

General Policy and Procedure

**Health Insurance Portability Accountability Act (HIPAA)**

This policy shall provide a guideline for sharing protected health information (PHI) with entities that function in the capacity of medical first responders that are not *covered entities* which require access to PHI during the course of their official capacity as first responders within the Washtenaw/Livingston Medical Control Authority.

**Procedure:**

Non-covered entities are not allowed access to minimally necessary information unless the information is required by law. Pursuant to P.A 368, Section 206, medical first responders are under the control of the local medical control. The Washtenaw/Livingston Medical Control Authority requires all first responders to complete and submit Medical Incident Reports on all medical activities. Pursuant to HIPAA, covered entities (ambulance services and hospitals) may share the information with medical first responders for the purpose of treatment, payment or operations.

Non-covered entities must take reasonable measures to protect the PHI as confidential and release of the information shall be in accordance with acceptable state and federal laws.

MCA Approved	03/03			
Implement	04/01/03			