

**Planning Advisory Board Meeting Minutes
Monday, November 22, 2004**

Members Present

Cathie Dries, Charles Gray, Pat Kelly, Kathleen Knol, William McFarlane, Wesley Prater, David Rutledge, Stephen Solowczuk, Mona Walz, Second Vice Chair Anne Williams

Members Absent

Vivienne Armentrout (excused), Heather Northway (excused)

Staff Present

Tony VanDerworp, Director; Jason Kaplan, Mechelle Hardy

Call to Order and Roll Call

Chair Pat Kelly called the meeting to order at 7:00 p.m. Second Vice Chair Anne Williams took roll call. There is a quorum.

Approval of Minutes

Stephen Solowczuk motioned for approval of the October 25, 2004 minutes, Wesley Prater supported. No discussion. All in favor, motion carried. Minutes approved.

Approval of Agenda

Solowczuk motioned for approval of the agenda, David Rutledge supported. No discussion. All in favor, motion carried. Agenda approved.

Public Comment

There was no public present for comment.

Report of the Chair – Pat Kelly

Chair Kelly mentioned that we need to establish a nominating committee for the following positions: Chair, Vice Chair and Second Vice Chair. William McFarlane suggested that we hold off until the January meeting due to the reorganization of the Planning Advisory Board.

The Chair asked if there is a quorum for the December 20 meeting. Tony VanDerworp will let the Board members know if there is business to discuss for a December meeting.

Report of the Director – Tony VanDerworp

The RC2 Review has been withdrawn by the applicant and is now published on SEMCOG's webpage.

The Board of Commissioners are waiting to finalize the Planning Advisory Board appointments; a couple of at large positions need to be filled. VanDerworp will send a letter on behalf of the Board of Commissioners to the Local Units of Government Supervisors, Managers, Administrators and Clerks to see if they would like to appoint someone from their Township, City or Village to the Planning Advisory Board. Discussion ensued.

Old Business

There was no old business to report.

New Business

There was no new business to report.

Comprehensive Plan

Status of Local Master Plans Maps (Updated Information)

Jason Kaplan past out and gave a brief overview of the status of the adjusted map for the local government master plans. Kaplan will update the map with dates in the status of the master plan indicating the age of the plans.

Implementation – Transportation, Sewer & Water Services, Solid Waste, Intergovernmental Cooperation (Previously Distributed)

Kaplan continued his presentation from the October 25, 2004 Planning Advisory Board meeting on the Implementation of the Comprehensive Plan with Transportation, Sewer & Water Services and Solid Waste. Kaplan will provide a hard copy of the study summary on transportation plan provided by AATA. Concern was expressed on the implementation and planning of the county-wide trail system and the process for capital improvement program for the roads and will be discussed further at a future meeting. VanDerworp will provide an update at a later meeting on abandoned well regulations and how they are enforced. Concern was expressed on waste hauling. Individual scopes are being developed for the projects outlined in the Implementation of the Comprehensive Plan. Information on the Planning tool kit can be found at www.planningtoolkit.org or you may link from the Planning home page. The toolkit is in partnership with SEMCOG and Michigan Society of Planning and you may link from their home page. Discussion ensued.

Committee Reports

There were no committee reports to present.

Other Items for Discussion

House Bill 4358 – Summary & Draft Resolution (Handout)

The Bill has been passed by the House and Senate and is now on Governor Jennifer Granholm's desk. It was decided that everyone should email Governor Granholm regarding their feelings about the Bill. Discussion ensued.

On-Site Community & Wastewater System Status/Overview (Verbal Update)

Kaplan gave a verbal update and examples on the on-site community & wastewater system status/overview. The Department of Environmental Quality is still deciding on how they are going to take the applications. Discussion ensued.

Future Agenda Items

- Tool Kit
- On Going Studies
- Agricultural Markets
- Solid Waste Study
- Zeeb Road Integration
- Community Systems

Public Comment

There was no public present for comment.

Adjourn

Chair Kelly asked for a motion to adjourn the meeting. Solowczuk motioned for adjournment, Prater supported. All in favor, motion carried. The meeting ended at 8:34 p.m.

The next regular meeting is tentatively scheduled for December 20, 2004, 6:30 p.m. at 705 N. Zeeb Road, MSU Extension lower level conference room.

Pat Kelly, Chair