



**WASHTENAW COUNTY
FINANCE DEPARTMENT**

Purchasing Division

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August 13, 2007

RFP # 6339 Amendment # 1

Subject: Wind Turbine Pre-bid Meeting Notes
Location: 705 N. Zeeb Road
Bid Due Date: Thursday, August 16, 2007 at 2:00 pm.

Washtenaw County Department of Planning and Environment would like to add these meeting notes from the prebidders conference that was scheduled on August 9, 2007.

Any questions, contact Anne Strieter at (734) 222-6749 or strietera@ewashtenaw.org or Joshua Long at 734-222-3939 or longj@ewashtenaw.org.

Anne Strieter, Senior Buyer

cc: Bid # 6339

Answers to Questions at the Pre-bid meeting for RFP # 6339 on August 9th.

Clarification;

There was a typo on the RFP that was on the website. The Bid is due **Thursday, August 16th**, not Friday the 17th

Data Integrity;

Q: Who will be responsible if students/professors somehow screw up the data?

A: We would hope that the data would be collected often enough that any errors would be recognized quickly and therefore little damage would be done to the integrity of the results. That being said, it is not our intent to hold the consultant responsible for problems caused by the university.

Power Sources;

Q: Will the met tower need to have an independent power source, or will it be connected to the grid?

A: We aren't sure about the exact location yet, so it is difficult to say whether utility power will be available. That being said, you should write the proposal assuming that it will not be available and an independent power supply will be needed.

Q: Will the power supply have to be adequate for the bat sensors as well?

A: No. We will require the bat sensors to have a separate power supply.

Bat Study;

Q: Who will be responsible for installing the bat testing equipment?

A: We do not have a provider selected for the bat study yet. However, the equipment for the bat study should be installed with the rest of the equipment around erection of the tower. We imagine that the bat study provider will be present at the installation and will coordinate with the wind study consultants to make sure all apparatus is properly installed.

Sensor Heights;

Q: Do we have specified heights for the apparatus?

A: While we aren't completely wedded to any particular height, those heights that correlate with existing wind maps seem to make the most sense. We are also looking, of course, for on set of anemometers to be at the top. The University folks might have interests at specific heights, however.

Insurance;

Q: Who will be responsible for the tower after it is erected?

A: We would hope that the contractor would have some basic length of time where they would guarantee the met tower would stay erect. However, after that, the County will take possession of the tower as well as responsibility for it. Of course, if the consultant can think of a model where there were another form of ownership and liability that made more sense, we would definitely be open to considering it.

Q: Who will be responsible for the University students and staff?

A: The University will have to be responsible for students and staff.

Access;

Q: Should we include construction costs for access to the met tower?

A: The County will provide access to the site, the consultant will not have to provide for roads or improvements to roads.

Local Ordinances;

Q: Does Sylvan Township have any ordinances in place that require certain engineering or design standards?

A: Sylvan Township, as of this moment, does not have any ordinances in place. However, we have spoken with township officials and encouraged them to adopt something. As far as engineering standards, we would expect the towers to be designed to be safe and sturdy for the conditions one would expect in Sylvan Township. If the township enacts ordinances that cause an increase in cost to the consultant due to higher engineering standards than expected, we will not hold it against the consultant. As far as zoning ordinances go, the County intends to deal with that.

Fencing;

Q: Will consultants be required to install a fence around the perimeter?

A: Consultants should include fencing costs as part of the bid, however, depending on how the Township ordinances are crafted, a fence might not be needed in the end.

Software;

Q: Is there any specific software that is preferred?

A: As long as it does an adequate job for an adequate study, we have no preference.

Meetings:

Q: How many meetings will the consultant need to be available for?

A: The consultant will need to be available as needed. During construction, meetings might be more often. However, we estimate that we will probably meet 3 times or so after that for the duration of the study. We are open to teleconference when appropriate.