WASHTENAW COUNTY

FINANCE DEPARTMENT

Purchasing Division

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June 26, 2013

Addendum #I

RFP No. 6731

Title: **HVAC Control System Replacement**

Due Date: July 10th, 2013, by or before 4:00 PM EST

This addendum is generated to provide the following answers to the questions raised at the Pre-Bid meeting held on June 20, 2013. It does not need to be returned with your final bid submission.

Respectfully,

Angela O. Perry

Purchasing Manager

PRE-BID QUESTIONS & ANSWERS: - RFP 6731 ADDENDUM I

*** Jim Busha, MEEC, jim@meec.com , is available to answer any additional questions or provide further clarification. Any E-mails sent must also have a copy to Jon Keith, at keithj@ewashtenaw.org ***

1. Will a functional sequence of operations be provided? Including summer and winter?
    a. This is a design/build project as indicated in the specification and RFP. The sequence of operations is provided in the plans. MEEC will review.
2. Will a points list be provided?
    a. The points list is also provided in the plans.
3. Will a schedule of equipment be provided?
    a. Original building mechanical drawings will be provided; items to be controlled are outlined in the RFP.
4. Will there be a schedule for every room? Individual scheduling of each box?
    a. System should allow for individual scheduling of each room or area. All devices should have their own controls.
5. Can we schedule system downtime so we can complete all work during business hours? Or are we expected to work after hours?
    a. You should assume you can work daytime hours. Please provide us with rates for evenings and weekends.
6. Who will be responsible for processing the rebates?
    a. If we're eligible for rebates, the contractor will be responsible. Washtenaw County and MEEC will assist the contractor to provide Owner's information.
7. Will all the actuators be replaced or can some be retrofit?
    a. All pneumatic actuators and control valves shall be replaced as indicated in the RFP. Existing electric actuators that are in good condition may be kept.
8. Will the contractor be responsible for completely abandoning the old pneumatic system?
    a. The old pneumatic system will be abandoned in areas that are out of sight. Excess tubing should be coiled up, secured and labeled whenever possible.
9. Is WCPARC requiring a performance bond for the project?
    a. We are not requiring a bid or performance bond for this project.