

ACTION REQUESTED:

Approval of contract award under RFP #6275 to Human Resource Opportunities, Inc.

BACKGROUND:

The WCHO issued RFP #6275 requesting bids to provide maintenance services to our group homes. The RFP required that the contractor provide quarterly inspections of the twenty-two homes and preventative maintenance services on a scheduled basis. Additionally, it required that the contractor submit quarterly reports to PRU and to manage a fund that would cover needed repairs. These services would be billed under a monthly management fee, with any needed repair work billed separately on a per-hour basis.

We received eleven bids, of which only two had previous experience working with community mental health programs. The Provider Relations Unit feels that this experience is very important, as it means the contractor would bring a level of familiarity with mental health consumers, as well as familiarity with confidentiality and recipient rights protections, and with the mental health system.

The two contractors with previous CMH experience were Inside Out Services and Human Resource Opportunities, Inc. The WCHO has worked with Inside Out Services in the past and found them to be very capable and courteous, and the work was performed satisfactorily. Human Resource Opportunities, Inc. has worked with our affiliate, Livingston County CMHA for over ten years and is highly recommended by them, with a proven track record of quality services.

Because of the considerable difference in the bid amounts, and because of the additional benefit of creating more standard practices across the affiliation, the Provider Relations Unit is recommending that a contract be awarded to Human Resource Opportunities, Inc. under RFP #6297.

RECOMMENDATION:

Approval of contract award under RFP #6275 to Human Resource Opportunities, Inc in the amount of \$2,310/month management fee and \$25/hour for repairs.

BID SUMMARY – RFP #6275

Bidder	Monthly Fee (for preventative work, inspections, and reports)	Hourly Fee (for repairs)
Allied Building Service Company of Detroit	\$13,300.00	\$49.50
Carver Construction Company	\$ 1,750.00	\$45.00
Human Resource Opportunities, Inc.	\$ 2,310.00	\$25.00
Inside Out Services	\$ 4,000.00	\$35.00
Maged Contracting	\$ 6,490.00	\$41.25
MSL Construction & Design	\$ 4,550.00	\$75.00
Renaissance Construction Group, LLC	\$10,000.00	\$65.00
Sunglo Restoration	\$ 4,590.00	\$48.00
Technical Service Professionals, LLC	\$ 3,300.00	\$35.00 - \$65.00
Vanderbuilt Construction	\$ 84.00	\$36.00
Westview Construction Services	\$ 3,935.00	\$35.00