

POLICE SERVICES STEERING COMMITTEE

Tuesday, March 4, 2008

3:00pm-4:00pm

110 North Fourth, Ann Arbor

Members Present:

Jeff Irwin	County Commissioner, Chair of Board
Paul Buntin	Police Chief
Ruth Ann Jamnick	Ypsilanti Township
Herb Mahony	County Under Sheriff
William McFarlane	Superior Township
Michael Moran	Ann Arbor Township
Mark Ouimet	County Commissioner
Kenneth Schwartz	County Commissioner
Patricia Vaillencourt	Village of Manchester

Members Absent: Pat Kelly, Daniel Minzey, Karen Lovejoy Roe, Brenda Stumbo, Kenneth Unterbrink

Staff Present: Scott Patton (Facilitator), David Behen, Marilyn Webb (Recording Secretary)

Sheriff Leadership Present: Lt. Jim Anuszkiewicz, Lt. Brian Filipiak

Others Present: Michael Radzik

1. Call to Order

The PSSC Meeting was called to order by Facilitator Patton, 3:05 pm, at the Washtenaw County Building, 110 North Fourth, lower level large conference room.

2. Citizen Participation

None.

Note: Remainder of the agenda is identical to what it was in the previous meeting.

Invoices:

Patton received notification from Ypsilanti Township on Thursday, regarding an invoice that they had received for Jan and for Feb.

Patton explained that he had contacted County Accounts Payable and asked contracting agencies present that everyone hold off on paying these invoices until Patton receives some policy guidance.

McFarlane requested some clarity. Patton explained that he would seek guidance about whether County policy is to request payment today – as identified in the contract – or resubmit an invoice.

Mahony recommend as doing it as the same percentage as overtime.

Jamnack stated her preference that townships would not pay any bills until they are corrected, rather than paying first and then disputing later.

For the March bill, Patton informed the committee that he had instructed Finance not to submit bills until after issues have been resolved.

PSSC Contract Deputy Deployment Policy:

Patton stated that the committee left the meeting last week with a proposal that was on the table and had been withdrawn by the end of the meeting. Patton then explained the events that had transpired since then. The Sheriff proposed a policy approach to this issue and drafted up a policy, circulating it via email. There was a meeting Friday with Superior and Ann Arbor Township. Due to the short notice, Ypsilanti Township was unable to attend. Patton explained that the policy that was before the committee today was a result of that meeting.

Moran proposed alterations to the drafted policy that was circulated:

Under “Backfilling Vacant Position”, Paragraph A

When there is a vacancy within a police service contract area for reasons other than regular use of benefit time off, for longer than two weeks, and the position cannot be filled with a Deputy Sheriff, that position will be backfilled by ~~either overtime or re-assignment of another Deputy Sheriff~~ at the expense of the County. During the first two weeks of a vacancy the contracting jurisdiction will have the right to determine ~~to~~ if or ~~to~~ what level the vacancy will be backfilled at the local jurisdictions expense.

Under “Backfilling Vacant Position”, Paragraph B

In the event at the beginning of a calendar year there is a vacancy within a police services contract area for reasons other than regular use of benefit time off, the position will be backfilled from the first date of the vacancy by ~~either overtime or re-assignment of another Deputy Sheriff~~ at the expense of the County.

Moran recommended the amendments based on feedback he has received from other jurisdictions.

Mahony – A Sergeant made an error with the reassignment and has acknowledged this.

Moran also recommended an additional alteration to the drafted policy:

Under “Definitions” and “Vacancy”

As utilized in this policy is when a Deputy Sheriff position in a Contract Service Area is unstaffed, ~~due to~~ *because* the position ~~being~~ *was* vacated due to an extended leave outside of regular benefit time off...

Moran – Motion to accept draft with changes, 2nd by J. Irwin

Radzik inquired if the definition of vacancy also applies if for some reason a jurisdiction was able to have a new position? Mahony recommended that this is a separate issue that should require a separate policy.

Schwartz asked if there any need for this to go to the Commissioners for a redraft of the contract. Patton advised that this is a clarification that would not require Commissioner approval but asked commissioners present if they agreed. Irwin stated that he would not bring the issue before the Board unless Corporation Counsel advised otherwise.

Mahony noted that the policy should reflect the date as to when the policy takes effect.

Irwin suggested s an effective date of March 1 to be consistent with the billing cycle. After discussion, the date of March 9 was proposed by Mahony and accepted as a friendly amendment by Moran and Irwin.

Moran noted that the issue of how to deal with the time period between Jan. 1 and the date of the proposal still needs to be addressed. Patton indicated that his preference would be to work with the three impacted townships and the Sheriff individually and report the resolution back to the committee.

Vaillencourt – Would like to make sure that each is looking at their notes on things that were clarified so that there’s no question in the future, on what was agreed upon or where something stands.

Motion on the floor – All in Favor, none opposed.

Adjournment

The meeting was adjourned by Facilitator Patton at 3:25 pm.

Next Meeting

Wednesday, March 5, 2008

4:30pm – 6:00pm

200 North Main, lower level conference room

Approved by Committee: 5 March 2008