

Bidders Company Name

REQUEST FOR PROPOSAL

6397

Community Development Block Grant

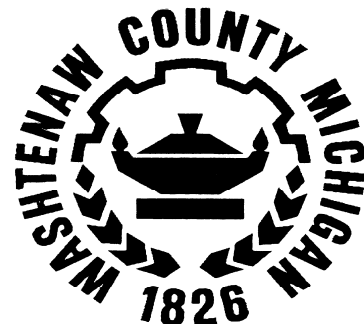
Rehab Project for

1846 Carol Ann, Ypsilanti, MI

Prepared By:

Washtenaw County Purchasing
Administration Building
220 N. Main B-35
Ann Arbor, MI 48104

Anne Strieter
Senior Buyer
(734) 222- 6749





WASHTENAW COUNTY

Finance Department

Purchasing Division

220 N. Main, Ann Arbor, MI 48104
Phone (734) 222-6760, Fax (734) 222-6764

REQUEST FOR PROPOSAL # 6397

March 12, 2008

Washtenaw County Purchasing Division on behalf of the Washtenaw County Office of Community Development is issuing a Sealed Request for Proposal (RFP) 6397 for a CDBG – Rehab project at 1846 Carol Ann, Ypsilanti, MI 48197. Only qualified vendors through the CDBG Community Development Program will be able to bid on this project. However, if you want to become a qualified vendor for the City/County Community Development

http://www.ewashtenaw.org/government/departments/community_development/contractor_resources and click on housing rehabilitation program contracts and then click the link for the housing rehab application.

A **mandatory walk through** is scheduled for **Monday, March 24, 2008 at 1:30pm** located at 1846 Carol Ann, Ypsilanti, MI 48197.

Sealed Proposals: Vendor will deliver one (1) original and two (2) copies to the following address:

**Washtenaw County
Administration Building
Purchasing Division
220 N. Main St. Room B-35
Ann Arbor, MI. 48107**

Due date by Monday, March 31, 2008 at 3:00 pm.

This submission shall include the entire Request For Proposal document and any amendments if issued.

Proposals received after the above cited time will be considered a late quote and are not acceptable unless waived by the Purchasing Manager.

- Please use the attached self-addressed label or the envelope must be clearly marked "SEALED RFP # 6397".
- Please direct purchasing and procedural questions regarding this RFP to Anne Strieter strietera@ewashtenaw.org at (734) 222-6749.
- Please direct specific technical questions regarding this RFP to Lyle Rice ricel@ewashtenaw.org at (734) 544-2947.

I. PROPOSAL

Definitions:

"County" is Washtenaw County in Michigan.

"Bidder" an individual or business submitting a bid to Washtenaw County.

"Contractor" One who contracts to perform work or furnish materials in accordance with a contract.

Purpose of Proposal:

Washtenaw County is accepting proposals for 1846 Carol Ann, Ypsilanti, MI. Current qualified vendors are invited to submit bids.

Proposal Terms:

A. Washtenaw County reserves the right to reject any and all proposals received as a result of this RFP. If a proposal is selected it will be the most advantageous regarding price, quality of service, the Contractors qualifications and capabilities to provide the specified service; Washtenaw County may consider other factors as well. The County does not intend to award contracts fully on the basis of any response made to the proposal; the County reserves the right to consider proposals for modifications at any time before contracts would be awarded, and negotiations would be undertaken with those Contractor(s) whose proposals are deemed to best meet the County's specifications and needs.

B. The County reserves the right to reject any or all bids, to waive or not waive informalities or irregularities in bids or bidding procedures, and to accept or further negotiate cost, terms, or conditions of any bid. More than one Contract for inspection services for this weatherization program maybe established based on the proposals received as a result of this RFP.

C. Proposals must be signed by an official authorized to bind the provider to its provisions for at lease a period of 90 days. Failure of the successful bidder to accept the obligation of the contract may result in the cancellation of any award.

D. In the event it becomes necessary to revise any part of the RFP, addenda will be provided. Deadlines for submission of RFP's may be adjusted to allow for revisions. The **entire** proposal document with any addenda should be submitted in **triplicate**. To be considered, the original proposal and two copies must be at the County Purchasing Division on or before the date and time specified.

E. Proposals should be prepared simply and economically providing a straight forward, concise description of the contractor's ability to meet the requirements of the RFP. Proposals shall be written in ink or typewritten. No erasures are permitted. Mistakes may be crossed out and corrected and must be initialed in ink by the person **signing** the proposal.

F. Award

Washtenaw County reserves the right to reject any and all proposals received as a result of this RFP. Contractors shall be selected for their quality of service, qualifications and capabilities to provide the specified service as outlined earlier in this RFP under “Purpose of Proposal” (page 3). The County does not intend to award contracts fully on the basis of any response made to this proposal. The County reserves the right to consider proposals for modifications at any time before a contract would be awarded, and negotiations would be undertaken with that contractor(s) whose proposals are deemed to best meet the County's specifications and needs.

II. STANDARD PROVISIONS FOR CONTRACT

If a contract is awarded, the selected vendor(s) will be required to adhere to a set of general contract provisions which will become a part of any formal agreement. These provisions are general principles which apply for all Service Contractors to Washtenaw County such as the following:

WHEREAS, the County has entered into a contract with the United States Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) Programs; and

WHEREAS, the County Office of Community Development administers the CDBG & HOME programs for the Washtenaw Urban County Executive Committee; and

WHEREAS, the Urban County Executive Committee approved the use of CDBG/HOME funding for the purpose of assisting low- and moderate-income homeowners of the jurisdictions of the Urban County with owner-occupied rehabilitation assistance; and

WHEREAS, the Contractor has submitted a written quote to provide owner-occupied housing rehabilitation services for a property in the Township of Scio, Washtenaw County, Michigan, described as follows:

In consideration of the promises below, the parties mutually agree as follows:

ARTICLE I - SCOPE OF SERVICES

The Contractor will perform the scope of services described in **Attachment A** of this Contract for the following owner-occupied housing unit:

ARTICLE II - COMPENSATION

Upon completion of the above services and submission of invoices the County will pay the Contractor an amount not to exceed (**DOLLAR AMOUNT**). This total amount includes the Contractor's base quote for \$, as well as a contract contingency of \$ for unforeseen project complications.

All requests for payment must include a signed contractor payment request form, a sworn residential statement that details the work performed, copies of any permits pulled, and a waiver of lien for the final payment. Upon submission of an appropriate expenditure reporting package, as prescribed by the Office of Community Development, CONTRACTOR shall be paid for actual allowable costs incurred under this Contract.

ARTICLE III - REPORTING OF CONTRACTOR

Section 1 - The Contractor is to report to the Community Development Director and will cooperate and confer with him/her as necessary to ensure satisfactory work progress.

Section 2 - All reports, estimates, memoranda and documents submitted by the Contractor must be dated and bear the Contractor's name.

Section 3 - All reports made in connection with these services are subject to review and final approval by the County Administrator.

Section 4 - The County may review and inspect the Contractor's activities during the term of this contract.

Section 5 - When applicable, the Contractor will submit a final, written report to the Community Development Director.

Section 6 - After reasonable notice to the Contractor, the County may review any of the Contractor's internal records, reports, or insurance policies.

ARTICLE IV - TERM

This contract begins on (start date) and ends on (ending date).

ARTICLE V - PERSONNEL

Section 1 - The contractor will provide the required services and will not subcontract or assign the services without the County's written approval.

Section 2 - The Contractor will not hire any County employee for any of the required services without the County's written approval.

Section 3 - The parties agree that the Contractor is neither an employee nor an agent of the County for any purpose.

Section 4 - The parties agree that all work done under this contract shall be completed in the United States and that none of the work will be partially or fully completed by either an offshore subcontractor or offshore business interest either owned or affiliated with the contractor. For purposes of this contract, the term, "offshore" refers to any area outside the contiguous United States, Alaska or Hawaii.

ARTICLE VI - INDEMNIFICATION AGREEMENT

The contractor will protect, defend and indemnify Washtenaw County, its officers, agents, servants, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including legal fees, of whatsoever kind and nature which may result in injury or death to any persons, including the Contractor's own employees, and for loss or damage to any property, including property owned or in the care, custody or control of Washtenaw County in connection with or in any way incident to or arising out of the occupancy, use, service, operations, performance or non-performance of work in connection with this contract resulting in whole or in part from negligent acts or omissions of contractor, any sub-contractor, or any employee, agent or representative of the contractor or any sub-contractor.

ARTICLE VII - INSURANCE REQUIREMENTS

The Contractor will maintain at its own expense during the term of this Contract, the following insurance:

1. Workers' Compensation Insurance with Michigan statutory limits and Employers Liability Insurance with a minimum limit of \$100,000 each accident for any employee.
2. Comprehensive/Commercial General Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage. The County shall be added as "additional insured" on general liability policy with respect to the services provided under this contract.
3. Automobile Liability Insurance covering all owned, hired and nonowned vehicles with Personal Protection Insurance and Property Protection Insurance to comply with the provisions of the Michigan No Fault Insurance Law, including residual liability insurance with a minimum combined single limit of \$1,000,000 each accident for bodily injury and property damage.

Insurance companies, named insureds and policy forms shall be subject to the approval of the Washtenaw County Administrator. Such approval shall not be unreasonably withheld. Insurance policies shall not contain endorsements or policy conditions which reduce coverage provided to Washtenaw County. Contractor shall be responsible to Washtenaw County or insurance companies insuring Washtenaw County for all costs resulting from both financially unsound insurance companies selected by Contractor and their inadequate insurance coverage. Contractor shall furnish the Washtenaw County Administrator with satisfactory certificates of insurance or a certified copy of the policy, if requested by the County Administrator.

No payments will be made to the Contractor until the current certificates of insurance have been received and approved by the Administrator. If the insurance as evidenced by the certificates furnished by the Contractor expires or is canceled during the term of the contract, services and related payments will be suspended. Contractor shall furnish the County Administrator's Office with certification of insurance evidencing such coverage and endorsements at least ten (10) working days prior to commencement of services under this contract. Certificates shall be addressed to the County Administrator, P. O. Box 8645, Ann Arbor, MI, 48107, and shall provide for 30 day written notice to the Certificate holder of cancellation of coverage.

ARTICLE VIII - COMPLIANCE WITH LAWS AND REGULATIONS

The Contractor will comply with all federal, state and local regulations, including but not limited to all applicable OSHA/MIOSHA requirements and the Americans with Disabilities Act.

ARTICLE IX - INTEREST OF CONTRACTOR AND COUNTY

The Contractor promises that it has no interest which would conflict with the performance of services required by this contract. The Contractor also promises that, in the performance of this contract, no officer, agent, employee of the County of Washtenaw, or member of its governing bodies, may participate in any decision relating to this contract which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested or has any personal or pecuniary interest. However, this paragraph does not apply if there

has been compliance with the provisions of Section 3 of Act No. 317 of the Public Acts of 1968 and/or Section 30 of Act No. 156 of Public Acts of 1851, as amended by Act No. 51 of the Public Acts of 1978, whichever is applicable.

ARTICLE X - CONTINGENT FEES

The Contractor promises that it has not employed or retained any company or person, other than bona fide employees working solely for the Contractor, to solicit or secure this contract, and that it has not paid or agreed to pay any company or person, other than bona fide employees working solely for the Contractor, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract. For breach of this promise, the County may cancel this contract without liability or, at its discretion, deduct the full amount of the fee, commission, percentage, brokerage fee, gift or contingent fee from the compensation due the Contractor.

ARTICLE XI - EQUAL EMPLOYMENT OPPORTUNITY

The Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

The Contractor will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The Contractor agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the Contractor, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

ARTICLE XII - LIVING WAGE

The parties understand that the County has enacted a Living Wage Ordinance that requires covered vendors who execute a service or professional service contract with the County to pay their employees under that contract, a minimum of either **\$10.19** per hour with benefits or **\$11.95** per hour without benefits. Contractor agrees to comply with this Ordinance in paying its employees. Contractor understands and agrees that an adjustment of the living wage amounts, based upon the Health and Human Services poverty guidelines, will be made on or before **May 1, 2008** and annually thereafter which amount shall be automatically incorporated into this contract. County agrees to give Contractor thirty (30) days written notice of such change. Contractor agrees to post a notice containing the County's Living Wage requirements at a location at its place of business accessed by its employees.

ARTICLE XIII - EQUAL ACCESS

The Contractor shall provide the services set forth in Article I without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE XIV - OWNERSHIP OF DOCUMENTS AND PUBLICATION

All documents developed as a result of this contract will be freely available to the public. None may be copyrighted by the Contractor. During the performance of the services, the Contractor will be responsible for any loss of or damage to the documents while they are in its possession and must restore the loss or damage at its expense. Any use of the information and results of this contract by the Contractor must reference the project sponsorship by the County. Any publication of the information or results must be co-authored by the County.

ARTICLE XV - ASSIGNS AND SUCCESSORS

This contract is binding on the County and the Contractor, their successors and assigns. Neither the County nor the Contractor will assign or transfer its interest in this contract without the written consent of the other.

ARTICLE XVI - TERMINATION OF CONTRACT

Section 1 - Termination without cause. Either party may terminate the contract by giving thirty (30) days written notice to the other party.

ARTICLE XVII - PAYROLL TAXES

The Contractor is responsible for all applicable state and federal social security benefits and unemployment taxes and agrees to indemnify and protect the County against such liability.

ARTICLE XVIII - PRACTICE AND ETHICS

The parties will conform to the code of ethics of their respective national professional associations.

ARTICLE XIX- CHANGES IN SCOPE OR SCHEDULE OF SERVICES

Changes mutually agreed upon by the County and the Contractor, will be incorporated into this contract by written amendments signed by both parties.

ARTICLE XX - CHOICE OF LAW AND FORUM

This contract is to be interpreted by the laws of Michigan. The parties agree that the proper forum for litigation arising out of this contract is in Washtenaw County, Michigan.

ARTICLE XXI - EXTENT OF CONTRACT

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

III. PRICE SHEET

The undersigned agrees to execute a contract for work covered by this proposal, provided that he be notified of its acceptance within thirty (30) days after the opening of the bid proposal.

The following is hereby submitted as per your request. This bid covers all work and/or specified in the bid documents received for this job.

The undersigned, having become thoroughly familiar with the terms and conditions of the proposed Contract Documents and with local conditions affecting the performance and costs of the Work at the place where the work is to be completed, and having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the Work in a workmanlike manner and in strict accordance with the proposed Contract Document, including furnishing of any construct, and complete said Work in accordance with the Contract Documents, for the sum of money:

Include all alternates, labor, materials, services, and equipment necessary for the completion of The Work shown on the Drawings and in the Specifications:

Base Bid _____ Dollars: \$ _____
10% Contingency \$ _____ **(Do not add to base bid amount)**

The undersigned agrees to execute a contract for work covered by this proposal, provided that he be notified of its acceptance within thirty (30) days after the opening of the bid proposals.

SUMMARY OF BASE BID

The base bid is broken down as follows:

GENERAL REQUIREMENTS	\$ _____
EXTERIOR HOUSE	\$ _____
LIVING ROOM AND HALL	\$ _____
MECHANICAL ROOM	\$ _____
BEDROOMS	\$ _____
BATHROOM	\$ _____
LAUNDRY AREA	\$ _____
KITCHEN	\$ _____

Bid Request Form Peggy E. Spinner
1846 CAROL ANN AVE, Ypsilanti, MI 48198

Item	Specification	Quantity/Unit	Total Cost
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General Requirements

1 Owner Accepts Scope Of Work

The undersigned applicant(s) certifies that he/she has participated in the development of this Work Write Up (WWU) with the "Date inspected" date of _____ & referred to as Exhibit 1. After careful review the applicant understands & accepts the work described & has initialed & dated each page of this WWU.

x _____ x _____
Applicant Date Applicant Date

Priority Level 0 0.00 DU \$ _____

2 Contractor Accepts Scope Of Work

The undersigned contractor certifies that he/she has carefully reviewed & agrees to perform the work described in this Work Write Up (WWU) with the "Date Inspected" date of _____ & referred to as Exhibit 1. The contractor shall initial & date each page of the WWU.

x _____
Contractor Date

Priority Level 0 0.00 DU \$ _____

3 Plumbing Permit Required

Prior to the start of work, the contractor shall: create a riser diagram, septic layout and all other documentation needed to apply for, pay for and receive a plumbing permit on behalf of the owner.

Priority Level 0 0.00 EA \$ _____

4 HVAC Permit Required

Prior to the start of the heating/cooling work, the contractor shall create a heating distribution layout and perform heat/cooling loss calculations and all other documentation needed to apply for, pay for and receive an HVAC permit on behalf of the owner.

Priority Level 0 0.00 EA \$ _____

5 Contractor Pre-bid Site Visit

The contractor must inspect the interior and exterior of the property. Submission of a bid is presumptive evidence that the bidder has thoroughly examined the site and is conversant with the requirements of the Community Development Department's Construction Work Order. Contractor must obtain homeowners signature below for verification of compliance. **Homeowner should sign and date only after they are satisfied with Contractors review of the Construction Work Order and Pre-Bid Site Visit.**

Homeowner signature: _____ Date: _____

Time In: _____ Time Out: _____

Priority Level 0 0.00 GR \$ _____

6 Pre-construction Walk-thru

The contractor, rehab specialist and owner will perform a walk-thru of the property together to clarify the work to be performed before construction begins.

Priority Level 0 0.00 DU \$ _____

7 Work Times

Contractors and their Subcontractors shall schedule working hours between 8:00am and 6:00pm Monday through Friday. Requests to work on weekends and before or after these hours must be approved by the homeowner.

Priority Level 0 0.00 GR \$ _____

RFP # 6397 CDBG – Rehab Project for 1846 Carol Ann, Ypsilanti, MI

Bid Request Form Peggy E. Spinner
1846 CAROL ANN AVE, Ypsilanti, MI 48198

Item	Specification	Quantity/Unit	Total Cost
8	New Materials Required All materials used in connection with this work write-up are to be new, of first quality and without defects - unless stated otherwise or pre-approved by Owner and Construction Specialist.		
	Priority Level 0	0.00 GR	\$ _____
9	Specification by Priority Work that is prioritized by the numbers 1-5 in the construction work order must be completed in the following order: 1) Hazardous Violations 2) Code Work 3) Incipient Violations 4) Barrier-Free Improvements 5) Energy Improvements 6) General Improvements NOTE: Work not completed in the prioritized order will not be paid until the end of the project, if funds allow.		
	Priority Level 0	0.00 GR	\$ _____
10	1 Year General Warranty Contractor shall remedy any defect due to faulty material or workmanship and pay for all damage to other work resulting therefrom, which appear within one year from final payment. Further, contractor shall furnish owner with all manufacturers' and suppliers' written warranties covering items furnished under this contract prior to release of the final payment.		
	Priority Level 0	0.00 GR	\$ _____
11	Final Clean Remove from site all construction materials, tools and debris. Sweep clean all exterior work areas. Vacuum all interior work areas. removing all visible dust. stains. labels and tags. Clean all		
	Priority Level 0	0.00 RM	\$ _____
12	Contingency--post Contract 10% contingency for unforeseen and unexpected work items on renovation job that has complete building and zoning code approval and is under contract.		
	Priority Level 0	0.00 AL	\$ _____
13	*****INTERIM CONTROL ACTIVITY***** All line items listed as an *****INTERIM CONTROL ACTIVITY***** must be completed in accordance to 24CFR part 35 of the Code of Federal Regulations. This includes homeowner/State notifications, containment, demolition, removal, disposal, installation, cleaning, and testing.		
	Priority Level 0	0.00 EA	\$ _____
14	Post Warning Sign/Tape Following Federal guidelines post interior and exterior signs/tape to remind workers, warn occupants, and the public of the presents of potentially hazardous lead conditions. Keep signs/tape in good condition and in place until final clearance has passed.		
	Priority Level 0	0.00 GR	\$ _____

RFP # 6397 CDBG – Rehab Project for 1846 Carol Ann, Ypsilanti, MI

Bid Request Form Peggy E. Spinner
 1846 CAROL ANN AVE, Ypsilanti, MI 48198

Item	Specification	Quantity/Unit	Total Cost
15	<p>Clearance Examination Using a trained and certified lead paint inspector, a lead hazard risk assessor, or if approved, a sampling technician, one hour after completion of all lead hazard reduction, renovation and maintenance work, conduct a visual assessment for evidence of remaining paint chips, visible dust debris and residue. Randomly select four (4) floors, two (2) window sills and two (2) window troughs to dust wipe test as per protocol in the HUD Guidelines. Submit the dust samples, plus a blank sample, to an EPA-accredited lead analytical laboratory for determination of lead content. Provide the owne, occupants and this agency with the clearance report and a "Notice of Lead Hazard Reduction" within 15 days of achieving final clearance, in accordance with 23 CFR Part 35.</p> <p>** The Office of Community Development will only pay for passed clearance examinations. The contractor shall be responsible for the repayment to Community Development for all failed clearance examinations.**</p>	1.00 EA	\$ _____
	Priority Level 0		

Bid Request Form Peggy E. Spinner
1846 CAROL ANN AVE, Ypsilanti, MI 48198

Item	Specification	Quantity/Unit	Total Cost
Exterior House			
16	Concrete Slab Under Carport (Approximately 12 X 26) Remove and dispose of existing asphalt. Level surface, prepare a 4" gravel base over a uniformly graded & compacted subgrade. Form and pour 3000 psi air entrained concrete, 4" thick concrete slab. Provide #10 welded wire mesh, expansion joints at 10' intervals, and a broom finish surface that directs water away from the building. Remove forms. Regrade and seed disturbed areas. Construct slab allowing water to drain away from the building.		
	Priority Level 2	312.00 SF	\$ _____
17	Siding---Vinyl*****INTERIM CONTROL ACTIVITY***** Remove and dispose of existing siding. Wrap home with fan-fold vapor/insulation barrier and tape all seams. Hang 8" double 4 PVC vinyl clapboard siding with a minimum thickness of .042. Wrap all cornice, corner, door and window trim with aluminum stock, after replacing all deteriorated exterior building components. Owner's choice of siding color, exposure and texture. Minimum 50 year warranty.		
	Priority Level 2	1,050.00 SF	\$ _____
18	Aluminum or Vinyl Soffit System*****INTERIM CONTROL ACTIVITY***** Furnish and install aluminum or vinyl soffit, fascia, and rake. Materials to be standard finish and colors as selected by owner. Installation shall follow manufacturer's directions and the code regarding preparation, nailing and joints.		
	Priority Level 2	350.00 SF	\$ _____
19	Gutter/downspout--5" Seamless Dispose of original and replace with 5", K Type,seamless,.027 aluminum gutter, downspout, concrete splash blocks and accessories to service entire dwelling. Install downspouts at each corner and major offset with straps 3' on center. Color choice by owner.		
	Priority Level 2	160.00 LF	\$ _____
20	Flue Liner--terra Cotta Remove damaged sections of flue liner. Lay in bed of mortar new section(s) of fire-clay flue liner. Liner not to be less than 5/8" thick and 8" nominal width. Joints to be close fitting and left smooth inside. Flue liner to be at least 4" above the top of the chimney cap.		
	Priority Level 1	2.00 LF	\$ _____
21	Chimney--repoint Repair chimney above roof area by cutting out mortar at least 1/2", removing all loose material, and repointing using portland cement mortar. Saturate joints with water before applying mortar. Match color as closely as possible. Replace all missing and defective materials with matching materials.		
	Priority Level 2	1.00 EA	\$ _____
22	Repair Roof Sheathing Repair roof over bathroom. Carefully remove shingles and repair roof sheathing and replace shingles.		
	Priority Level 2	4.00 SF	\$ _____
23	Replace Sillcock of Front of House Replace the sillcock on the front of the house.		
	Priority Level 2	1.00 EA	\$ _____
24	Sewer Investigate-- Video Using a professional sewer contractor, investigate sewer from interior clean-out to street connection using video. Supply copy of footage to the Office of Community Development>		
	Priority Level 2	1.00 EA	\$ _____

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Bid Request Form Peggy E. Spinner
 1846 CAROL ANN AVE, Ypsilanti, MI 48198

Item	Specification	Quantity/Unit	Total Cost
25	Sewer Service--4" Trenchless - ALTERNATE Using the trenchless pipe bursting system, install a 4" polyethylene sewer line from structure and connect to the public sanitary sewer system. Install clean-outs as required. Regrade yard in work area, sow grass seed and spread straw to reestablish lawn. Refill and patch asphalt work area. Contractor to apply and pay for all permits, tap fees, and road repairs. ** BID AS AN ALTERNATE		
	Priority Level 3	38.00 LF	\$ _____
26	Door-stabilize & Paint-acrylic - FRONT DOOR*****INTERIM CONTROL ACTIVITY***** Stabilize door, frame and trim by wet scraping and HEPA vacuuming. De-gloss with a lead-specific detergent. Rinse, spot prime and top coat with owner's choice of premium acrylic latex.		
	Priority Level 1	1.00 EA	\$ _____

Bid Request Form Peggy E. Spinner
 1846 CAROL ANN AVE, Ypsilanti, MI 48198

Item	Specification	Quantity/Unit	Total Cost
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Living Room & Hall

27 Remove Carpet

Wet carpet face with a mister. Gently roll carpet. Wrap with 4 mil. plastic, remove from site and haul to a legal landfill. Vacuum floor surface.

Priority Level	1	3.00 RM	\$ _____
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28 Carpet And Pad - ALTERNATE

Install FHA approved, nylon, plush carpet over a 1/2" medium density rebond pad w/ a minimum of seams. Stretch carpet to eliminate puckers, scallops & ripples. Include tackless strips, metal edge strips, and mending tape to cover entire floor including closets. On stairs, fasten carpet and pad at top and bottom of each riser. Carpet and pad material allowance \$20.00/sy. Owner's choice of in stockcolor and pattern. No special orders.

**** BID AS AN ALTERNATE ****

Priority Level	6	250.00 SF	\$ _____
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29 Door--wood Bifold

Hang a colonial panel 2 door, hollow core, wood bifold door including overhead track, all hardware and casing on one side, plumb and centered within the opening.

Priority Level	3	1.00 EA	\$ _____
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Bid Request Form Peggy E. Spinner
 1846 CAROL ANN AVE, Ypsilanti, MI 48198

Item	Specification	Quantity/Unit	Total Cost
Mechanical Room			
30	Furnace--Gas repl 80,000 Btu - ALTERNATE Dispose of furnace in legal dump. Install a ENERGY STAR rated 80,000 BTU, intermittent, gas fired, forced air furnace with minimum AFUE rating of 86 to existing plenum and gas line. Include humidifier, set back controls, flue pipe and shut- off valve. ** BID AS AN ALTERNATE**	1.00 EA	\$ _____
	Priority Level 0		
31	Duct--insulated - ALTERNATE Install 6" round insulated flexible duct from existing heat system. Include supply, register and accessories. ** BID AS AN ALTERNATE **	100.00 LF	\$ _____
	Priority Level 3		
32	Duct--Make-up Air Install properly sized fresh-air supply duct from cold air return to exterior, include backflow damper, and rodent guard on exterior vent.	10.00 LF	\$ _____
	Priority Level 0		

Bid Request Form Peggy E. Spinner
 1846 CAROL ANN AVE, Ypsilanti, MI 48198

Item	Specification	Quantity/Unit	Total Cost
Bedrooms			
33	Passage Set Repairs Repair damaged passage sets.		
	Priority Level 3	3.00 EA	\$ _____
34	Door--wood Bifold Hang a colonial panel 2 door, hollow core, wood bifold door including overhead track, all hardware and casing on one side, plumb and centered within the opening.		
	Priority Level 3	3.00 EA	\$ _____
35	Smoke Detector--10yr.Battery Install a UL approved, ceiling mounted, battery powered smoke and fire detector with a 10-year lithium battery. Install in code approved location(s).		
	Priority Level 1	3.00 EA	\$ _____

Bid Request Form Peggy E. Spinner
 1846 CAROL ANN AVE, Ypsilanti, MI 48198

Item	Specification	Quantity/Unit	Total Cost
Bathroom			
36	GFCI Device--Only Replace receptacle with a flush mounted ground fault circuit interrupt receptacle.		
	Priority Level 1	1.00 EA	\$ _____
37	Bathtub--5' Steel Complete Remove and dispose of existing tub, install a new 5' white, enameled, formed steel, tub complete with lever operated pop up drain and overflow, PVC waste, single lever anti- scald shower assembly and water saving shower head. Repair tear-out and make ready for paint.		
	Priority Level 2	1.00 EA	\$ _____
38	Tub Surround--prefab Remove and dispose of existing surround and prepare walls to receive a new fiberglass or acrylic, 3- or 5-piece, tub surround kit with a built-in soap dish. Caulk all joints with white, mildew resistant siliconized caulk. Prepare substrate and attach panels using manufacturer's recommended adhesive and fasteners. Owner to choose from two in stock styles and color. No special orders. Repair all painted surfaces disturbed by installation.		
	Priority Level 2	1.00 EA	\$ _____

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 1846 CAROL ANN AVE, Ypsilanti, MI 48198

Item	Specification	Quantity/Unit	Total Cost
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Laundry Area

39 Replace Laundry Washer Standpipe

Replace laundry standpipe with a 2' PVC standpipe. The new standpipe is to be vented thru the system or vented with a mechanical vent.

Priority Level	2	1.00 EA	\$ _____
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40 Dryer Vent-- W/ Metal Duct

Install a rigid metal duct from the dryer exhaust extending to an aluminum or vinyl weather head with air backflow preventer. Include rodent and pest screen.

Priority Level	2	12.00 LF	\$ _____
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RFP # 6397 CDBG – Rehab Project for 1846 Carol Ann, Ypsilanti, MI

Bid Request Form Peggy E. Spinner
1846 CAROL ANN AVE, Ypsilanti, MI 48198

Item	Specification	Quantity/Unit	Total Cost
Kitchen			
41	GFCI Device--Only Replace receptacle with a flush mounted ground fault circuit interrupt receptacle.		
	Priority Level	1	2.00 EA
			\$ _____

SIGNATURE PAGE

_____ Signature	_____ Company Name
_____ Print name	_____ Company Address
_____ City	_____ State and Zipcode
_____ Telephone #	_____ Fax #
_____ Email address	_____ URL address
_____ Federal Tax ID #	<u><i>CHECK ONE</i></u> Partnership _____ Non Profit Corp. _____ Profit Corp. _____ Other _____

The above individual is authorized to sign on behalf of the company for the purposes of this proposal.
Proposals must be signed by an official authorized to bind the provider to its provisions for at least a period of 30 days.