



**Washtenaw County**  
**Department of Planning & Environment**

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**Planning Advisory Board**  
**Meeting Minutes**  
**Monday, February 28, 2005**

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**Members Present**

Bobrin, Brackenbury, Dries, Kelly, Knol, Solowczuk, Walz, Lewis, Gray

**Members Absent**

Smith (excused), Meyer (excused) , Second Vice Chair Williams, VanDerworp, Director

**Staff Present**

Kaplan, Golke, Denig, Labadie, Watkins

**Call to Order and Roll Call**

Chair Pat Kelly called the meeting to order at 6:07 p.m. Staff Chris Watkins took roll call. There is a quorum.

**Approval of Minutes**

Solowczuk motioned for approval of the January 24, 2004, minutes, Brackenbury supported. No discussion. All in favor, motion carried. Minutes approved.

**Approval of Agenda**

Gray motioned for approval of the agenda, Solowczuk supported. All in favor, the motion carried. The agenda was approved.

**Public Comment**

No public comment presented.

**Report of the Chair – Pat Kelly**

Chair Kelly explained that a Nominating Committee, comprised of members Gray (Chair), Walz and Bobrin, had been appointed to recommend the nomination PAB officers for 2005. Gray reported the following nominations; Chair – Kelly, first Vice Chair- Dries and Second Vice Chair – Williams. Lewis motioned to accept the report and elect PAB officers per the recommendations of the Nominating committee. Walz supported. All in favor, the motion carried.

Chair Kelly explained that, per PAB bylaws, member Smith was appointed to the PAB as a representative from the Washtenaw County Parks and Recreation Commission (WCPARC). She went on to explain that action taken by the BOC called for the appointment of a PAB member to the WCPARC. Gray motioned to appoint Solowczuk as the PAB representative tot the Washtenaw County Parks and Recreation Commission. Dries supported. All in favor, the motion carried.

## **Report of the Director – Tony VanDerworp**

VanDerworp was absent, Kaplan gave the report in his absence. Kaplan gave introduction of Chris Watkins as the new Planning & Environment department designee due to the department reorganization. Announced the promotion of Patricia Denig of staff to Director of Planning Services.

## **Old Business**

There was no old business to report.

## **New Business**

### **Superior Township-Dixboro Area Master Plan Amendment**

Golke summarized the Superior Township-Dixboro area Master Plan Amendment and gave background information. Don Pennington was present describing the uniqueness of the area and answered questions related to the Amendment along with Golke. Solowczuk commented that the “Border to Border Trail” project be included as a consideration. Solowczuk motioned to accept the staff report with comments, Bobrin supported. All approved, motion carried.

## **Committee Reports**

There were no committee reports to present.

## **Other Items for Discussion**

### **Regional Food System Economic Development Initiative/Presentation**

Mike Score of MSU Extension presented the “Growing Food System Economic Development” and agricultural initiative, it’s benefits to the County and Southeast Michigan area, present and future. He also discussed the cooperation and collaborative efforts between the Planning & Environment Director and staff, the inclusion of Agricultural elements in the Comprehensive plan, as well as with the University of Michigan and other key players and the various stages of the project and the desired outcomes of each.

Mr. Score briefly discussed and invited members to a Regional Agricultural Conference at the Washtenaw Farm Council Grounds on Tuesday March 8<sup>th</sup> from 10am to 3pm where the project will be unveiled while many community leaders will be present and a member of the Planning & Environment staff will facilitate.

There will be another program sponsored by the Michigan Agriculture Innovation Center for an Entrepreneurship initiative titled “Creating an Idea You can Profit From” on March 17, 2005 at Cabela’s in Dundee, Michigan.

Mr. Score stated that VanDerworp will be presenting the project to the BOC at the upcoming Wednesday meeting and thanked the staff and PAB staff for their support.

Brief discussion ensued regarding this project and other projects and services provided by the MSU Extension. Brochures on the “Citizen Planner Program Curriculum & Registration were left for those in attendance.

### **Residential Solid Waste Profile & Assessment/Presentation**

Marshall Labadie of staff gave a detailed presentation describing the overview of the project, description of various types of recycling communities, their capacities, solid waste ordinances, site issues and concerns, and the next steps.

Directed those wanting to know the clean up days to check out the County's website.

### **Planning Toolkit Presentation**

Kaplan gave a presentation showing the updates to the items in the Planning toolkit. Much of the information was gathered from MSPO and SEMCOG's websites. Once completed, the information will be placed on a website. The website will be set up by topic areas and subject matter. It was suggested that links to the websites should be used to reference documents and materials in the toolkit.

Kaplan gave an update on the Comprehensive Plan's website that implementation projects are being placed on the website.

### **Future Agenda Items**

There were no future agenda items.

### **Public Comment**

No public comment.

### **Adjourn**

Chair Kelly asked for a motion to adjourn the meeting. Solowczuk motioned for adjournment, Gray supported. All in favor, motion carried. The meeting ended at 8:00 p.m.

The next regular meeting is scheduled for March 28, 2005, at 6:00 p.m. at 705 N. Zeeb Road, **MSU lower level Conference Room.**

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Pat Kelly, Chair