

REQUEST FOR PROPOSAL

#6463

**2009 BRUSH CHIPPER
WITH ACCESSORIES**

FOR

WASHTENAW COUNTY

PARKS AND RECREATION COMMISSION

Prepared By:

Washtenaw County Purchasing
Administration Building
220 N. Main, B-35
Ann Arbor, MI 48107

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WASHTENAW COUNTY

Finance Department

Purchasing Division

220 N. Main, Ann Arbor, MI 48107-8645
Phone (734) 222-6760, Fax (734) 222-6764

REQUEST FOR PROPOSAL # 6463

April 27, 2009

Washtenaw County Purchasing Division on behalf of the Parks and Recreation Commission is issuing a Sealed Request for Proposal (RFP) #6463 for a 2009 Brush Chipper with Accessories.

Sealed Proposals: Consultant will deliver **one (1) original** and **two (2)** copies to the following address:

**Washtenaw County
Administration Building
Purchasing Division
220 N. Main St. Room B-35
Ann Arbor, MI. 48107**

by 4:00 p.m. on WEDNESDAY MAY 13, 2009

Proposals received after the above cited time will be considered a late bid and are not acceptable unless waived by the Purchasing Manager.

- Please be sure the envelope is clearly marked "**SEALED RFP #6463**".
- Please direct purchasing and procedural questions regarding this RFP to Crystal A. Wake at **734-222-6760**.
- Please direct any technical questions regarding this RFP to Ed Holley at **734-971-6337, ext. 316**.

Thank you for your interest.

RFP 6463 – 2009 BRUSH CHIPPER & ACCESSORIES

I. PROPOSAL

Definitions: “County” is Washtenaw County in Michigan.

“Bidder” an individual or business submitting a bid to Washtenaw County.

“Contractor” one who contracts to perform work or furnish materials in accordance with a contract.

“WCPARC” Washtenaw County Parks and Recreation Commission

Purpose of Proposal: Washtenaw County Parks and Recreation Commission has a need for a Brush Chipper with accessories.

Proposal Terms:

A. Washtenaw County reserves the right to reject any and all proposals received as a result of this RFP. If a proposal is selected, it will be the most advantageous regarding price, quality of service, the Contractors qualifications and capabilities to provide the specified service, and other factors that the County may consider. The County does not intend to award a contract fully on the basis of any response made to the proposal; the County reserves the right to consider proposals for modifications at any time before a contract would be awarded, and negotiations would be undertaken with that contractor whose proposal is deemed to best meet the County’s specifications and needs.

B. The County reserves the right to reject any or all bids, to waive or not waive informalities or irregularities in bids or bidding procedures, and to accept or further negotiate cost, terms, or conditions of any bid determined by the County to be in the best interests of the County even though not the lowest bid.

C. Proposals must be signed by an official authorized to bind the contractor to its provisions for at least a period of 90 days. Failure of the successful bidder to accept the obligation of the contract may result in the cancellation of any award.

D. In the event it becomes necessary to revise any part of the RFP, addenda will be provided. Deadlines for submission of RFP's may be adjusted to allow for revisions. To be considered, **four (4) copies**, the one (1) **original and three (3) copies** (one copy unbound and suitable for photocopying) must be at the County on or before the date specified.

E. Proposals should be prepared simply and economically providing a straight-forward, concise description of the vendor’s ability to meet the requirements of the RFP. Proposals shall be written in ink or typewritten. No erasures are permitted. Mistakes may be crossed out and corrected and must be initialed in ink by the person **signing** the proposal.

F. In the event, the County receives two or more bids from responsive, responsible bidders, on or more of whom are Washtenaw County vendors and the bids are substantially equal in price, quality and service, the County shall award the contract to the most responsive, responsible Washtenaw County vendor. For purposes of this section, Washtenaw County vendor means a company which has maintained its principal office in Washtenaw County for at least six (6) months. Maintaining a Washtenaw County P.O. Box is not, in and of itself, sufficient to discretion under this section to determine if a company qualifies as a Washtenaw County vendor and if two or more bids are substantially equal.

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II. PROPOSAL SPECIFICATIONS

The proposal shall include all the following information (failure to include all the information could result in disqualification):

- A. Contractor's Qualifications, years in business, experience in providing the level and type of equipment specified in the proposal.
- B. Bank references with name and phone number of contact person.
- C. At least three (3) current references using similar equipment listed in the proposal. Include company name, contact name and phone number.

III. TERMS AND CONDITIONS

Award: Washtenaw County reserves the right to reject any and all proposals received as a result of this RFP. If a proposal is selected it will be the most advantageous regarding price (See "Low Bid" following), quality of service, the Contractors' qualifications and capabilities to provide the specified service, and other factors which the County may consider. The County does not intend to award a contract fully on the basis of any response made to the proposal; the County reserves the right to consider proposals for modifications at any time before a contract would be awarded, and negotiations would be undertaken with that contractor whose proposal is deemed to best meet the County's specifications and needs. Washtenaw County may award the entire proposal to one bidder or it may be split between several bidders. Whichever is in the County's best interest.

Low Bid: Low Bid will be determined by response given on the Bid Sheet to the most responsive and responsible bidder.

Term: The term will be for a three (3) month period from the date of award.

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BID SHEET

2009 BRUSH CHIPPER

STANDARD EQUIPMENT

1. 48" wide x 31" high infeed chute opening with a 15" wide x 12" high throat opening and cut off, reversible feed works control.
2. 12" chipping capacity.
3. Hydra-Lift compression system with spring assisted down pressure with an additional 1000 pounds of yoke down pressure at valve handle.
4. Dual, 14" ½" wide horizontal feed wheels with hydraulic lift assist, manually applied hydraulic down pressure, and reversing auto feed system.
5. 20" diameter x 14" wide drum with two (2) dual-edged chipper knives and integrated air impeller system with perforated drum slides.
6. 22 gallon lockable fuel tank with drain plug and tank cap.
7. 16 gallon lockable hydraulic oil tank with sight gauge.
8. Live hydraulics; ball valve. Pump, motor and control valve.
9. 360 degree manual cranking, height adjustable, swivel discharge chute with adjustable flipper end to deflect chips.
10. Heavy duty 2" x 4" x 1/8" tubular steel frame with 4" square main center beam and telescoping tongue.
11. 6000 pound torflex suspension with electric brakes and break-away actuator.
12. Complete high mounted LED tail light system with round pig tail connector.
13. ST225/75R x 15 radial tires with rims.
14. Heavy duty, lockable battery box.
15. Lockable resin toolbox.
16. Weather proof registration and operator guide compartment.
17. Complete gauge panel.
18. 2-5/16" Ball tow hitch with flat 7-pin electrical connector.
19. Engine slide rails for belt adjustment.
20. Drive belt inspection cover.
21. Side clean out access door for discharge chute and feed tray.
22. 5 pound fire extinguisher with mount.
23. Two year component warranty.
24. 5 year/3,000 hour John Deere engine warranty.
25. All required safety stickers and hazard warnings

PRICE: \$ _____

DELIVERY CHARGES (IF ANY) \$ _____

TOTAL: \$ _____

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BID SHEET

OPTIONAL EQUIPMENT:

- | | | |
|----|--|----------|
| 1. | Qty 1 ST225/75R x 15 mounted spare tire and rim. | \$ _____ |
| 2. | Safety chain clasp hooks. | \$ _____ |
| 3. | 5000 pound tongue jack with swivel castor wheel. | \$ _____ |
| 4. | Amber safety strobe light. | \$ _____ |
| 5. | Safety stop on infeed. | \$ _____ |
| 6. | Radiator brush guard. | \$ _____ |
| 7. | John Deere Model 4045D, Tier II diesel engine, with block heater, 80-HP. | \$ _____ |
| 8. | Set of mounted steel chock blocks | \$ _____ |

EARLIEST DELIVERY DATE: _____

TRAINING COSTS (IF ANY): \$ _____

TOTAL COST: \$ _____

TRAINING: At least 1 full hour of training detailing operations and maintenance.

MANUALS: Full manuals on equipment detailing maintenance and repair.

WARRANTY: Full warranty required. Please state on bid sheet cost and coverage.

COVERAGE PERIOD: _____ **COST:** \$ _____

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SIGNATURE SHEET

_____ Signature	_____ Company Name
_____ Print Name	_____ Company Address
_____ Title	_____ City St. Zip
_____ Telephone/Fax#	_____ Email Address
_____ Federal Tax ID#	Check the Below verifying you are a Washtenaw County Business__

The above individual is authorized to sign on behalf of the company submitting proposal. This bid is valid for 60 days from the date of the above signature.
Include this signed sheet in your proposal. Thank you.