out with the union). Dieter: as we go forward we deal with the bumps in the road and leads to better service. Conan: would like to have an idea of what the numbers were for last year (Pat V: if doesn't require too many man-hours) Pat V: appreciates SO addressing travel issue.

Pat V: has just started talking with Marlene—seems to be a significant decline in on the street presence (is this because of the computers requiring more time in car of desk doing data entry) concern about more pro-active patrols. Dieter: some crimes take more reporting like DV than used to. Drunk driving takes more time. Paul: we see also because requirements that take more time—not because of computers. Pat V: are admin duties been passed on to deputies? Dieter: doesn't think so. Bar has been set higher—ex: photograph everything and have to document—better cases going to the prosecutor. Use of force reports when use taser—more paper work. Pat K: is there something we could pay an administrative person far less to do? Troy: trying to get so only one person handles reports (cost savings). Technology is helping. Do the deputies need more training on the technology? Dieter: County is offering classes and we have sent deputies. Pat V; we have to look at ways to cut costs and still keep quality service—maybe supplement with ordinance officer so deputies can do pro-active work. Pat V: should work with SO to try to identify cost efficiencies. Paul: deputies carry two gear bags to do job. Data we are getting is better. E-crash is improving-like them to do in car instead of station.

Pat K: millage request in May. Pat K: we would appreciate education efforts.

Rob Turner: this has been interesting. Yousef: agrees that this is good and the discussion was refreshing.

## 5. **Adjournment:**

The meeting was adjourned at 4:59 pm.

**Next Meeting – Actual meeting will be held on April 27<sup>th</sup>, 2011 at the Sheriff's Office Service Center 4:00PM – 5:30PM**

~~April 6, 2011~~

~~4:00pm – 5:30pm~~

~~Washtenaw County Western Service Center~~

~~705 North Zeeb Road~~

~~Lower Level MSU Conference Room~~

**Approved by Committee: 4-27-11**