

**DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES BOARD MEETING
WASHTENAW COUNTY
January 26, 2010
3:00 PM**

Board: Frederick McDonald, Chairperson; Susan Kaufmann, Member

Staff: Cynthia Maritato, Director; Adelia Clark, Social Services Section Manager; Annette Wilde, Financial Services Program Manager; Michele Pringle, Administrative Manager; Deborah Swasey, Departmental Analyst; Lisa Temple, Executive Secretary

1. CALL TO ORDER

Frederick McDonald called the meeting to order at 3:38 PM.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF NOVEMBER 24, 2009 MEETING MINUTES

The Board reviewed the minutes of November 24, 2009. **A MOTION was made by Susan Kaufmann to approve the November 24, 2009 minutes. MOTION SUPPORTED by Frederick McDonald. Motion carried.**

4. FINANCIAL REPORTS

A. Social Welfare Fund

The Volunteer Services/County Projects December 2009 monthly expenditures were \$752.85 leaving a balance of \$-68.50. The Board Account monthly expenditures for December 2009 were \$2,618.63 leaving a balance of \$25.81. There were no December 2009 monthly expenditures for the Board Reserve Account, leaving a balance of \$4,491.29.

B. Child Care Budget Summary

Expenditures for the Child Care Fund for December 2009 were as follows: DHS Foster Care \$6,381.97; Purchased Foster Care \$25,107.57; Residential \$45,900.87; In-home Care \$1,701.28; Independent Living \$6,088.53; Non-Reimbursable \$0.00. Total monthly expenditures were \$129,990.85. The Child Care Fund has expended 103.7% of its allocation. NOTE: December 2009 figures are for the period 12/1/2009 to 12/17/2009.

5. CONTRACTS

A. DVSH 10-81001

Safe Havens Supervised Visitation and Safe Exchange services include providing victims of domestic violence access to specialized visitation services in three Michigan communities. Services include increasing and enhancing local supervised visitation center capabilities focusing on increasing staffing, security, training opportunities and coordination activities for three local non-profit programs.

Catholic Social Services of Washtenaw County was awarded the contract for Washtenaw County. The contract will begin January 1, 2010 and end September 30, 2012. The total amount of the contract is \$208,500.00 divided as follows:

January 1, 2010 – September 30, 2010	\$58,697.00
October 1, 2010 – September 30, 2011	\$69,733.00
October 1, 2011 – September 30, 2012	\$80,070.00

A MOTION was made by Susan Kaufmann to approve a contract with Catholic Social Services of Washtenaw County for Safe Havens Supervised Visitation and Safe Exchange services in the amount of \$208,500.00 for the period of 1/1/2010-9/30/2012. MOTION SUPPORTED by Frederick McDonald. Motion carried.

B. CSBGT-10-Series

CSBG Discretionary funds are available to Community Action Agencies to enable them to promote EITC filing by low-income Michigan citizens, to provide free income tax preparation assistance or to provide referral to appropriate providers in the service area. Washtenaw County ETCS group will provide the services in Washtenaw County. The amount allocated is \$24,000.00

A MOTION was made by Susan Kaufmann to approve a contract with Washtenaw County ETCS in the amount of \$24,000.00 for the period of 1/1/2010-6/30/2010. MOTION SUPPORTED by Frederick McDonald. Motion carried.

C. MARA 10-81001

This contract is for a Medical Assistance Review Agreement between Michigan Department of Human Services and the University of Michigan Hospitals and Health Centers to fund an Eligibility Specialist position. The Specialist will be placed at the University of Michigan Hospitals and Health Centers to work with inpatient and outpatient services.

The period of the contract is 4/1/2010-9/30/2010 in the amount of \$23,504.43. Payment for the position will be made by the University of Michigan Hospitals and Health Centers over a four month period beginning 4/1/2010 and ending 7/1/2010.

A MOTION was made by Susan Kaufmann to approve a MARA contract with the University of Michigan Hospitals and Health Centers in the amount of \$23,504.43 for the period of 4/1/2010-9/30/2010. MOTION SUPPORTED by Frederick McDonald. Motion carried.

D. CCF CRBS 10-81001

This contract is between Washtenaw County DHS Board and Washtenaw Association for Community Advocacy. WACA will provide technical assistance to Washtenaw County DHS in securing SSI and SSDI benefits for eligible foster youth. The term of the agreement is for a three-year period from 1/1/2010-12/31/2012. The total amount of the agreement is \$74,925 divided as follows:

January 1, 2010 – December 31, 2010	\$24,975.00
January 1, 2011 – December 31, 2011	\$24,975.00
January 1, 2012 – December 31, 2012	\$24,975.00

A MOTION was made by Susan Kaufmann to approve a contract between Washtenaw County DHS Board and Washtenaw Association for Community Advocacy in the amount of \$74,925.00 for the period of 1/1/2010-12/31/2012. MOTION SUPPORTED by Frederick McDonald. Motion carried.

E. CCF EPS 10-81001

This contract is between Washtenaw County DHS Board and the Student Advocacy Center. The SAC will provide educational review and planning services for at risk and dependent youth in out of home placement. The agreement is for a three-year period from 1/1/2010-12/31/2012. The total amount of the agreement is \$74,358.00 divided as follows:

January 1, 2010 – December 31, 2010	\$24,786.00
January 1, 2011 – December 31, 2011	\$24,786.00
January 1, 2012 – December 31, 2012	\$24,786.00

The contract is funded out of county child care dollars.

A MOTION was made by Susan Kaufmann to approve a contract between Washtenaw County DHS Board and the Student Advocacy Center in the amount of \$74,358.00 for the period of 1/1/2010-12/31/2012. MOTION SUPPORTED by Frederick McDonald. Motion carried.

F. CCF EAS 10-81001

This contract is between Washtenaw County DHS Board and the Student Advocacy Center. The SAC will provide educational advocacy services to at risk and dependent youth in out of home placement. The agreement is for a three-year period from 1/1/2010-12/31/2012.

The total amount of the agreement is \$74,358.00 divided as follows:

January 1, 2010 – December 31, 2010	\$24,786.00
January 1, 2011 – December 31, 2011	\$24,786.00
January 1, 2012 – December 31, 2012	\$24,786.00

The contract is funded out of county child care dollars.

A MOTION was made by Susan Kaufmann to approve a contract between Washtenaw County DHS Board and the Student Advocacy Center in the amount of \$74,358.00 for the period of 1/1/2010-12/31/2012. MOTION SUPPORTED by Frederick McDonald. Motion carried.

6. UPDATES/COMMUNICATIONS

A. Management Update

1. Director's Information
 - The Director will be taking a leave for 8 weeks beginning 2/22/10. During this period, the Services Program Manager will be the Acting Director.
 - The Director presented AACIL Super Mentor awards to seven mentors at an event held at Eastern Michigan University.
 - Legislators' meeting took place on 1/8/10 at Washtenaw County DHS. There was a full complement of representation from each legislative office. Demand for services, client and caseload volume and concerns about how client treatment and wait time were discussed.
2. Services
 - CPS worker retiring effective 2/1/10, leaving 14 CPS workers on board. We are anticipating hiring one CPS worker.
3. Financial Programs
 - One Family Independence Manager on leave. One JET worker on leave. One JET worker retiring effective 2/1/10. Anticipating hiring one FIM and 2-4 more Eligibility Specialists.
4. Administrative Support
 - One vacancy.

B. Board Member Items

- Mr. McDonald presented Annette Wilde with a framed certificate and letter from Director Ahmed in recognition of 30 years of State service. Congratulations Annette!

C. Miscellaneous

- Washtenaw County DHS received State Employees Charitable Campaign (SECC) Achievement Award.
- A casual dress at Washtenaw County DHS raised \$900.00 for the American Red Cross Haiti Relief Fund. There will be three casual dress days in February specifically for raising additional funds.

**7. NEXT MEETING
February 17, 2010 at 1:30 PM**

**8. ADJOURNMENT
The meeting adjourned at 4:02 PM.**

Cynthia Maritato, Director
Secretary to the Board