



washtenaw community
health organization

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RFP #6096 Amendment #1

To: Interested bidders for RFP #6096 Fiduciary/Voucher Services and Administration of Respite Funds
From: Washtenaw Community Health Organization
Date: August 19, 2003
Regarding: **New RFP information**

The Washtenaw Community Health Organization (WCHO) is initiating the procurement process for Fiduciary/Voucher Services and Administration of Respite Funds in Washtenaw County.

Due to the power outage on August 15, 2003, the bidders' conference that was scheduled on that day was not held. The re-scheduled optional bidders' conference will be held at 4:00 pm on August 26, 2003 for those agencies interested in submitting a proposal for RFP #6096. The conference will be in Room 223 at the Human Services Center, 555 Towner (2nd floor), Ypsilanti, MI.

Request for Proposal RFP #6096 Fiduciary/Voucher Services and Administration of Respite Funds, will be in effect for the procurement period November 1, 2003 through September 30, 2006. An amended timeline for the submission of this RFP is included on the back of this sheet.

RFP #6096 is currently available to potential bidders. Bidders may obtain a copy from the Washtenaw County Purchasing Division or receive a copy at the bidders' conference. If you wish to receive a copy of the RFP prior to this conference, you may contact:

Washtenaw County Purchasing Division
Washtenaw County Administration Building, B-35
220 North Main
Ann Arbor, MI 48107
(734) 222-6760

You may also obtain information from the purchasing division of the Washtenaw County website:

<http://purchasing.ewashtenaw.org>

Click on online bids, then open bids and then scroll down to RFP 6096 and click.

Completed sealed bids must be turned into the Washtenaw County Purchasing Division by 10:00 a.m., September 15, 2003 at the address above.

TIMELINE FOR RFP # 6096

Bid to WCHO Board Committee for Review	8-4-2003
Letter notifying potential contractors of bid	8-7-2003
Bid to General Services for Printing	8-7-2003
Bid advertised in local newspapers	8-11-2003
Bid available to bidders in Purchasing	8-11-2003
Amendment letter sent	8-19-2003
Bidders Conference/Technical Assistance	8-26-2003
Bid submission deadline	9-15-2003
Bid opening	9-15-2003
Bidder Site Reviews/Interviews begin	9-16-2003
Award Recommendations approved by WCHO Board	10-21-2003
Award Notices	10-22-2003
Contracts prepared by	11-1-2003

Please direct technical questions to Lorin Burgess at (734) 544-6817 or Anne Strieter at (734) 222-6760.