

**DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES BOARD MEETING
WASHTENAW COUNTY
October 23, 2007
8:30 AM**

Board: Frederick McDonald, Chairperson; Catherine Robinson, Vice-Chairperson;
Susan Kaufmann, Member

Staff: Cynthia Maritato, Director; Verdetta Love, Social Services Section
Manager; Barbara Ludwig, Financial Programs Section Manager; Michele
Pringle, Administrative Services Manager; Susan Reynolds Bunton, F2F
Coordinator/Contract Administrator; Lisa Temple, Executive Secretary

1. CALL TO ORDER

Frederick McDonald called the meeting to order at 9:10 AM.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF SEPTEMBER 25, 2007 MEETING MINUTES

The Board reviewed the minutes of September 25, 2007. **A MOTION was made by Catherine Robinson to approve the September 25, 2007 minutes. MOTION SUPPORTED by Susan Kaufmann. Motion carried.**

4. FINANCIAL REPORTS

A. Social Welfare Fund

The Volunteer Services/County Projects September 2007 monthly expenditures were \$32.14 leaving a balance of \$22,502.10. The Board Account monthly expenditures for September 2007 were \$953.91 leaving a balance of \$11,638.96. There were no September 2007 monthly expenditures for the Board Reserve Account, leaving a balance of \$4,491.29.

B. Child Care Budget Summary

Expenditures for the Child Care Fund for September 2007 were as follows: DHS Foster Care \$24,695.97; Purchased Foster Care \$24,568.68; Residential \$23,037.84; In-home care \$8,278.50; Independent Living \$6,443.17; Non-Reimbursable \$0.00. Total monthly expenditures were \$87,024.16. To date, the Child Care Fund has expended 82.4% of its allocation.

5. **CONTRACTS**

A. Michigan Public Service Commission – MPSC-08 Series (two CM-2s; one for notification; one for signature)

MPSC funds are available to Community Action Agencies and Limited Purpose Agencies to enable them to:

- 1) Provide free weatherization assistance to low-income households.
- 2) Provide free energy efficiency education services to low-income households.

Notification is being given regarding the Weatherization and Client Education contract; however, there is no dollar amount.

Approval is being requested on an amendment to the contract which will add funds for Community Action Agencies and Limited Purpose Agencies including Washtenaw County ETCS. Contract amount is \$299,388.00.

A MOTION was made by Susan Kaufmann to approve the contract in the amount of \$299,388.00. MOTION SUPPORTED by Catherine Robinson. Motion carried.

B. Placement Agency Foster Care - PAFC (Signature Required)

This is the standard foster care placement contract for all providers under contract with the Department of Human Services. These contractors provide services statewide. The services to be provided include General Foster Care and Supervision for Foster Care.

The contract was reviewed by the Board.

6. **UPDATES/COMMUNICATIONS**

A. Management Update

Financial Programs – One FIS/ES vacancy; one FIM vacancy; four medicals.

During the months of October/November we have a Medicaid case reader in our office who will be reading 100 cases to try to determine where errors are being made and to help improve accuracy. The case reader will be reading cases by category (i.e. healthy kids). The reader does not make any corrections.

We have three Technical Team Assistance (TAT) case readers in our office who will be reading FAP cases. The maximum they can read per week is 150 cases. Staff have 15 days to correct cases. Due to the short timeframe, we are aiming for one staff person to be a case corrector.

JET program statewide 10/1/07.

Administrative Support – Medical returned 10/19/07; three vacancies.

Services – One medical; one CPS vacancy.

Ten foster care cases were sent to Lansing for review pertaining to the Children's Rights lawsuit.

DHS and MAXIMUS, Inc. will be performing foster care case file reviews. This is not a part of the recent Federal audit or the Children's Rights Inc. lawsuit. This case review focuses on cases which are currently ineligible for Title IV-E and the purpose is to determine if additional information may be available from the DHS Case File that will allow the child's eligibility determination to be revised, thus providing additional Federal funds to the State and County. They have requested 13 of our foster care cases for this review.

The new CPS SWSS system will go on line mid-November. It should be more user friendly. All case work will be done on this data base. It will virtually eliminate the case file. Staff will be able to access data across counties.

F2F/Contracts

Over 787 TDMs (Team Decision Meetings) have been held since October 2003. TDMs bring families and the community service partners together to come up with a community plan. Our agency will continue to track TDM data.

Our community resource coordinator is working to recruit more volunteers. Our largest group of volunteers is from Eisenhower Center. They volunteer at least 2 times per week.

B. Director's Info.

The new director and deputy director are identifying areas to focus on, accuracy being one of them. They are aiming for 6%; currently we are at 8% statewide.

Medicaid caseloads have increased 6% for the year. We have had a 9% increase in overall caseloads this fiscal year.

We still do not have any budget news. We are looking at an 80 million dollar cut for DHS internally.

Region offices are changing. They will be reduced to the Regional Manager, Administrative Assistant and Secretary.

Privatization of foster care is still being discussed. There is a potential for loss of positions in our agency.

A topic of discussion regarding the budget has been removing Medicaid for 19 and 20 year olds and caretaker relatives.

C. Board Member Items

None.

D. Miscellaneous/Announcements

Automated External Defibrillator – Pending. Waiting to hear back from Lansing.

MCSSA Dues – Received an invoice for dues in the amount \$5,313.53 for 2007-2008 MCSSA Annual Dues. The dues formula is up for discussion. We will discuss at the November meeting.

**7. NEXT MEETING
November 27, 2007 at 3:00 PM**

**8. ADJOURNMENT
The meeting adjourned at 10:10 AM.**

Cynthia Maritato, Director
Secretary to the Board