

APPLICANT – HELPSOURCE TOTAL SCORE: 37.0	Strengths	Weaknesses
The proposal must contain all of the sections identified in the application instructions (10 Points).		
Rate the completeness of the application. Does the proposal include all the items indicated on the inclusion checklist? Subtract points for missing or incomplete items. (5 points) SCORE: 5.0	Application is complete; Insurance certificate provided, license and accreditation included.	None.
Rate the clarity of the proposal in describing the goals and activities of the program? Do you clearly understand what the bidder intends to do? (5 points) SCORE: 3.0	Description of program activities is satisfactory.	See comments under “Strength of Assessment”
The proposal must demonstrate the ability, capacity, and skill of the bidder to perform the contract in a cost-effective and quality manner. The proposal should support the efficacy of the treatment model, the reputation of the bidding agency and the qualifications of the treatment staff (20 points).		
Rate the Qualifications and Reputation of the Bidder: Does the bidder have experience in providing treatment or other services to the offender population? How qualified are the staff to perform the service requested? You may consider letters of support or personal knowledge/experience in making this judgment. (5 points) SCORE: 3.5	Accredited, long history of serving offender population under MDOC contract in custody and in the community	None.
Rate the Efficacy of Treatment Model Does the proposal make a compelling case that the treatment model selected is the most appropriate, given the population served, the jail location, or the length of programming? Do the treatment objectives appear to meet the treatment goals? How well can the bidder support the effectiveness of their proposal with documentation of actual outcomes? Is there outside research on treatment effectiveness that supports the proposal? (Multiply Score X 2 = 10 points) SCORE: 7 .0	Good balance between didactic & process groups. The three focus areas are appropriate to program goals. Treatment model is primarily Cognitive Behavioral model. An intriguing addition to programming is the “Circle of Support” to involve family in aftercare plans.	None.
Rate the Cost Effectiveness of the Proposal. Is the proposal within the cost allocated for the program? Is the proposed budget top heavy with administrative costs? (5 points) SCORE 5.0	Within allocated budget.	None.
The proposal shall facilitate continuity of services for clients and shall demonstrate capacity for collaboration with other programs and services of Washtenaw County Community Corrections. (20 points)		
Rate the Strength of the Assessment Piece in the Proposal. Does the program include an assessment piece that appears useful in building a post release case plan? (5 points) SCORE: 3.0	The assessment tool includes a Bio- psychosocial, includes eco-mapping. Includes post-release plan involving family members.	The application states family members will receive “similar education”, but doesn't describe how or when. The family support piece is unclear.
Rate the Proposal in terms of Continuity of Services and Collaborative Programming. To what extent does the bidding agency have existing contractual links with Community Corrections or the community-at-large for programs and services that will remove barriers and/or expedite access to aftercare services? To what extent is the nature of the programming compatible with other support programming, such as AA/NA or cognitive behavioral therapy? (Multiply Score X 2 = 10 points) SCORE:7 .5	Agency has ties to diverse array of human service agency programs, many delivered in-house. Focus of treatment includes broader issues (employment, etc.).	None.
Rate the Evaluation Component of the Proposal: To what extent do the outcome measures appear relevant to program goals and objectives? Will the outcome measures yield meaningful information about program effectiveness? (5 Points) SCORE: 3.0	Evaluation consists of Pre & Post tests, Client satisfaction exit interviews, and Follow-up instrument.	No outcome measurements appeared tied to unique “Circle of Support” program piece.

RFP # 6107 IN-JAIL SUBSTANCE ABUSE PROGRAMMING FY 2003-04

APPLICANT – DAWN FARM TOTAL SCORE: 44.0	Strengths	Weaknesses
The proposal must contain all of the sections identified in the application instructions (10 Points).		
Rate the completeness of the application. Does the proposal include all the items indicated on the inclusion checklist? Subtract points for missing or incomplete items. (5 points) SCORE: 5.0	Application is complete; Insurance certificate provided, license and accreditation included.	None.
Rate the clarity of the proposal in describing the goals and activities of the program? Do you clearly understand what the bidder intends to do? (5 points) SCORE: 4.5	Description of program activities includes entire curriculum.	None.
The proposal must demonstrate the ability, capacity, and skill of the bidder to perform the contract in a cost-effective and quality manner. The proposal should support the efficacy of the treatment model, the reputation of the bidding agency and the qualifications of the treatment staff (20 points).		
Rate the Qualifications and Reputation of the Bidder: Does the bidder have experience in providing treatment or other services to the offender population? How qualified are the staff to perform the service requested? You may consider letters of support or personal knowledge/experience in making this judgment. (5 points) SCORE: 4.5	Accredited, long history of serving offender population in custody, in the community and in residential treatment. Incumbent bidder has several years of successful program delivery.	None.
Rate the Efficacy of Treatment Model Does the proposal make a compelling case that the treatment model selected is the most appropriate, given the population served, the jail location, or the length of programming? Do the treatment objectives appear to meet the treatment goals? How well can the bidder support the effectiveness of their proposal with documentation of actual outcomes? Is there outside research on treatment effectiveness that supports the proposal? (Multiply Score X 2 = 10 points) SCORE: 9.0	The statement of efficacy of the treatment model is superior. It incorporates elements of motivational enhancement therapy and the cognitive behavioral elements are well identified. Makes a strong argument for TSF as a core philosophy. The 2002 Management report cites a 79% completion rate.	None.
Rate the Cost Effectiveness of the Proposal. Is the proposal within the cost allocated for the program? Is the proposed budget top heavy with administrative costs? (5 points) SCORE 5.0	Within allotted budget.	None.
The proposal shall facilitate continuity of services for clients and shall demonstrate capacity for collaboration with other programs and services of Washtenaw County Community Corrections. (20 points)		
Rate the Strength of the Assessment Piece in the Proposal. Does the program include an assessment piece that appears useful in building a post release case plan? (5 points) SCORE: 3.5	The application includes several accepted assessment tools and self-evaluation measures.	Existing assessment piece is seldom integrated into post release plan.
Rate the Proposal in terms of Continuity of Services and Collaborative Programming. To what extent does the bidding agency have existing contractual links with Community Corrections or the community-at-large for programs and services that will remove barriers and/or expedite access to aftercare services? To what extent is the nature of the programming compatible with other support programming, such as AA/NA or cognitive behavioral therapy? (Multiply Score X 2 = 10 points) SCORE:9.0	Agency has two other contracts with the CCAB, The agency provides a complete continuum of care: drug ed, outpatient, relapse prevention, detoxification, transitional housing & residential.	None.
Rate the Evaluation Component of the Proposal: To what extent do the outcome measures appear relevant to program goals and objectives? Will the outcome measures yield meaningful information about program effectiveness? (5 Points) SCORE: 3.5	Provides specific program outcomes for several years up to 2001. Newly available data will allow specific outcome measurements.	The effectiveness of the “Community Guide” piece of the program has not been measured or reported as an outcome.

Recommendation: Approve Dawn Farm

CCAB Action Taken: October 14th, 2003 Approved Dawn Farm