

ACTION REQUESTED: Approval of contract award for Advocacy Services.

BACKGROUND:

Request for Proposal (RFP) #6095, Advocacy Services, solicited a response from one bidder.

Upon approval by the WCHO Board of Directors, contracts will be issued for three consecutive one-year terms to the successful bidder.

RFPs were scored and reviewed according to the same criteria as listed in the RFP. The review process included:

1. Paper review of written RFPs. **60 total points**
2. Site visits of all bidders who scored at least 75% in the paper review. **20 total points**
3. Review of financial portion of RFP. **20 total points**

RFP 6095-Advocacy Services

BIDDER	REVIEWER 1	REVIEWER 2	REVIEWER 3	AVERAGE	HISTORY OF BIDDER	FINANCIAL REVIEW	TOTAL
Washtenaw Association for Community Advocacy	59	55	56	56.7	16	18	90.7
				out of 60	out of 20	out of 20	out of 100

RECOMMENDATIONS:

Washtenaw Association for Community Advocacy is recommended to receive the contract for Advocacy Services.