DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES BOARD MEETING
WASHTENAW COUNTY
MARCH 27, 2012

Board: Susan Kaufmann; Patricia Piechowski

Staff: Renee Adorjan, Acting Director; Adelia Clark, Social Services Program Manager; Annette Wilde, Financial Services Program Manager; Lisa Temple, Executive Secretary

1. CALL TO ORDER

Susan Kaufmann called the meeting to order at 3:07 PM.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF FEBRUARY 28, 2012 MEETING MINUTES

The Board reviewed the minutes of February 28, 2012. **A MOTION was made by Patricia Piechowski to approve the February 28, 2012 minutes. MOTION SUPPORTED by Susan Kaufmann. Motion carried.**

4. FINANCIAL REPORTS

A. Social Welfare Fund

The Volunteer Services/County Projects February 2012 monthly expenditures were $1,001.25 leaving a balance of $37,081.73. The Board Account monthly expenditures for February 2012 were $122.69 leaving a balance of $15,626.36. There were no February 2012 monthly expenditures for the Board Reserve Account, leaving a balance of $4,491.29.

B. Child Care Budget Summary

Expenditures for the Child Care Fund for February 2012 were as follows: DHS Foster Care $22,785.06; Purchased Foster Care $33,259.12; Residential $73,821.77; In-home Care $20,041.08; Independent Living $3,178.98; Non-Reimbursable $0.00. Total monthly expenditures were $153,086.01.

5. UPDATES/COMMUNICATIONS

A. Director/Management Update

- An interview process was completed and a selection was made for a limited-term services supervisor. Latoia Williams, currently in Oakland County, will start April 16, 2012.
- We are in the process of filling 5 first line staff vacancies in CPS.
- Washtenaw County was recognized for being on target for meeting our non-relative foster home goals.
- Washtenaw's allocation will be adjusted to reflect the addition of a foster care licensing position which will be geared specifically toward recruitment.
- Overall, the roll-out of the Centralized Intake Unit has flowed smoothly with very few glitches. Since implementation on March 5, 2012, the CI

intake unit has fielded over a 1,000 calls per day, but approximately 300 do not meet policy for an "actual" referral. The CI unit determines if a call meets policy guidelines before referring to on-call staff in the local offices.

- All CPS staff were issued IPhones.
- All MCCSW activities are suspended until further notice in light of current changes with MCSSW/MCSSA.

B. Board Member Items

- Thursday, April 26, 2012, is National Take Your Child to Work Day which is when Washtenaw County will be recognizing it. Trisha Lerette is a member of Washtenaw County committee and is requesting up to $200.00 from the Board to purchase name badges and pens for the participants in Take Your Child to Work Day.

A MOTION was made by Patricia Piechowski to approve up to $200.00 for the Take Your Child to Work Day Committee to purchase name badges and pens for those participating on April 26, 2012. MOTION SUPPORTED by Susan Kaufmann. Motion carried.

- The Washtenaw Area Council for Children is holding their annual conference on Friday, April 27, 2012, from 9:00 a.m. to 12:30 p.m. The title of this year's conference is *Getting from Here to There: Giving Foster Care Children a Voice in the Aging Out Process*. We are asking for board funding to send up to 10 services staff from Washtenaw County to this conference. The cost per participant is $35.00.

A MOTION was made by Susan Kaufmann to approve $350.00 for Washtenaw County services staff to attend the annual Washtenaw Area Council for Children conference. MOTION SUPPORTED by Susan Kaufmann. Motion carried.

6. <u>NEXT MEETING</u>
April 24, 2012 at 3:00 PM

7. <u>ADJOURNMENT</u>
The meeting adjourned at 3:41 PM.

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Renee Adorjan, Acting Director
Secretary to the Board