

BIDDERS COMPANY NAME

REQUEST FOR PROPOSAL

6067

AIR COOLED WATER CHILLER

FOR

WASHTENAW COUNTY

Prepared By:

Washtenaw County Purchasing
Administration Building
P.O. Box 8645
220 N. Main B-35
Ann Arbor, MI 48107

Robert G. Devault, C.P.M.
Purchasing Manager
(734) 222-6760





WASHTENAW COUNTY

Finance Department

Purchasing Division

P.O. Box 8645, 220 N. Main, Ann Arbor, MI 48107-8645
Phone (734) 222-6760, Fax (734) 222-6764

REQUEST FOR PROPOSAL # 6067

April 9, 2003

Washtenaw County Purchasing Division on behalf of the Facilities Management Department is issuing a Request for Proposal #6067 for an Air Cooled Water Chiller.

Sealed Proposals: Vendor will deliver one (1) original and two (2) copies to the following address:

**Washtenaw County
Administration Building
Purchasing Division
220 N. Main St. Room B-35
P.O. Box 8645
Ann Arbor, MI. 48107**

by 2:00 p.m. on Tuesday, April 22, 2003

This submission shall include the entire Request For Proposal document and any amendments if issued.

Proposals received after the above cited time will be considered a late quote and are not acceptable unless waived by the Purchasing Manager.

- Please use the attached self-addressed label or the envelope must be clearly marked "SEALED RFP # 6067".
- Please direct purchasing and procedural questions regarding this RFP to Robert G. Devault at (734) 222-6760.
- Please direct specific technical questions regarding this RFP to Dave Shirley at (734) 973-4554.

Thank you for your interest.

I. PROPOSAL

Definitions:

"County" is Washtenaw County in Michigan.

"Bidder" an individual or business submitting a bid to Washtenaw County.

Purpose of Proposal:

Washtenaw County Purchasing Division on behalf of the Facilities Management Department is accepting bids for an Air Cooled Water Chiller.

A. Washtenaw County reserves the right to reject any and all quotes received as a result of this Proposal. If a Proposal is selected it will be the most advantageous regarding price, quality of service, the Contractors qualifications and capabilities to provide the specified service, and other factors which Washtenaw County may consider. The County does not intend to award a contract fully on the basis of any response made to the Proposal; the County reserves the right to consider Proposal for modifications at any time before a contract would be awarded, and negotiations would be undertaken with that contractor whose Proposal is deemed to best meet the County's specifications and needs.

B. Proposals must be signed by an official authorized to bind the contractor to its provisions for at least a period of 60 days. Failure of the successful bidder to accept the obligation of the contract may result in the cancellation of any award.

C. In the event it becomes necessary to revise any part of the RFP, addenda will be provided. Deadlines for submission of RFP's may be adjusted to allow for revisions. The entire proposal document with any amendments should be returned in **triplicate**. To be considered, **original** proposal and **two copies** must be at the County Purchasing Office on or before the date and time specified.

D. Proposals should be prepared simply and economically providing a straight-forward, concise description of the contractor's ability to meet the requirements of the Proposal. Proposal shall be written in ink or typewritten. No erasures are permitted. Mistakes may be crossed out and corrected and must be initialed in ink by the person **signing** the proposal.

E. The price quotations stated in the bidder's proposal will not be subject to any price increase from the date on which the proposal is opened at the County Purchasing Office to the mutually agreed to date of award.

II. PROPOSAL SPECIFICATIONS

The Proposal should include all of the following information:

- A. Vendor's qualifications, years in business, experience in providing Hardware specified in the proposal.
- B. At least three (3) current references. Include company name, contact name, phone number.

III. CONTRACTOR INFORMATION

Award: Washtenaw County reserves the right to reject any and all offers received as a result of this Proposal. If a Proposal is selected it will be the most advantageous regarding price, quality of service, the Contractors qualifications and capabilities to provide the specified service, and other factors which Washtenaw County may consider. The County does not intend to award a contract fully on the basis of any response made to the proposal; the County reserves the right to consider proposals for modifications at any time before a contract would be awarded, and negotiations would be undertaken with that contractor whose proposal is deemed to best meet the County's specifications and needs.

Low Bidder: The County intends to award the bid to one individual vendor.

Responsibility: The Contractor will be responsible for delivering of goods to:

Washtenaw County Juvenile Court
2270 Platt Road
Ann Arbor, MI 48104

Delivery: Delivery to 2270 Platt Road is to be included in the overall price on the Bid sheet.

IV. BID SHEET

Air Cooled Water Chiller Bid

Qty. Description

1 Model # RTAA080 or Equivalent
 Specs:

Unit should have a minimum of two (2) compressors, with individual refrigerant circuits, with a combined tonnage of 80. Unit should be 200/208/60/3. Unit should be provided with mechanical disconnect switch, low ambient lock-out, flow switch, factory warranty and start-up services. The compressors should be rotary screw type. Compressors should allow for unloading between 100% and 20% for each compressor. Unit should be provided with a microprocessor adaptive control module for stand-alone operation.

Unit Price: _____

*All prices should include shipping costs in the each price.

SIGNATURE PAGE

_____ Signature	_____ Company Name
_____ Print Name	_____ Company Address
_____ Title	_____ City St. Zip
_____ Telephone #	_____ Fax #
_____ Federal Tax ID #	Partnership _____ Non Profit Corp. _____ Profit Corp. _____ Other _____

The above individual is authorized to sign on behalf of company submitting proposal.

Proposals must be signed by an official authorized to bind the provider to its provisions for at least a period of 90 days.