DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES BOARD MEETING
WASHTENAW COUNTY
JULY 24, 2012

Board: Susan Kaufmann; Patricia Piechowski

Staff: Renee Adorjan, Acting Director; Adelia Clark, Social Services Program Manager; Annette Wilde, Financial Services Program Manager; Nicole Davis, Administrative Manager; Deborah Swasey, Departmental Analyst; Lisa Temple, Executive Secretary

1. CALL TO ORDER

Susan Kaufmann called the meeting to order at 3:09 PM.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF JUNE 26, 2012 MEETING MINUTES

The Board reviewed the minutes of June 26, 2012. **A MOTION was made by Susan Kaufmann to approve the May 22, 2012 minutes. MOTION SUPPORTED by Patricia Piechowski. Motion carried.**

4. FINANCIAL REPORTS

A. Social Welfare Fund

The Volunteer Services/County Projects June 2012 monthly expenditures were $1,598.06 leaving a balance of $32,442.90. The Board Account monthly expenditures for June 2012 were $217.35 leaving a balance of $14,737.62. There were no June 2012 monthly expenditures for the Board Reserve Account, leaving a balance of $4,491.29.

B. Child Care Budget Summary

Expenditures for the Child Care Fund for June 2012 were as follows: DHS Foster Care $21,403.03; Purchased Foster Care $26,705.44; Residential $95,247.18; In-home Care $33,901.51; Independent Living $4,649.89; Non-Reimbursable $0.00. Total monthly expenditures were $181,907.05.

5. CONTRACTS

A. CSBGD12-81029

The contract is with Washtenaw County ETCS Group who will provide the services in Washtenaw County. Community Services Block Grant funds will be used to help empower low income families and individuals by helping obtain self-sufficiency and creating innovative projects to maintain stability. The amount allocated is $20,000.00. The Agreement will be in effect from the date of DHS signature or September 30, 2012, whichever is later. The Agreement will end August 31, 2013.

A MOTION was made by Susan Kaufmann to approve a contract with Washtenaw County Employment Training & Community Services in the amount of $20,000.00 to be in effect from the date of DHS signature

or September 30, 2012, whichever is later. The agreement will end August 31, 2013. MOTION SUPPORTED by Patricia Piechowski. Motion carried.

B. DFA13-81001

The contract is for a Donated Funds Agreement between Michigan Department of Human Services and University of Michigan Hospitals and Health Center to continue funding for an Eligibility Specialist for three years and add a second Eligibility Specialist for three years. The period of the contract is October 1, 2012 through September 30, 2015. The amount of the contact is $320,638.00 divided as follows:

Year one - $103,238.00
Year two - $106,600.00
Year three - $110,800.00

A MOTION was made by Susan Kaufmann to approve a contract with University of Michigan Hospitals and Health Centers in the amount of $320,638.00 to continue funding for an Eligibility Specialist for three years and to add a second Eligibility Specialist for three years for the period of October 1, 2012 through September 30, 2015. MOTION SUPPORTED by Patricia Piechowski. Motion carried.

C. RAHS13-81001

The contract is between Michigan Department of Human Services and Washtenaw County Health Department to provide health screen preventative services to newly arriving Refugees. The period of the Agreement is October 1, 2012 through September 30, 2014. The anticipated amount of the contract is $228,000.00 divided as follows:

10/1/12 through 9/30/12 - $114,000.00
10/1/13 through 9/30/14 - $114,000.00

A MOTION was made by Susan Kaufmann to approve a contract with Washtenaw County Health Department in the amount of $228,000.00 to provide services to newly arriving Refugees for the period of October 1, 2012 through September 30, 2014. MOTION SUPPORTED by Patricia Piechowski. Motion carried.

6. <u>UPDATES/COMMUNICATIONS</u>

A. Director/Management Update

- The Director met with staff from the county and court last week to work on Child Care Fund projections to develop a plan for the next fiscal year.
- We have an adult services vacancy and are in the process of filling this position from within.

- A Family Independence Specialist is leaving thus creating a vacancy which we will be filling.
- Two Eligibility Specialists transferred to Washtenaw.
- We will be able to fill behind the two MARA workers located at U of M.
- The deadline for processing TC60 (FIP) cases is August 9th. As of 7/20/12 Washtenaw County has completed 77%. We are still processing those cases that are being referred to Jobs, Education and Training (JET).
- The Food Assistance Management Evaluation (FAME) audit will be in August. This is a review of the food assistance program at Washtenaw for accuracy, complaints, compliance, etc.
- There will a Child Care Fund site visit in August. A CCF Specialist will do a yearly review of both fiscal and program documents in Washtenaw.

B. Board Member Items

- Ms. Kaufmann inquired about whether Michigan would ask for waivers in the TANF (Temporary Assistance for Needy Families) program. The US Department of Health and Human Services is encouraging states to consider new, more effective ways to meet the goals of TANF. A state will need to develop and submit a budget that includes the costs of program evaluation. The Governor and DHS administration would need to make an appeal for this waiver. This is still under review. The Director will provide updates to the Board as they are received.
- Ms. Piechowski asked if it was possible for a Community Health Worker from U of M to come to Washtenaw DHS one day a week to collect data and give out community referrals. The worker would gather information about the health and neighborhood concerns of local communities; gather information about the communities' interest in being involved in clinical trials, and offer referrals to local medical and social service agencies. The Director asked for Ms. Piechowski to provide more information regarding this request.

7. <u>NEXT MEETING</u>
July 24, 2012 at 3:00 PM

8. <u>ADJOURNMENT</u>
The meeting adjourned at 3:42 PM.

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Renee Adorjan, Acting Director
Secretary to the Board