DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES BOARD MEETING
WASHTENAW COUNTY
APRIL 24, 2012

Board: Susan Kaufmann; Patricia Piechowski

Staff: Renee Adorjan, Acting Director; Adelia Clark, Social Services Program Manager; Annette Wilde, Financial Services Program Manager; Nicole Davis, Administrative Manager; Lisa Temple, Executive Secretary

1. CALL TO ORDER

Susan Kaufmann called the meeting to order at 3:07 PM.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MARCH 27, 2012 MEETING MINUTES

The Board reviewed the minutes of March 27, 2012. **A MOTION was made by Patricia Piechowski to approve the March 27, 2012 minutes. MOTION SUPPORTED by Susan Kaufmann. Motion carried.**

4. FINANCIAL REPORTS

A. Social Welfare Fund

The Volunteer Services/County Projects March 2012 monthly expenditures were $367.37 leaving a balance of $36,714.36. The Board Account monthly expenditures for March 2012 were $145.65 leaving a balance of $15,480.71. There were no March 2012 monthly expenditures for the Board Reserve Account, leaving a balance of $4,491.29.

B. Child Care Budget Summary

Expenditures for the Child Care Fund for March 2012 were as follows: DHS Foster Care $15,701.10; Purchased Foster Care $29,666.87; Residential $57,961.18; In-home Care $8,020.30; Independent Living $4,338.11; Non-Reimbursable $0.00. Total monthly expenditures were $115,687.56.

5. UPDATES/COMMUNICATIONS

A. Director/Management Update

- Our limited term APS/CPS supervisor started April 16, 2012.
- The process of filling 5 first line staff vacancies in CPS continues. We are anticipating a start date of 5/14/12 for these staff.
- One of our NFIS workers was selected to work on the EDM (Electronic Document Management) Field Implementation Team from May-September 2012. She will be “on loan” to Central Office for the duration of this project. Washtenaw County is part of Wave Three which is expected to roll out 9/4/12.
- Two of our Assistance Payments staff, who are out stationed workers for the Washtenaw Health Plan, were recognized for outreach and maintenance of Medicaid cases and received awards at a recent banquet.

- We are very close to finalizing the contract with the University of Michigan for the Medicaid out stationed position.
- MiSACWIS (Michigan Statewide Automated Child Welfare Information System) is in the process of being implemented for services. It will replace the current SWSS system, and it is anticipated it will "talk" to other computer based programs such as Bridges so that information can be shared. The Summit will be held next month and the Director and a licensing staff person will attend. The pilot will be implemented in Ingham County in October and November 2012 and the system will be available statewide in February 2013.
- The annual WACC (Washtenaw Area Children's Council) conference will be held on Friday, April 27, 2012 at the Washtenaw County Intermediate School District. Nine staff from our office will be attending thanks to the support of the Social Services Board.

B. Board Member Items

- A request was made to the Board for $102.00 for a luncheon to honor administrative support staff on April 25, 2012 for Administrative Professionals Day.

A MOTION was made by Patricia Piechowski to approve $102.00 for Administrative Professionals Day on April 25, 2012. MOTION SUPPORTED by Susan Kaufmann. Motion carried.

6. <u>NEXT MEETING</u>
May 22, 2012 at 3:00 PM

7. <u>ADJOURNMENT</u>
The meeting adjourned at 3:27 PM.

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Renee Adorjan, Acting Director
Secretary to the Board