

**Planning Advisory Board Meeting Minutes
Monday, April 26, 2004**

Members Present

Vivienne Armentrout, Charles Gray, Chair Pat Kelly, Kathleen Knol, Bill McFarlane, First Vice Chair Heather Northway, Wesley Prater, Stephen Solowczuk, Mona Walz, Second Vice Chair Anne Williams

Members Absent

Janis Bobrin, Cathie Dries, David Rutledge

Staff Present

Anthony VanDerworp, Director; Amy Golke, Mechelle Hardy, Jason Kaplan

Others Present:

Alan Connor

Call to Order and Roll Call

Chair Pat Kelly called the meeting to order at 7:05 p.m. Second Vice Chair Anne Williams took roll call. There is a quorum.

Approval of Minutes

Stephen Solowczuk motioned for approval, Mona Walz supported. All in favor, motion carried.

Public Comment

None.

Approval of Agenda

Wesley Prater motioned for approval of the agenda, Vivienne Armentrout supported. All in favor, motion carried.

Report of the Chair – Pat Kelly

Chair Kelly reported that the subcommittee met on March 31 and came up with how the Planning Advisory Board could determine consistency with the comprehensive plan and plan amendments. Chair Kelly also went over the summary of the subcommittee meeting that was included in the monthly packet. Discussion ensued regarding the Boards role and comments on the plans.

Report of the Director – Tony VanDerworp

Tony VanDerworp announced that the Board of Commissioners approved the updated Planning Advisory Board Bylaws at the April 7 meeting.

Old Business

There was no old business to discuss.

Comprehensive Plan – Landscapes (Land Use and Open Space Element)

VanDerworp and Amy Golke previewed the Land Use and Open Space Element portion of the Comprehensive Plan. VanDerworp passed out land use information and went over the table of contents of the land use and open space element as to what will be discussed at tonight's meeting. VanDerworp discussed the challenges and opportunities, current conditions and trends, and proposed future land use within the element. Discussion ensued.

Golke previewed the map on page 11 of the land use section and explained Figure 5: Vacant, Developable Land within Existing and Potential Activity Centers. Golke also referenced Table 2: Summary of Residential Infill Development Opportunities, page 12. Discussion ensued.

VanDerworp continued the element discussion on infill development, activity centers, rural landscape, open space and goals & objectives. Discussion ensued.

VanDerworp passed out the draft executive summary of the comprehensive plan. This will be discussed at the May Planning Advisory Board meeting.

Comprehensive Plan – Plan Update Schedule

Golke and Jason Kaplan passed out April through May calendars to update Board members of the comprehensive plan schedule and discussed what will be happening with the comprehensive plan during those months as well as listing other departmental meetings that are related to the comprehensive plan. The department is running a month behind schedule with the plan.

The Planning Advisory Board is looking to invite local units of government to the June 28 meeting for comments. Location to be determined.

Committee Reports – Subcommittee Report Plan Amendment Process & Policy Recommendations, March 31, 2004

Chair Kelly addressed the subcommittee report during her update.

Other Items for Discussion

None.

Future Agenda Items

None.

Public Comment

None.

Adjourn

Chair Kelly asked for a motion to adjourn the meeting. Prater motioned for adjournment, Solowczuk supported, all in favor. Meeting ended at 9:15 p.m.

The next working session is scheduled for Monday, May 10, 2004, 6:00 p.m. at 705 N. Zeeb Road in the second floor conference room.

The next regular meeting is scheduled for Monday, May 24, 2004, 7:00 p.m. at 705 N. Zeeb Road in the MSU/Extension lower level conference room.

Pat Kelly, Chair