

**Planning Advisory Board  
Meeting Minutes  
Monday, January 24, 2005**

**Members Present**

Bobrin, Brackenbury, Dries, Kelly, Knol, Meyer, Smith, Solowczuk, Walz, Second Vice Chair Williams

**Members Absent**

Gray (excused), Lewis

**Staff Present**

VanDerworp, Director; Kaplan, Golke, Brinkman, Watkins

**Call to Order and Roll Call**

Chair Pat Kelly called the meeting to order at 7:00 p.m. Second Vice Chair Anne Williams took roll call. There is a quorum.

**Approval of Minutes**

Solowczuk motioned for approval of the November 22, 2004, minutes, Walz supported. No discussion. All in favor, motion carried. Minutes approved.

**Approval of Agenda**

Brackenbury motioned for approval of the agenda, Solowczuk supported. Chair Kelly amended Agenda to include approval of 2005 meeting schedule under Report of the Chair on the Agenda. Smith requested the creation of a joint committee for Land Use and Transportation as an amendment added to New Business on the Agenda. Chair Kelly motioned for approval, Bobrin supported with friendly amendment included. All in favor, motion carried. Agenda, as amended, approved.

**Public Comment**

No public comment presented.

**Report of the Chair – Pat Kelly**

Chair Kelly stated that the election of Officers will occur at the next meeting on February 28, 2005. Nominating committee includes Gray (Chair), Walz and Bobrin.

Chair Kelly opened discussion on approval of the 2005 PAB Meeting Schedule. Solowczuk opened floor for discussion. Brackenbury requested a 6:30 p.m. start time for PAB meetings. Discussion ensued regarding new meeting time options including 6:00 p.m. and 6:30 p.m. and

how it would fit with PAB members' schedules and accessibility for public to attend. 6:00 p.m. start time was found to fit with PAB Members' schedules and if needed, could adjust later in the year. Chair Kelly motioned for approval of a 6:00 p.m. start time on the fourth Monday of every month, with the exception of December (3<sup>rd</sup> Monday) for PAB Meetings for 2005, Solowczuk supported. All in favor, motion carried.

### **Report of the Director – Tony VanDerworp**

VanDerworp presented an update on the Community Wastewater System application currently with a Scio Township property. Dan Myers, Director of Development Services, presented background on the small, private systems for sewers. In the past, municipality needed to give approval for these systems before the State would begin to approve the systems. Developer took this to court and won. Taken to Court of Appeals where it was decided that the DEQ could not require a local municipality to approve the system before it came to DEQ for approval. In other words, a developer can come in and present a proposal to the State for a system without the municipality being able to approve or deny it. The municipality no longer has a veto. County has no specific review ability for this process; it is between the developer/owner and the State. Only expressed concerns with Scio Township application in an advisory capacity. Planning & Environment is taking a more proactive approach to this new process, that counties and perhaps municipalities can take to try and regulate control of these systems. P&E intends to work with the State and provide them with any issues/concerns with this process.

Dick Carlisle from Carlisle/Wortman is doing a presentation on February 9<sup>th</sup>, 2005, at 5:30 p.m. at Scio Township Hall on this issue, open to the public.

VanDerworp stated P&E will continue to track DEQ rules and will provide comments for review. In addition, P&E can look at what can be done to strengthen local master plans, working with Carlisle/Wortman.

### **Old Business**

There was no old business to report.

### **New Business**

#### **Lodi Township Master Plan Amendment**

Golke summarized the Lodi Township Master Plan Amendment and gave background information. Jan Godek presented the basis for the Amendment and answered questions related to the Amendment. VanDerworp extended assistance to Lodi Township in developing any new ordinances related to the master plan change. Bobrin motioned to accept the staff report, Solowczuk Supported. Discussion ensued to accept with changes. All approved, motion carried.

#### **Pittsfield Township Master Plan Amendment**

Golke summarized the Pittsfield Township Master Plan Amendment and gave background information. PAB Member discussion ensued with changes including the report should reflect that the property is west of Golfside, not east of Golfside and that the report should state that the amendment "does not conflict with" *A Comprehensive*

*Plan for Washtenaw County.* Bobrin motioned to approve the staff report with discussed changes, Solowczuk supported. All approved, motion carried.

### **Jackson Community Comprehensive Plan 2000-2025**

Golke summarized the Jackson Community Comprehensive Plan 2000-2025. Discussion ensued among PAB Members. Inclusion of an agriculture land use designation on their land use would be helpful. Land use map should show all uses not just residential, commercial and industrial. Addition of inter-county drains should be added as well and coordination on watershed planning. Solowczuk motioned to approve staff report with discussed changes, Brackenbury supported. All approved, motion carried.

### **Joint Committee for Land Use and Transportation**

Smith presented request for creation of a PAB Joint Committee for Land Use and Transportation as a means to foster cooperation between land use and transportation in the County and region. Include Washtenaw County Road Commission, Washtenaw Area Transportation Study in the integration of land use and transportation issues. With new Commissioners appointed to the WCRC, there is strong interest by Board of Commissioners and others to align Road Commission standards with land use. Creation of committee would allow for 1) overview about current processes in place to integrate land use and transportation 2) investigation of possibility of creating joint planning commissions and 3) finding what process could be used to implement alignment of land use and transportation.

VanDerworp suggested that he and Smith can meet and draft a scope of work to set out the goals, objectives and outcomes for this joint committee.

### **Committee Reports**

There were no committee reports to present.

### **Other Items for Discussion**

#### **LinkMichigan Public Hearing/Presentation**

Chair Kelly opened Public Hearing for the LinkMichigan project for Washtenaw County at 8:31 p.m.

Brinkman presented LinkMichigan process, those who worked on the project and some of the key recommendations that came out of the project. PAB Member discussion ensued.

Chair Kelly closed the Public Hearing for the LinkMichigan project at 8:46 p.m.

#### **2004 Local Government Assistance/Comprehensive Plan Presentation**

VanDerworp presented on the Department of Planning and Environment's 2004 assistance given to local units of government of Washtenaw County. The second half of the presentation focused on Comprehensive Plan implementation and the status of projects related to moving the recommendations of the Comprehensive Plan forward.

### **Future Agenda Items**

- Tool Kit
- Agricultural Markets
- Solid Waste Study
- Zeeb Road Integration
- Community Systems

### **Public Comment**

No public comment.

### **Adjourn**

Chair Kelly asked for a motion to adjourn the meeting. Solowczuk motioned for adjournment, Walz supported. All in favor, motion carried. The meeting ended at 9:10 p.m.

The next regular meeting is scheduled for February 28, 2005, at 6:00 p.m. at 705 N. Zeeb Road, **2<sup>nd</sup> Floor Conference Room.**

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Pat Kelly, Chair