



**WASHTENAW COUNTY
FINANCE DEPARTMENT**

Purchasing Division

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April 8, 2010

RFP # 6529 Amendment # 1

Subject: Window Cleaning Services for Various County Buildings

General Specifications and Bid Sheet

Due to the need for more clarification and additional services required this amendment is being issued.

Item 1 General Specifications

Replace "Scope of Work" section on page 8 with the attached "**Scope of Work Revised**" (1 page) in the RFP.

Item 2 Bid Sheet

Replace BID SHEET page 9, 10 & 11 with the attached **BID SHEET REVISED** in the RFP. Please note the deletion of location: House By the Side of the Road no cleaning at this location.

Be sure to use the attached pages for submitting your bid. This document **MUST** be included with your bid proposal.

V. GENERAL SPECIFICATIONS

Washtenaw County will conduct a walk-through of the secured sites only. Individual or company may visit the other locations to fully acquaint themselves with the existing conditions so they may fully understand the scope of work required under the proposed contract. The failure or omission to receive and examine any documents, forms instruments, addendum or other information, or to visit the site and acquaint oneself with conditions existing there shall in no way relieve any individual or organization from any obligation with respect to the proposal or to the contract. The submission of a proposal shall be taken as prima facie evidence of compliance with this section.

SCOPE OF WORK - REVISED

Washtenaw County proposes to contract exterior window cleaning for various facilities to be performed on a quarterly or **semi-annual basis**. **In addition to the exterior cleaning the County will require the interior cleaning of windows in two locations listed on the revised Bid Sheet.** The successful bidder shall provide all labor, materials and equipment necessary to perform the work required for the exterior window cleaning of various County facilities.

BID SHEET - REVISED

Washtenaw County requires pricing for quarterly and semi-annual exterior window cleaning at the following locations. Please fill out this bid sheet completely.

<u>Exterior Window Cleaning</u>	Quarterly	Semi-Annual
101 E. Huron, Ann Arbor – County Courthouse	\$	\$
220 N. Main, Ann Arbor – County Administration	\$	\$
200 N. Main, Ann Arbor – County Bldg.	\$	\$
110 N. Fourth, Ann Arbor – County Annex Bldg.	\$	\$
122 S. Main, Chelsea – Chelsea District Court	\$	\$
705 N. Zeeb, Ann Arbor – Western County Svc. Ctr.	\$	\$
312 W. Huron, Ann Arbor – Delonis Center	\$	\$
1000 N. Maple, Saline – Saline District Court	\$	\$
4135 Washtenaw, Ann Arbor – Learning Res. Ctr.	\$	\$
2201 Hogback, Ann Arbor – Sheriff’s Department	\$	\$
2270 Platt, Ann Arbor – Juvenile Court	\$	\$
2260 Platt, Ann Arbor – Juvenile Probation	\$	\$
4125 Washtenaw, Ann Arbor – Children’s Services	\$	\$
4101 Washtenaw, Ann Arbor – Comm. Corrections	\$	\$
2155 Hogback, Ann Arbor – Facilities Management	\$	\$
4133 Washtenaw, Ann Arbor – 14A District Court	\$	\$
2140 Ellsworth - CSTS	\$	\$
415 W. Michigan, Ypsilanti – E. Cty. Govern. Ctr.	\$	\$
555 Towner, Ypsilanti – Human Services I & II	\$	\$
22 Center, Ypsilanti – State of MI Human Services	\$	\$
302 Harriet, Ypsilanti – ETCS – Work First	\$	\$
750 Towner, Ypsilanti – WCHO Clinic (Not FullCircle)	\$	\$
1661 LeForge, Ypsilanti – Head Start	\$	\$
TOTAL	\$	\$

BID SHEET - REVISED

Washtenaw County requires pricing for semi-annual and annual interior window cleaning at these two locations. This will only be for the glass windows facing the parking lot. It does not include all windows at these locations. Please fill out this bid sheet completely.

<u>Interior Window Cleaning Services</u>	Semi-Annual	Annual
4133 Washtenaw, Ann Arbor – 14A District Court	\$	\$
2201 Hogback, Ann Arbor – Sheriff’s Department	\$	\$
TOTAL	\$	\$

Any questions, contact Crystal A. Wake at (734) 222-6760 wakec@ewashtenaw.org or Rick Farrell at (734) 891-2054 farrellr@ewashtenaw.org.

Crystal A. Wake, C.P.M., CPPB
Crystal A. Wake, C.P.M., CPPB
Senior Buyer

cc: Bid # 6529