



**WASHTENAW COUNTY
FINANCE DEPARTMENT**

Purchasing Division

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June 17, 2010

Addendum #1

RFP No. 6544

Title: Jail Management System for Washtenaw
County Sheriff's Office

Due Date: Wednesday, June 23, 2010 at 2:00 PM

New Due Date: Wednesday, June 30, 2010 at 2:00 PM

This addendum is generated due to various vendor questions.
Responses are attached.

Robert G. Devault C.P.M.
Purchasing Manager

cc: RFP 6544

Vendor Questions concerning RFP # 6544 – Jail Management System

#	Question
1.	<p>Paragraph F, page 1, seems to indicate that a Washtenaw County vender receives preferential treatment for this bid. Is this true?</p> <p>This is true only if the Washtenaw County vendor is substantially equal per the BOC implementation of this change in policy in March of 2009.</p>
2.	<p>How many Sheriff Office users will be accessing the JMS? How many external users (other justice agencies)? How many WEB site queries per day? Info needed for WEB server and database server hardware sizing.</p> <p>Sheriffs – 100 Other justice agencies – 5 WEB queries – since we’ve never had this option before we don’t know the answer our jail only holds 444 inmates at this time. I can’t imagine that there would be even 444 requests per day.</p>
3.	<p>Can an inventory of PC hardware, printers, scanners, bar code devices, etc. be provided for the JMS and external users? Also please indicate operating systems and Internet Explorer versions available. Needed to determine if hardware and software upgrades are needed.</p> <p>PC Hardware – Dell Optiplex GX620 or Optiplex GX745 with 2 GB RAM or Dell Latitude D630 or D620 – computers cannot be upgraded at this time. Printers – Dell 300 series, Dell 5300, Ricoh multi-function print/scan/fax OS/Browser – as stated in the RFP – Windows XP and IE 7 (moving to IE8 in 4th quarter)</p>
4.	<p>On page 10 - 2nd requirement: Where are the warning messages to be sent? Is it acceptable that they be displayed to the user?</p> <p>Displayed on screen or emailed if the warning message is for someone else (can a specific officer or group request a warning if a member of a particular gang is booked, for example)</p>
5.	<p>Could you clarify what is needed under item 4 of the Technical Requirements Questionnaire?</p> <p>Please describe the application’s print requirements.</p> <p>Tell us if it needs anything more than a networked Dell 3000 series printer.</p>
6.	<p>Staffing. The County is asking for an unlimited site license. To assist with proposed pricing, what is the number of staff members by agency and by permission level (read/write vs. read only) who are expected to access the requested jail management system?</p> <p>100 staff members with full access. 5 departments with a smaller number of people needing read only access.</p>

7.	<p>Jail Population. According to the County the current rated capacity is 444. What is the current ADP and what is the planned rated capacity of the newly expanded facility?</p> <p>Capacity of the facility will remain at 444, and the ADP is approximately 350 inmates</p>
8.	<p>Vendor Demonstrations. What jail management systems has the County previously viewed (and when) as part of a demonstration or presentation that are similar in functionality to the system sought by the RFP?</p> <p>This is not a technical or operational question and will not be responded to.</p>
9.	<p>Confidential Materials. Vendor proposals may include confidential copyrighted materials/exhibits. Under what circumstances would vendor confidential & proprietary information be subject to disclosure? Is there a method for a vendor to protect against public release certain confidential information? What are your procedures for handling requests to disclose vendor confidential information including notification to the vendor?</p>
10.	<p>County Budget. What is the amount budgeted or the County's cost expectations for the jail management system? Please identify any price ceiling or not to exceed amount (excluding hardware).</p> <p>A price ceiling was not included in the RFP, but consideration of overall cost will be a relevant factor.</p>
11.	<p>Timeline. What is your preferred/expected date to begin implementation of the software and your preferred/expected date to Go Live with the new system?</p> <p>We would like to go live with the new system by the end of 2010 or in the first quarter of 2011.</p>
12.	<p>Partial Compliance. How should a vendor indicate partial compliance with a requirement? For example, a vendor may provide most of the functionality requested in a particular requirement and/or provide that functionality in a different manner. How will partial compliance be scored?</p> <p>Please put something in the comments about partial compliance. Scoring depends on how closely the presented system meets the overall requirements. Emphasis will be given to interfaces and Michigan's booking fees.</p>
13.	<p>Current System. Why has the County decided not to upgrade the current New World system with the latest New World version or is New World expected to bid on the current proposal?</p>

	<p>The County dropped support for New World several years ago. New World may decide to bid on the current proposal.</p>
14.	<p>Please clarify the County's expectations of functionality for the PictureLink Mug Shot Photo System, especially with regard to the pre-booking process. We understand the County would like PictureLink to be the starting point for booking. Please be specific with regard to the expected processes and goals for this interface. The intent of the interface is to allow the import of data entered into PictureLink directly into the JMS to avoid redundant data entry. It is common for basic demographic information to be entered into PictureLink prior to arrival at booking.</p>
15.	<p>What level of data conversion is required for each application (full, partial, etc.)? Specifically what modules will be converted? How many records are in each table/database? We are not clear on the issue. This is not a suite application but rather an independent JMS system. As an independent system, we would require that sufficient data conversion be accomplished to retrieve historical data regardless if the data is entered in a specific module (i.e. cell movement module). Record information was included in the RFP.</p>
16.	<p>Can contact information for appropriate technical representatives related to this data conversion be provided? Jack Overhiser – overhisj@ewashtenaw.org</p>
17.	<p>Data Interfaces (Exchanges). To help vendors provide a price quote for interface services (RFP, p.6) please provide the following information <u>for each of the data systems for which an interface and pricing is requested</u></p> <ol style="list-style-type: none"> 1) Contact information of the "owner" of the system, 2) The type of database used by the host system, 3) Description of the general type of information to be exchanged, the number, types, and description of the individual data fields to be exchanged for each direction; and when the exchanges are to occur. 4) The business rules that will govern the interface, 5) Specify whether the requested interface is for a real time or batch exchange, 6) Identify who will provide technical assistance to the vendor and at what level and also whether the County has experience in creating an interface with this system, and 7) Describe any known limitations or complicating factors that would affect creating the requested interface. <p>More information on these interfaces will be put out in a second addendum on June 21, 2010.</p>

- Live-Scan Fingerprint System
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- Jail Mug Shot Photo System
 - Dynamic Imaging (856) 988-1545
 - Database is unknown, but Dynamic Imaging lists terminal emulation, ODBC, API, or OLEDB as ways to interface.
 - The intent of the interface is to allow the import of data entered into PictureLink directly into the JMS to avoid redundant data entry. It is common for basic demographic information to be entered into PictureLink prior to arrival at booking.
- Classification System (Northpointe)
 - NorthPointe Institute for Public Management, Inc. Dave Colliver (231)938-5959
 - NorthPointe will have web services available in their .NET version due for release in late 2010/early 2011
 - The intent of the interface is to initiate a classification request in NorthPointe – sending necessary data from the JMS system – and store the classification result in the JMS.
- LEIN NCIC System (Talon/LEIN)
 - Core Technology 800-338-2117
 - Information on the system is unknown
 - The intent of the interface is to initiate a LEIN request through Talon. Talon will be running on the desktop.
- Inmate Phone System
 - Securus Technologies 800.559.1535
 - The current JMS system creates a text file every 10 minutes that is sent to the Securus system via FTP. Securus reads inmate data. This type of interface is fine. If Securus has a different interface method available a later project may be to change this interface.
 - We would like the new JMS system to import billing data from Securus.
 - Fields sent to the phone system:
 - AJLNAM LAST NAME
 - AJFNAM FIRST NAME
 - AJMNAM MIDDLE NAME
 - BMPID# JACKET NUMBER
 - TEDESC DESCRIPTION
 - CFSTAT CHARGE/STATUTE
 - STDESC DESCRIPTION
 - AJDOB DATE OF BIRTH - YMD
 - JTSREL SCHEDULED RELEASE
 - INMATE_LOC T01.HAFCLT || '' || T01.HABLO
 - CICORI COURT ORI #
 - CICDAT COURT DATE
 - CICTIM COURT TIME

	<ul style="list-style-type: none"> ▪ BCHOLD HOLD FOR ORI# ▪ BCBTYP BOND SET TYPE ▪ BCBAMT BOND SET AMOUNT ▪ PIN substr(sspin,6,4) ▪ AJSEX SEX - 0025 ▪ HACLAS CLASS. LEVEL- #2009 ▪ TECOD#01 TABLE CODE ▪ TEDESC01 DESCRIPTION <ul style="list-style-type: none"> ○ Minimum information sent back to the JMS would be the jacket number and a dollar amount due. If the JMS system can accept some details about phone calls like the number called, the date and time of the call, the length of the call and the charge for the call that would be better. <ul style="list-style-type: none"> ● Commissary System (ACTFAS) <ul style="list-style-type: none"> ○ ARAMARK 800-777-7090 ○ Information on the system is unknown, but the ARAMARK web site says ACTFAS interfaces with any JMS ○ The current JMS system creates a text file with inmate information that is then read into ACTFAS to create a commissary account. This runs every 10 minutes. ○ We would like the new JMS system to import accounting information from ACTFAS. ● Victim Notification System (MCVNN) <ul style="list-style-type: none"> ○ Appriss 866-277-7477 ○ The current JMS system creates a text file nightly that is sent via FTP to be imported into MCVNN. This interface is fine for now. ● SSA <ul style="list-style-type: none"> ○ This is a report rather than an interface. It compiles specific data elements for submission to SSA. This is a common function for correctional facilities. ● Contract Pharmacy Services <ul style="list-style-type: none"> ○ ContractRX 800-555-8062 ○ The current JMS system creates a text file that is sent via FTP to the ContractRX system for processing. <p>The County has a used a consultant for the current data extracts and we can contact the consultant as needed. We also have a DBA that will be available to assist.</p>
18.	<p>Data Exchange Methods. Please describe current data exchange / web-service methodologies including middle ware technologies currently in use and/or County expectations/standards in this area.</p> <p>We do not utilize any middleware at the current time. We have implemented web-services for a few projects, but nothing in a major way.</p>
19.	<p>IT Department. Please identify the Information Technology Departments (County, Sheriff, etc.) or entity with which the vendor will be working. What are the IT staff</p>

	<p>resources, if any, available to support the proposed solution and anticipated level of Department support during the implementation?</p> <p>The County IT department supports the Sheriff's technology needs. This would be a priority 1 project for us so you would have as much IT staff as needed. At a minimum we would provide a project manager, a DBA, and one or two others for network and servers. Others would be called upon as skills and knowledge are needed.</p>
20.	<p>Data Migration. The RFP references the need for data migration services (RFP, p.8) and requests pricing. To help vendors provide a quote for data migration services please provide the following information <u>for each data source for which migration and pricing is requested</u>:</p> <ul style="list-style-type: none"> 1) A detailed description of the targeted data elements including a data dictionary and entity relationship diagram, 2) A data sample for each table, the sample to include all relevant data fields that require migration (including keys), <p>I have received this request form others and I just don't have this information yet. I have told others to include a price for a discovery period to figure this out with conversion costs to be determined after the discovery.</p>
21.	<p>Data Migration Roles. What role and level of assistance is the County willing to provide in the data migration process?</p> <p>We have a DBA and a consultant who have knowledge of the New World database. Our DBA can be assigned to data migration 80 – 90%. The consultant can be called in if extra help is needed.</p>
22.	<p>Network Performance. Application performance is directly related to network capabilities. Please describe in detail any and all network connectivity currently available and/or anticipated for County users. Where, in relation to the County offices, will the application physically reside? What connectivity exists between County offices, and/or the location hosting the application? Are there plans to upgrade or replace the network (if so, please describe)?</p> <p>The application will reside in the County's data center which is a few miles away from the jail. There will be a 1GB fiber connection between the data center and the Sheriff by the 4th quarter of 2010.</p>
23.	<p>Technical Requirements (p. 20) Please provide a copy of the network standards you are asking the application to comply with.</p> <p>TCP/IP IPV4</p>
24.	<p>Technical Requirements (p. 24) What are the County's expectations regarding the</p>

	<p>extent of integration with MS Office products? Please provide examples of desired integration.</p> <p>Not really integration, per se, but if data can be exported from the system for analysis it should be able to export into Excel. Reports should be readable using either Office or Adobe Acrobat.</p>
25.	<p>Is the Core Technology Talon MultiBridge software installed for the Talon/LEIN interface? If not, what interface method is employed?</p> <p>Yes, MultiBridge is installed at the County</p>
26	<p>What is SSA? Social Security Administration or some other agency?</p>
27	<p>Is the Victim Notification System (MCVNN) the VINE Service from Appriss?</p> <p>Yes</p>
28.	<p>Our solutions are web based and run on the IBM Power Servers. They DO NOT run under websphere, and there is no screen scraping involved. We have several installations with populations of 700+, as well as 62 jails with populations under 200, would you consider a Power Server Solution?</p> <p>We cannot support anything but Windows servers at this time.</p>
29.	<p>We provide our own Mugshot system, would you consider replacing the current application so that you have ALL applications from the SAME vendor?</p> <p>Replacing the mugshot system would depend on budget.</p>
30.	<p>Can we assume that data for the conversion will be provided in text (ascii) format? Or will it be provided in an ODBC compliant data format?</p> <p>It can be provided in either format. Our DBA will work with the vendor to provide the data in a format that is acceptable.</p>