

**DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES BOARD MEETING
WASHTENAW COUNTY
November 24, 2009
3:00 PM**

Board: Frederick McDonald, Chairperson; Catherine Robinson, Vice-Chairperson;
Susan Kaufmann, Member

Staff: Cynthia Maritato, Director; Annette Wilde, Financial Services Program
Manager; Michele Pringle, Administrative Manager

1. CALL TO ORDER

Catherine Robinson called the meeting to order at 3:10 PM.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF OCTOBER 27, 2009 MEETING MINUTES

The Board reviewed the minutes of October 27, 2009. **A MOTION was made by Susan Kaufmann to approve the October 27, 2009 minutes. MOTION SUPPORTED by Catherine Robinson. Motion carried.**

4. FINANCIAL REPORTS

A. Social Welfare Fund

The Volunteer Services/County Projects October 2009 monthly expenditures were \$6,393.88 leaving a balance of \$1,835.38. The Board Account monthly expenditures for October 2009 were \$5,277.28 leaving a balance of \$8,664.29. There were no October 2009 monthly expenditures for the Board Reserve Account, leaving a balance of \$4,491.29.

B. Child Care Budget Summary

Expenditures for the Child Care Fund for October 2009 were as follows: DHS Foster Care \$15,641.02; Purchased Foster Care \$34,339.03; Residential \$43,409.60; In-home Care \$20,564.52; Independent Living \$16,036.68; Non-Reimbursable \$0.00. Total monthly expenditures were \$129,990.85. The Child Care Fund has expended 86.8% of its allocation.

5. CONTRACTS

There were no contracts to review.

6. **UPDATES/COMMUNICATIONS**

A. Management Update

1. Director's Information
 - Washtenaw County DHS will hold a legislative meeting with state representatives in January 2010. The Social Services Board will be notified of the date and time of this meeting.
 - November 2009 statistics indicate Washtenaw County has 45,000 active cases as compared to 39,000 a year ago.
 - Director attended the Big 14 Child Welfare meeting. There is concern that we are not yet on target on the staff-to-supervisor ratio for services.
 - Today is Adoption Day, and we are finalizing 14 adoptions.
2. Services
 - Marjorie Yaeger has been appointed to work out of class as the Licensing/Adoption/CPS Ongoing/Prevention supervisor.
3. Financial Programs
 - Three medical leaves of absence.
 - Two limited term Eligibility Specialists were offered permanent positions and accepted.

B. Board Member Items

The 2010 Social Services Board Meeting calendar was reviewed and approved.

A MOTION was made by Susan Kaufmann to purchase emergency gift cards for clients in the amount \$2,400.00. MOTION SUPPORTED by Frederick McDonald. Motion carried.

7. **NEXT MEETING**

January 26, 2010 at 3:00 PM

8. **ADJOURNMENT**

The meeting adjourned at 4:00 PM.

Cynthia Maritato, Director
Secretary to the Board