

**DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES BOARD MEETING
WASHTENAW COUNTY
April 28, 2009
3:00 PM**

Board: Frederick McDonald, Chairperson; Catherine Robinson, Vice-Chairperson;
Susan Kaufmann, Member

Staff: Cynthia Travis, Director; Adelia Clark, Social Services Section Manager;
Manager, Michele Pringle, Administrative Services Manager; Deborah
Swasey, Departmental Analyst

Guest: Peggy Paxton, Permanency Planning Assistant

1. CALL TO ORDER

Frederick McDonald called the meeting to order at 3:05 PM.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MARCH 17, 2009 MEETING MINUTES

The Board reviewed the minutes of March 17, 2009. **A MOTION was made by Susan Kaufmann to approve the March 17, 2009 minutes. MOTION SUPPORTED by Catherine Robinson. Motion carried.**

4. FINANCIAL REPORTS

A. Social Welfare Fund

The Volunteer Services/County Projects March 2009 monthly expenditures were \$2,170.57 leaving a balance of \$33,669.78. The Board Account monthly expenditures for March 2009 were \$319.34 leaving a balance of \$15,471.84. There were no March 2009 monthly expenditures for the Board Reserve Account, leaving a balance of \$4,491.29.

B. Child Care Budget Summary

Expenditures for the Child Care Fund for March 2009 were as follows: DHS Foster Care \$17,653.75; Purchased Foster Care \$31,396.08; Residential \$67,488.01; In-home Care \$9,793.04; Independent Living \$12,765.48; Non-Reimbursable \$0.00. Total monthly expenditures were \$139,096.36. The Child Care Fund expended 25.8% of its allocation.

5. CONTRACTS

A. DV08-81001 – Domestic Violence Project, Inc.

The Michigan Department of Human Services is amending the contract with Domestic Violence Project, Inc. to decrease the maximum dollar amount of the contract by \$22,123.14. The contract was decreased from \$389,565.00 to \$367,441.86 for the period of October 1, 2007 to September 30, 2010.

A MOTION was made by Susan Kaufmann to approve the decrease in the Domestic Violence Project, Inc. in the amount of \$22,123.14. MOTION SUPPORTED by Catherine Robinson. Motion carried.

B. CSBB-09-Series – Washtenaw County ET & CSG

This is to notify the Social Services board that for the purpose of expending CSBG “Stimulus” funds, the ending date of the Agreement was changed from September 30, 2009 to September 30, 2010. The dollar amount of the Agreement will remain the same.

C. RFCJJ, RFCAN and SOFC Series

The Social Services Board is being asked to approve an extension of the current residential contracts for abuse/neglect and juvenile justice youth to 3/31/2011, plus minor language changes.

A MOTION was made by Susan Kaufmann to approve an extension of the current contract end date to 3/31/2011. MOTION SUPPORTED by Catherine Robinson. Motion carried.

6. UPDATES/COMMUNICATIONS

A. Management Update

1. Financial Programs
 - We are currently working to prepare for Bridges. Washtenaw County will go up on Bridges on 6/16/09.
 - Michelle Tanzey has accepted a working out of class position at Fort Wayne in Wayne County. Her last day in Washtenaw County will be May 15, 2009. A Family Independence Manager will be working out of class behind her, and a Family Independence Specialist will be working out of class behind the FIM.
 - Overtime for computer based training for Bridges has been approved for everyone.
2. Director's Information
 - Adelia Clark was introduced as the new permanent Services Section Manager. Bill Price will be retiring on June 1, 2009; therefore, Char Haelewyn is working out of class as a foster care supervisor. Gary Urban has been hired as a limited term prevention worker. Work continues on the Children's Rights task force recommendations.
3. Administrative Support
 - We have completed the interview process for hiring a General Office Clerk.

4. Services

- o Adelia Clark informed the Board about a county wide event, Touch the Truck, which is a foster care recruitment event. May is Foster Care Month, and we will be putting signs and blue ribbons on the trees that line Prospect. A request was made for \$200.00 to fund the picnic for foster care families and relatives.

A MOTION was made by Catherine Robinson to approve \$200.00 for the picnic. MOTION SUPPORTED by Susan Kaufmann. Motion carried.

B. Board Member Items

The Social Services Board was sorry to hear of the passing of Lisa Temple's husband. They wish her a quick return to work and the opportunity to take off as much time as needed.

C. Miscellaneous/Announcements

None.

7. **NEXT MEETING**

May 26, 2009 at 3:00 PM

8. **ADJOURNMENT**

The meeting adjourned at 3:35 PM.

Cynthia D. Travis, Director
Secretary to the Board