



**WASHTENAW COUNTY  
FINANCE DEPARTMENT**

**Purchasing Division**

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April 29, 2010

**RFP # 6532 Amendment # 1**

Subject: Rubber Floor Installation at Meri Lou Murray Recreation Center

**Purpose of Proposal, General Specifications and Signature Page**

Due to missed communications on required specifications and the need for more clarification this amendment is being issued.

**Item 1 Purpose of Proposal**

Replace page 1, Section I. with the new revised attached "**Purpose of Proposal Revised**" (1 page) in the RFP.

**Item 2 General Specifications**

Replace page 3, Section IV. with the new revised attached **GENERAL SPECIFICATIONS REVISED** (1page) in the RFP.

**Item 3 Signature Page**

Replace page 5, Section IV. with the new revised attached **SIGNATURE PAGE REVISED** (1 page) in the RFP.

Be sure to use the attached pages for submitting your bid. This document **MUST** be included with your bid proposal.

**I. PROPOSAL**

<b>Definitions</b>	<b>“Bidder”</b>	An individual or business submitting a bid to Washtenaw County
	<b>“Contractor”</b>	One who contracts to perform services in accordance with a contract
	<b>“County”</b>	Washtenaw County in Michigan
	<b>“WCPARC”</b>	Washtenaw County Parks and Recreation Commission
	<b>“MLMRC”</b>	Meri Lou Murray Recreation Center

**Purpose of Proposal REVISED**

The purpose of this Request for Proposal (RFP) is to obtain bids to provide services required to remove old floor coverings and install Johnsonite Inertia tile in the cardio and strength training areas at the Meri Lou Murray Recreation Center located at 2960 Washtenaw in Ann Arbor.

**II. PROPOSAL TERMS**

A. Washtenaw County reserves the right to reject any and all proposals received as a result of this RFP. If a proposal is selected, it will be the most advantageous regarding price, quality of service, the Contractors qualifications and capabilities to provide the specified service, and other factors that the County may consider. The County does not intend to award a contract fully on the basis of any response made to the proposal; the County reserves the right to consider proposals for modifications at any time before a contract would be awarded, and negotiations would be undertaken with that contractor whose proposal is deemed to best meet the County’s specifications and needs.

B. The County reserves the right to reject any or all bids, to waive or not waive informalities or irregularities in bids or bidding procedures, and to accept or further negotiate cost, terms, or conditions of any bid determined by the County to be in the best interests of the County even though not the lowest bid.

C. Proposals must be signed by an official authorized to bind the contractor to its provisions for at least a period of 90 days. Failure of the successful bidder to accept the obligation of the contract may result in the cancellation of any award.

D. In the event it becomes necessary to revise any part of the RFP, addenda will be provided. Deadlines for submission of RFP’s may be adjusted to allow for revisions. To be considered, **four (4) copies**, the one (1) **original and three (3) copies** (one copy unbound and suitable for photocopying) must be at the County on or before the date specified.

#### **IV. GENERAL SPECIFICATIONS REVISED**

##### **SCOPE OF SERVICES**

The Contractor will provide all the materials, labor and equipment necessary to remove old floor coverings, clean the floor and install Johnsonite Inertia tile in the cardio & strength training areas at the Meri Lou Murray Recreation Center. The work must be completed between Monday, August 23 and Sunday, August 29 when the MLMRC is closed for the annual maintenance period. It is understood that the product has a four (4) week lead time. The contract will perform a moisture test in the cardio space and the strength training area in accordance with ASTM F-1869 Standard Test Method for measuring moisture vapor emission rate of concrete subfloor using anhydrous calcium chloride. The owner will be responsible for moving the cardio & strength equipment in and out of the areas to accommodate the installation of the new flooring. The contract will provide care and maintenance literature prior to the installation. The contractor will remove the old floor coverings and place them in a dumpster provided by the owner. The contractor will clean and prep the floors and install Johnsonite Inertia square edge 24" x 24" hammered tile in the cardio area (est. 2, 770 sq. ft.) and strength area (est. 2,580 sq. ft.) per the manufacturers written instructions. The owner has selected 745 Mohave WB for tile color. The contractor will provide the labor necessary to have all tile installed by Sunday, August 29<sup>th</sup>. This will allow 72 hours of drying time prior to the relocation of the cardio and strength equipment onto the new flooring. The contractor will notify the owner when the cardio and strength equipment may be placed on the new flooring. This equipment must be returned to the cardio and strength training areas no later than Friday, September 3<sup>rd</sup>. The contractor will remove waste and empty containers from the job site. The contractor will provide the owner with one unopened carton of four tiles at the completion of the installation. The owner will be responsible for wall base material and installation after the tile is installed.

##### **PERFORMANCE SCHEDULE**

RFP issued	Monday, April 26, 2010
Pre bid at MLMRC	Tuesday, May 4, at 2:00 pm
Proposal submittal deadline	Wednesday, May 12, at 4:00 pm
Selection recommendation	Tuesday, June 8
Contract award	Wednesday, June 9
Begin work	Monday, August 23, 2010
Conclude work	Sunday, August 29, 2010

**VI. SIGNATURE PAGE REVISED**

The undersigned agrees to enter into an agreement with the County to provide the services required to remove old floor coverings and install Johnsonite Inertia tile in the cardio and strength training areas at the MLMRC for the Lump Sum of:

\$ \_\_\_\_\_

ABOVE AMOUNT IN WORDS \_\_\_\_\_ dollars

**COMPANY INFORMATION**

_____ Signature	_____ Date	_____ Company Name
_____ Print Name	_____ Company Address	
_____ Title	_____ City	_____ St.      Zip
_____ Telephone #	_____ Fax #	_____ Email Address

\_\_\_\_\_  
Federal Tax ID #

The above individual is authorized to sign on behalf of the company submitting proposal. This bid is valid for 60 days from the date of the above signature. **Include this signed sheet in your proposal.** Thank you.

**By checking this box we hereby certify that we are a Washtenaw County company as defined in Section I., H. above. If proven otherwise you may be subject to Disbarment and/or Suspension of doing business with Washtenaw County.**

Any questions, contact Crystal A. Wake at (734) 222-6760 [wakec@ewashtenaw.org](mailto:wakec@ewashtenaw.org) or Jon Keith at (734) 971-6355 ext. 203 [keithj@ewashtenaw.org](mailto:keithj@ewashtenaw.org).

*Crystal A. Wake, C.P.M., CPPB*  
Crystal A. Wake, C.P.M., CPPB  
Senior Buyer

cc: Bid # 6532