

October 30, 2008

Pete Dame, City Manager, Grosse Pointe
Shane Reeside, City Manager, Grosse Pointe Farms
Dale Krajniak, City Manager, Grosse Pointe Park
Michael Kenyon, Village Manager, Grosse Pointe Shores
Mark Wollenweber, City Manager, Grosse Pointe Woods

Dear Pete, Shane, Dale, Mike and Mark,

SEMCOG is pleased to provide the attached proposal for your review and consideration regarding the potential fire equipment sharing by the five Grosse Pointe communities. We are committed to assisting your communities develop this collaboration opportunity, especially in light of the economic and fiscal challenges facing this region.

The proposal is modeled after similar approaches successfully used with other communities to facilitate collaborative efforts and is based upon a thorough benchmarking analysis of comparable communities. It defines the suggested framework of the collaboration, the proposed time line for completion and the recommended working group who will refine the proposal and develop the changes to the mutual aid agreements incorporating the equipment sharing details.

This proposal reflects your input after thorough review during recent Managers' Meetings. The next steps are to begin the process of engaging the elected officials in your respective communities; which this document will help facilitate. In addition, your respective Public Safety Directors should concurrently begin to discuss and develop refinements to the existing mutual aid system so once approved by the elected officials, can be efficiently implemented to immediately begin taking advantages of the many benefits of the fire equipment sharing proposal.

SEMCOG stands ready to provide additional services as you engage your elected officials and Public Safety Directors. We look forward to working with each of you as this collaborative effort moves forward successfully.

Best regards,



Dave Boerger
248-875-7120

PROPOSAL

Fire Apparatus Collaboration

Grosse Pointe Communities

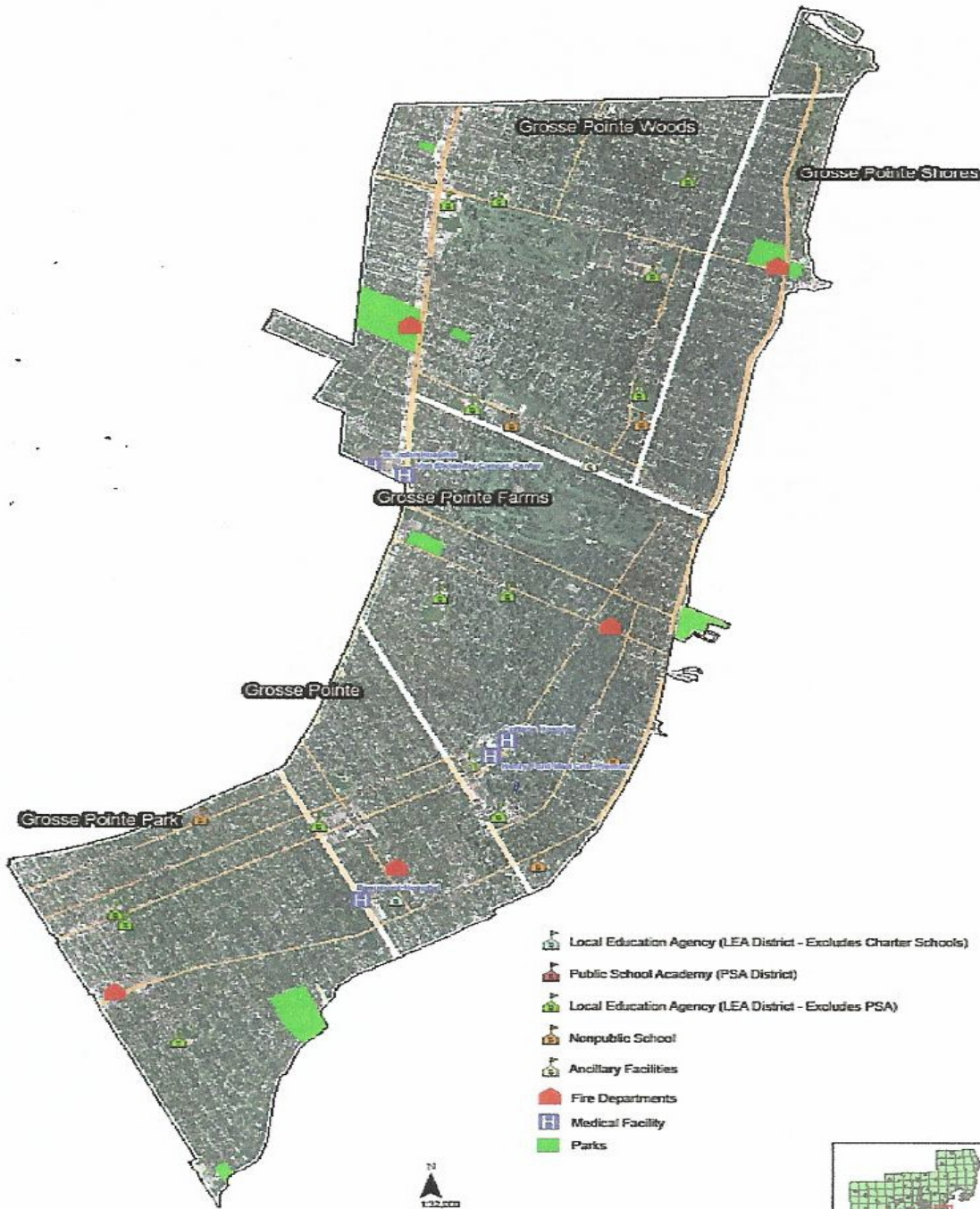
The Managers of the five communities of Grosse Point City, Farms, Park, Shores and Woods have discussed and agreed to pursue the necessary preparations to share Fire Apparatus. A mutual understanding of the actions required to obtain the needed approvals and implement the required changes has been developed during recent discussions between the Managers, with input from the Public Safety Directors of each community. This proposal reflects those discussions and is subject to an approved resolution by each Council of the five communities. Concurrent with the approval process, the Public Safety Directors of the five communities plan to discuss and prepare modifications to the existing mutual aid agreements already in place so implementation can proceed in a timely manner after approval of this proposal by the elected officials of the five communities. This timing will allow implementation during early 2009.

- Proposal – All five communities have public safety departments that provide police and fire service to their respective citizens and currently have mutual aid agreements in place to provide additional service when needed to respond to more serious emergencies. Attachment I includes a map of the five communities and existing fire station locations. It is proposed that the current mutual aid agreements be amended to share fire apparatus including the replacement costs for new fire equipment. The proposal provides significant benefits for all parties as the current population of 8 pumper and 3 aerial trucks, based on comparable benchmarks from other similar communities, can be reduced by 3-4 pumpers and 1-2 aerial trucks while maintaining or potentially improving fire response times and service capability, presuming an equipment sharing agreement is in place and functioning per design. Attachment II shows current apparatus inventory and comparisons to benchmarks. As a result of this initiative, the five communities will likely not have to purchase any new trucks until the excess trucks are obsolete and taken out of commission, potentially avoiding any major fire equipment expenses by the five communities for 4-7 years. In the meantime, the older trucks can be used for back-up or sold as appropriate.
- Funding – Each community will continue to operate and maintain their existing fleet of fire apparatus, and once a unit is obsolete, dispose of the unit in the usual manner. No replacements will be procured until the excess units are depleted, at which time, the cost for the new apparatus will be shared pro-rata based upon structural area, since the physical size of the buildings that need fire protection is the most critical determinant for the fire apparatus required. Attachment II shows the pro-rata share for each community base on the structural area factor.
- Assets – The current fire-related assets, including buildings, engines, equipment, apparatus, computers and supplies will continue to be owned by the respective community. Any new assets purchased will be co-owned by the five communities consistent with the agreed pro-rata shared costs incurred.
- Service Area – The modified mutual aid agreement will service the needs of the five Grosse Pointe communities, and will facilitate overlap of coverage beyond community boundaries so that response times are optimized for the whole region made up of the five

communities. Any other public safety mutual aid agreements by any of the five communities are not affected by this proposal.

- Management - The ongoing equipment deployment policies and mutual aid response patterns for the fire service within the five communities will be managed by a working group made up of the respective Public Safety Directors, with a chairperson appointed annually based on a vote of the group. The working group will meet at least quarterly, or more frequently based on need. An annual report will be provided to the five communities by the working group documenting the effectiveness of the mutual aid and equipment sharing process, specifically including response times, run rates, future equipment needs/costs, etc. Day-to-day operation and staffing of the existing fire stations will remain under the jurisdiction of the respective Public Safety Director for each community.
- Timing – The proposed next steps are 1) the Public Safety Directors begin preparing the modifications to the existing mutual aid agreements consistent with the details in this proposal and 2) the Managers solicit council ratification of the proposal from the five communities in the form of a signed resolution. Attachment III shows a proposed draft resolution for consideration by the Councils. It is expected the entire preparation and approval process will take approximately 2-3 months, allowing full implementation early in the first quarter of 2009. The proposed detailed timetable is shown on Attachment IV.
- Public Awareness – To assure fair and equitable public sharing of information associated with this proposal, all parties shall provide advance notification of meetings and public hearings, as well as the preparation of joint and agreed upon press releases or statements for the media. Attachment V shows a draft of a proposed press release.

The Grosse Pointes



SEVCOG
Southeast Michigan Council of Governments
305 Oriskany Street, Suite 300, Detroit, Michigan 48209-3032
Phone (313) 961-4338, Fax (313) 961-4859
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Scale: 1:32,000
0 0.3 0.6 0.9 1.2 Miles
0 0.5 1.0 1.5 Kilometers
State Plane NAD83
May 2008



GEV/mad

Grosse Pointe Fire Apparatus

Benchmark Analysis & Inventory Recommendations

| <u>Benchmark</u> | <u>Grosse Pointes</u> | <u>Bloomfield Twp.</u> | <u>Novi</u> | <u>St. Clair Shores</u> | <u>West Bloomfield</u> | <u>Birmingham</u> |
|------------------------|-----------------------|------------------------|-------------|-------------------------|------------------------|-------------------|
| Population | 45867 | 41289 | 54333 | 60035 | 65326 | 19353 |
| Households | 18284 | 16770 | 22445 | 27899 | 24174 | 9384 |
| Struct. Area (sq. ft.) | 45M | 55M | 71M | 44M | 70M | 26M |
| Svc. Area Acres | 6594 | 16629 | 20081 | 7388 | 19987 | 3073 |
| Taxable Value | \$2.9B | \$3.6B | \$3.2B | \$1.9B | \$3.9B | \$1.9B |
| Pumpers | 8 | 6 | 5 | 5 | 8 | 3 |
| Aerial Trucks | 3 | 1 | 1 | 1 | 1 | 1 |
| Stations | 5 | 5 | 4 | 3 | 6 | 2 |
| Annual Fire Runs | 70 | 96 | 171 | 122 | 163 | 43 |
| Resp. Time (min) | ~2:30 | 3:30 | 4-8:00 | 2:30 | <4:00 | 2:15 |
| ISO Rating | 3 | 3 | 5 | 3 | 4 | 3 |
| Type Fire Service | Public Safety | Full Time | Combo | Full Time | Full Time | Full Time |
| Veh. Useful Life | 25-30 | 25 | 20 | 25 | 20 | 20 |

| <u>Inventory</u> | <u>Pumpers</u> | | <u>Aerials</u> | | <u>Stations</u> | <u>Struct. Area (sq. ft.)</u> | <u>Percent</u> |
|------------------|----------------|----------------|----------------|----------------|-----------------|-------------------------------|----------------|
| | <u>Age</u> | <u>Mileage</u> | <u>Age</u> | <u>Mileage</u> | | | |
| GP City | 29 | 22232 | na | na | 1 | 6.1M | 13.5% |
| | 18 | 16544 | na | na | | | |
| GP Farms | 11 | 5849 | 5 | 3680 | 1 | 9.5M | 21.0% |
| GP Park | 21 | 9968 | 7 | 752 | 1 | 13.1M | 29.0% |
| GP Shores | 21 | 23900 | na | na | 1 | 3.7M | 8.2% |
| | 12 | 6685 | na | na | | | |
| GP Woods | 23 | 28758 | 18 | 18970 | 1 | 12.8M | 28.3% |
| | 6 | 10371 | na | na | | | |
| Total | 8 | | 3 | | 5 | 45.2M | 100% |

FIRE EQUIPMENT SHARING
COUNCIL RESOLUTION DRAFT

WHEREAS, the community of _____ has in place long standing and successful Fire Response Mutual Aid agreements with its neighboring communities in the Grosse Pointes to provided supplemental coverage in the event of serious emergencies; and

WHEREAS, the greatest expenditures for local units of government are in the Public Safety area, most specifically the acquisition of new fire equipment, and

WHEREAS, community officials seek efficiencies in local government on a regular basis in order to save taxpayer dollars; and

WHEREAS, it is prudent for communities to collaborate in order to save dollars and create efficiencies while ideally improving services; and

WHEREAS, the Managers and Public Safety Directors have jointly discussed and agreed to bring forward to their respective elected officials this proposal dated October 30, 2008 developed and facilitated by the Southeast Michigan Council of Governments (SEMCOG), that provides the framework for expanding the existing Fire Response Mutual Aid agreements, and

WHEREAS, a fair and equitable pro-rata sharing formula for new fire equipment costs based upon structural building area has been established by the five Grosse Pointe communities, and

THEREFORE BE IT RESOLVED that the community of _____ approves the sharing of fire equipment consistent with the terms in the above-referenced proposal and directs the Manager and Public Safety Director to proceed with timely implementation of the plans. Such plans will likely preclude the need for major fire equipment expenditures for 4-7 years while maintaining and potentially improving service capability and response times for our citizens.

Signed this _____ day of _____, 20__ by:

Mayor

DRAFT TIMETABLE – GROSSE POINTES FIRE APPARTUS SHARING PROPOSAL

| | <u>Completion Date</u> |
|--|------------------------|
| SEMCOG provide draft proposal to Managers | 08-31-08 (c) |
| Managers meet to discuss proposal and modify as appropriate | 10-30-08 (c) |
| Managers share proposal with their respective elected officials | 11-14-08 |
| Public Safety Directors meet to develop operational details | 11-14-08 |
| Press Release announcing proposal (if desired) | 11-21-08 |
| Existing Mutual Aid agreements redrafted to reflect changes | 11-28-08 |
| Legal counsel review of Mutual Aid agreements (as needed) | 12-15-08 |
| City/Village Council Meetings – discuss & ratify resolution | 12-18-08 |
| Press Release announcing approval (if desired) | 12-19-08 |
| Transition plan developed by Public Safety Directors | 12-19-08 |
| Begin transition per plan developed above | 01-15-09 |
| Complete transition | 03-30-09 |

Note: Because Council meetings are open to the public, concerned citizens can attend and speak-up on the proposal if they are informed in a timely manner via the news media and other forms of communication

DRAFT PRESS RELEASE

Contact: TBD, ph, email

The Grosse Pointe communities of have entered into discussions regarding the potential sharing of fire equipment

Potential for lower cost fire service for 46,000 area citizens

Grosse Pointe Communities, Michigan date TBD – Grosse Pointe, Grosse Point Farms, Gross Point Park, Grosse Pointe Shores and Grosse Pointe Woods are considering a proposal to share fire equipment that will reduce cost and potentially improve service capability. Managers and Public Safety Directors have been meeting regularly to enhance their existing Fire Service Mutual Aid pact to jointly use the fire equipment throughout the entire five community region, and specifically to share in the purchase cost of new fire equipment.

The Southeast Michigan Council of Governments (SEMCOG) has helped facilitate dialog among the communities and has provided comparable benchmark data from other successful collaborations within the seven county SE Michigan region. SEMCOG is committed to continue providing assistance until the plan is implemented over the next several months. SEMCOG has estimated that with this expanded mutual aid agreement, the five communities can defer the procurement of any major fire equipment for 4-7 years.

Existing mutual aid agreements are now being further refined by the working group of Managers and Public Safety Directors to iron out needed details prior to the Councils of each of the Grosse Pointe communities ratifying by resolution the proposal later this year. Implementation is planned for the first quarter of 2009. Public Safety staffing and existing fire station locations are not expected to be impacted by this proposal. Day-to-day operation and management of the departments within the five communities will continue unchanged. The only changes are likely to be possible rebalancing of certain fire apparatus among the five existing stations to optimize response times and service capability across the entire area.

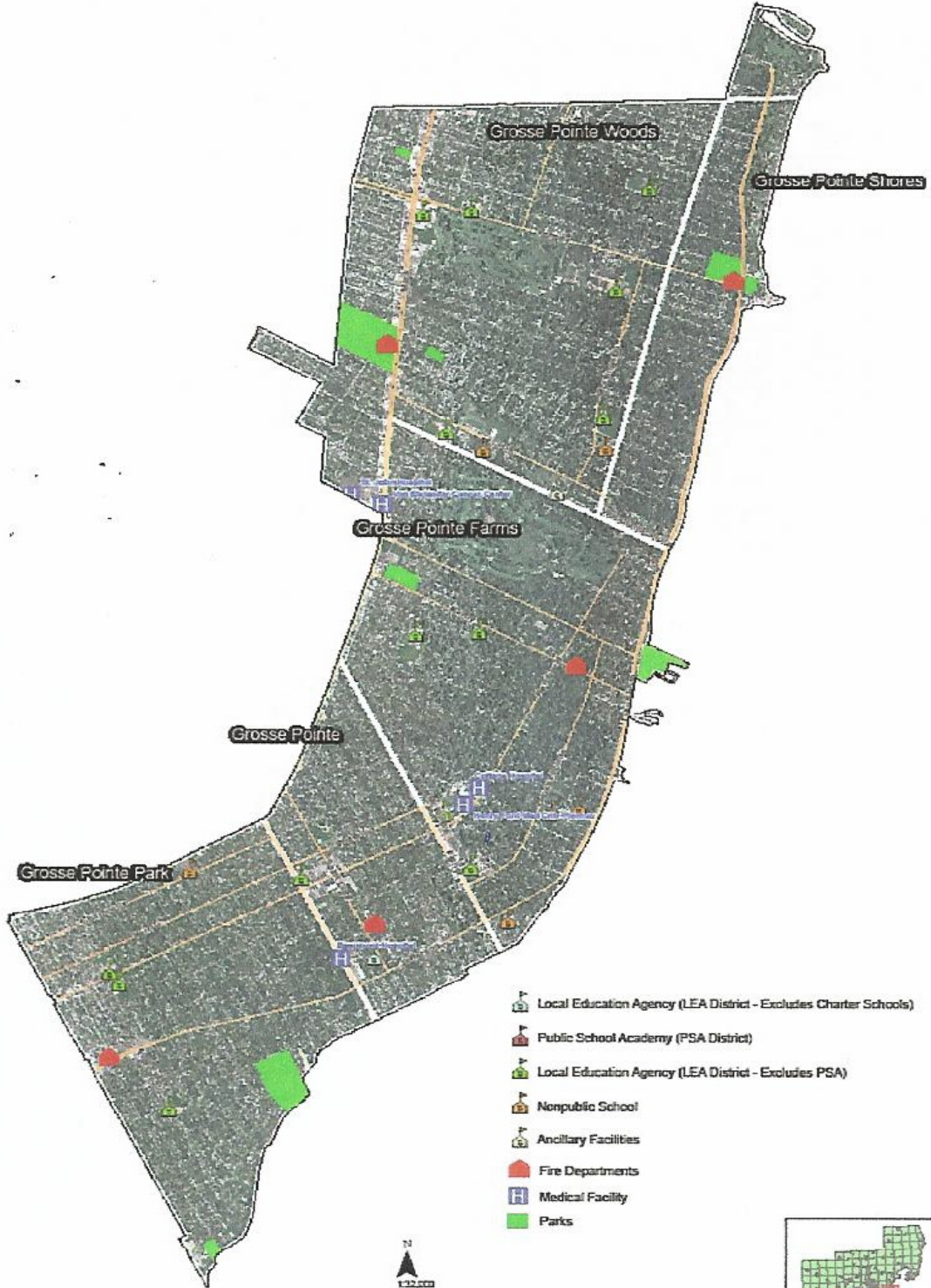
According to Grosse Pointe Woods City Manager, Mark Wollenweber, “This fire equipment sharing proposal provides the basis for expanding our collaboration among the five Grosse Pointe communities to potentially enhance fire service capability for our citizens while avoiding major fire equipment expenditures during these challenging economic times.”

Grosse Pointe Farms Public Safety Director Dan Jensen indicated “This proposal is a natural extension of the mutual aid pact that we’ve been using very successfully for years. My fellow Public Safety Directors and I share a common goal to protect the safety and welfare of our citizens. This proposal will help us fulfill that mission.”

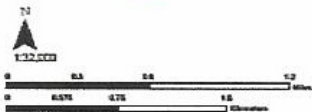
Dave Boerger, SEMCOG’s representative who has been assisting the five communities said, “The cooperation and consensus among the Managers and Public Safety Directors has allowed this idea to rapidly develop so the five communities can soon begin to take advantage of the service enhancements and cost saving benefits.”

The Public Safety Departments of the five Grosse Pointe Communities each have one fire station as indicated on the attached map. The departments are all managed within a Public Safety structure, which means that staff is trained and functions singularly for both police and fire emergencies.

The Grosse Pointes



- Local Education Agency (LEA District - Excludes Charter Schools)
- Public School Academy (PSA District)
- Local Education Agency (LEA District - Excludes PSA)
- Nonpublic School
- Ancillary Facilities
- Fire Departments
- Medical Facility
- Parks



SEMCOG
 Southeast Michigan Council of Governments
 505 Griswold Street, Suite 300, Detroit, Michigan 48226-3002
 Phone: (313) 567-4336, Fax: (313) 561-4559
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State Plane NAD83
 May 2008

CEP/med