

POLICE SERVICES STEERING COMMITTEE

Wednesday January 17, 2007

4:30pm – 6:00pm

110 North Fourth Avenue

Pre-meeting discussion (prior to PSSC quorum)

Correction to November 29, 2006, PSSC Special Meeting Minutes

Agenda Item 4, Committee Member Check-In (page 3) should read “Moran said that he could see where the Townships might have concerns regarding language...”

Reaffirmation of Committee Charter

O’Hare asked that *PSSC* members review the *PSSC Committee Charter* to reaffirm its content for 2007/2008 at their next meeting and/or to determine any appropriate changes in purpose, membership and authority.

- Purpose: Is the *PSSC* still fulfilling the mission of the charter, or has it evolved?
- Membership: Is there appropriate representation? Do the categories of members included in the charter still fulfill the responsibilities of the mission?
- Authority: If changes are made to the purpose, does this impact the authority level of the *PSSC*?

Mahony inquired regarding whether the membership statement “Chief Elected Officials of local jurisdictions who contract with the WC Sheriff’s Department for Law Enforcement Services or their appointed designee” appropriately fulfills membership needs. He noted that information discussed at the *PSSC* regarding the recent change in dedicated police officers did not provide sufficient communication to the jurisdictions.

McFarlane noted that the *PSSC* Charter indicates “Nominations for appointments representing the local jurisdictions may be obtained from the County Chapter of the Michigan Township Association”.

O’Hare stated that the charter does not currently provide for a cascading of information; inquiring what should be the appropriate cascading links back to the jurisdictions, to provide an avenue for information discussed at *PSSC* meetings to be shared out with others. She inquired what would be the appropriate entities that representatives should be getting information to and/or from, and if this cascading of information is something that should be addressed in the Committee Charter. O’Hare indicated that she would draft some language for the February *PSSC* meeting regarding communication and how the *PSSC* might feed into other existing forums to make sure that people that are being represented at the *PSSC* are getting the information.

Kelly stated that *PSSC* information is currently shared with the CEOs at every opportunity, noting that if the authority level of the *PSSC* changes from advisory she

would want more official action on behalf of those she represents prior to voting as their representative.

McFarlane stated that his understanding was that the *PSSC* was created by the County BOC by resolution as an advisory committee. O'Hare concurred that this is the way the resolution is stated. Irwin noted that the Charter provides for a greater level of buy-in and alignment of purpose, and that a revisiting of it to make sure all are 'on-board' is appropriate.

Moran stated that he did not necessarily see members as representing some constituency, questioning the current level of obligation to report back, noting however that this is done. He stated that he felt the *PSSC* had been assembled because members were reasonably knowledgeable and vocal about the issues, and that their individual positions represented types of people that have relationships with the County. He noted that it would be a change, although not objectionable, to have an obligation to report back to/from constituencies. He indicated that if the *PSSC* is missing some type of opinion it may be appropriate to add a member.

O'Hare said that if a communication component is added to the Charter it may not need to mean that *PSSC* members have the responsibility to do so; just that they should be cognizant of the fact that there may be others who need the information discussed at *PSSC* meetings.

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Members Present:

Jeff Irwin	County Commissioner, Chair of Board
Ruth Ann Jamnick	Ypsilanti Township
Pat Kelly	Dexter Township
Herb Mahony, Designee	County Under Sheriff
William McFarlane	Superior Township
Michael Moran	Ann Arbor Township
Mark Ouimet	County Commissioner

Members Absent: Paul Bunten, Dan Minzey, Brenda Stumbo, Kenneth Unterbrink, Patricia Vaillencourt

Staff Present: Mary O’Hare (Facilitator), David Behen, Robert Guenzel, Kerry Sheldon, Linda Wicks (Recording Secretary)

1. Call to Order

The meeting was called to order by Facilitator O’Hare, 4:45pm, at the Washtenaw County Annex Building, 110 N. Fourth Ave, first floor large conference room. She noted that two new *PSSC* members from the BOC will be appointed at the BOC meeting this evening, to replace outgoing members Commissioner Wes Prater and Commissioner Steve Solowczuk.

2. Approval of Minutes

Mahony moved for approval of the November 29, 2006, Police Services Steering Committee special meeting minutes as amended; Ouimet seconded; all in favor.

3. Citizen Participation

None.

4. Reaffirmation of Committee Charter

O’Hare indicated that the *PSSC* will be asked to reaffirm the *PSSC* Committee Charter for 2007/2008 at their February 7, 2007, meeting. She will bring draft language for review regarding communications and how the *PSSC* might feed into other existing forums that need the information discussed.

5. Committee Member Check-In

- Moran stated that he had been advised orally by the DEQ that they are denying the pollution discharge permit for Colt farms.

- McFarlane inquired if there is any chance, now that contracts are signed, that litigation can come to closure. Irwin replied that there is a chance, and that the BOC will be exploring this opportunity.
- McFarlane indicated he would like to explore deputy costs between Oakland and Washtenaw County, and why Washtenaw is more expensive.
- Moran inquired regarding Central Dispatch, indicating he had a conversation with Northfield Township and that they are exploring the opportunity of being a local provider of central dispatch. Guenzel stated that there is a lot of discussion taking place regarding police, fire and First Responder dispatch, noting that this is being addressed at the Metro Alliance, driven primarily by the Fire service side, and at the 800MHz Consortium. He noted that Tony VanDerworp (WC Director of Planning and Environment) will be bringing this discussion together on February 8 when the Metro Alliance next meets. Guenzel indicated that there have been preliminary discussions with the City of Ann Arbor regarding Central Dispatch. He noted that the issue has the interest of the public safety community. O'Hare indicated that she will request that VanDerworp provide *PSSC* members with an update at their March 7 meeting. Guenzel further requested that VanDerworp attend the February 7 *PSSC* meeting to provide a picture of what he sees as the landscape for Central Dispatch, and what will be presented to Metro Alliance at their February meeting. Moran stated his immediate concern is the 800 MHz monies, and the impact of outfitting nine consoles instead of one, which could delay the push for Central Dispatch.

6. PSSC Workplan for 2007

O'Hare distributed a preliminary draft 2007 *PSSC* workplan, with three main objectives outlined:

1. Monitor Union Contract Negotiations
2. Monitor Discussion of Regional Dispatch
3. Monitor Key Performance Indicators for Police Services Operations

O'Hare noted that the one of the three major goals for this workplan is to monitor the discussion of Regional Dispatch, to feed into this appropriately and to look at what changes this might mean for Police Services.

O'Hare noted that the *PSSC* has already given some feedback regarding the Union Contract negotiations and will need updates on this progress and to discuss the impact on Police Services.

O'Hare noted that the third objective, to monitor key performance indicators, offers a possible role for *PSSC* members to explore – what are the operational issues that should be monitored in the contracts? She noted that currently there are not many key indicators to examine (hours expected, hours fulfilled); and that there is an opportunity for *PSSC* members to determine additional indicators that can indicate success of the contacts – creating and monitoring a scorecard.

Mahony suggested the addition of a **fourth workplan objective: Work on expanding collaboration between contracting entities** – looking at this issue strategically. He indicated that he will be getting Staffing Analysis information to the *PSSC* in the next month, providing key information for this discussion.

O'Hare suggested the addition of a **fifth workplan objective**, based on *PSSC* request: **Looking at comparative pricing models**. She inquired regarding the framing of this comparison; noting that different entities have different philosophies of what is paid for; and whether WC would want to explore more efficiencies and/or creating a new model. Do we want to look at the deputy base rate for comparison, are we looking to try to decrease any particular cost area? McFarlane stated that we really need to dissect the other county's contracts to see what is provided for what monies, before we look at ours and begin comparisons. Guenzel suggested that a subcommittee do this initial contract comparison review, reporting out to the *PSSC* as a whole; presenting the detailed information in a format for better review and discussion. Moran stated it should address both seeking efficiencies and the general question of what the County is going to pay for. Jamnick stated her concern regarding what a County's responsibility is, indicating that she sees the value in going through comparisons and making a list of what is philosophical and what appears to be as common/core services; really sorting out the differences between the Counties that are contracting, not limiting the comparison to those that have been contracting prior, but also including those starting out.

McFarlane provided an update on the "Blue Ribbon Committee" and their *Request for Information* (RFI) for feasibility study consultants. He indicated that they received two responses to the RFI, and that they will be meeting next on February 6 to discuss and potentially put out Requests for Proposal. He noted that they have invited both Ypsilanti and Scio Townships to be involved, with Scio indicating an interest in participation. O'Hare noted that this may be added and monitored under the new fourth workplan objective regarding collaborations.

O'Hare wrapped up the 2007 Workplan discussion indicating that she would add in the two new Workplan Objectives (expand collaboration opportunities & looking at comparison pricing models).

7. Other

February 7, 2007, *PSSC* meeting:

- O'Hare will contact VanDerworp to request that he provide Regional Dispatch information that will be presented to the Metro Alliance.
- *PSSC* members will begin to discuss Key Performance Indicators. Kelly requested information as part of Key Indicators which can assist the jurisdictions in making decisions regarding overtime for the future. Mahony indicated that 2006 will provide much better data regarding overtime costs, locations and reasons for overtime.

March 7, 2007, *PSSC* meeting:

- Diane Heidt, Labor Relations Manager, may be invited to attend the *PPSC* meeting and revisit contract negotiation issues.

PSSC Membership Directory

O'Hare passed around the PSSC membership contact information requesting that members review their contact information and provide any necessary updates.

- Moran inquired how many deputy positions were currently vacant; with Mahony responding six.
- Moran asked about the new year-long Central Dispatch contract, inquiring if there would be the possibility of a six-month contract in consideration of the upcoming Central Dispatch discussions and concerns. Mahony suggested the possibility of a "30 Day Out" clause in the Central Dispatch contract, noting that these contracts come out of the Sheriff's office.

8. Adjournment

The meeting was adjourned by Facilitator O'Hare at 5:20 pm.

Next Meeting:

Wednesday, February 7, 2007

4:30pm – 6:00pm

110 N. Fourth Avenue, Large Conference Room

Approved by Committee: 7 February 2007