



**WASHTENAW COUNTY
FINANCE DEPARTMENT**

Purchasing Division

P.O. Box 8645, 220 N. Main, Ann Arbor, MI 48107-8645
Phone (734) 222-6760, Fax (734) 222-6764
www.purchasing.ewashtenaw.org

October 16, 2007

RFP # 6363 Amendment # 1

Subject: Background Check Services for Washtenaw County

Bid Due Date: Wednesday, October 24, 2007 at 3:00 pm.

Please change on the Bid Sheet of the RFP Question 4 & 5 should read:

4. **Education Verification:** (for each level of education)
- Dates of attendance
 - Date of graduation
 - Degree earned
 - Major and minor course of study

*Price: _____

5. **Employment:** A customized employment verification profile that meets Washtenaw county's needs and includes:
- Dates of attendance
 - Position
 - Salary
 - Performance overview
 - Reason for termination
 - Rehire eligibility
 - Any additional information they can provide

**^Vendor will call “900” phone numbers for employment verification as required.
Vender will be responsible for cost of calls to 900 numbers.**

^Source providing employment verification / history must be identified by name and title with a contact phone number.

*Price: _____

Any questions, contact Anne Strieter at (734) 222-6749 or strietera@ewashtenaw.org or

Anne Strieter, Senior Buyer

cc: Bid # 6363