



Facilities Space Program Efficiency Analysis

WASHTENAW COUNTY

For more information contact:

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Section 1 – Summary

Washtenaw County Space Program

Purpose

Washtenaw County is rapidly becoming a more urbanized county. As the needs of the County change the role and services of the County government will also need to change. Within the operations of government, two primary costs are personnel and physical space. The objective of this analysis was to examine the current use of space within the County to determine if it is possible for the County to reduce its need for physical space.

Approach

To accomplish this objective the following approach was used.

1. Project Initiation

A meeting was conducted with the County to outline project objectives, approach and timing.

2. Survey

A survey was prepared and Department directors were asked to complete an on line survey that addressed the current and future space needs. A copy of this Survey is included, in addition to the responses provided.

3. Space Standards

A set of space standards was applied to each department. The standards defined space based on level within the organization. A copy of the standards is shown in the table below.

Organizational Level	Space Standard per Employee
County Executives	240 sq. ft.
Department Heads and Elected Officials	150 sq. ft.
Managers	120 sq. ft.
Professionals	100 sq. ft.
Clerical	73 sq. ft.

4. Adjacency Diagram

Based on the survey responses and the discretion of County management an adjacency diagram was developed.

5. Preparation of Findings

Based on the standards developed, a series of findings was identified and follows in the next section.

Findings

Included within this section are space programs for each of the departments. The programs provide a total of the office space required by each department. Additional considerations will need to be made for the use of conference and additional meeting rooms.

Based on the analysis the following has been identified.

1. Overall the County currently maintains and operates approximately 259,550 square feet of general office space. Based on the implementation of space standards the County currently only needs to have approximately 152,597 square feet of space or a reduction of 41.21%

The challenge in reducing this office space is adjacent function of the space. In some cases departments have significant extra space and in others there appears to be need for additional space. The table located in Section 3A indicates space use for each building.

2. A review of each County department as a whole with respect to general office space could potentially reduce the square feet of general office space to approximately 172,100 square feet. This calculation is based on the implementation of space standards of the County to each department without consideration of its existing location. The table located in Section 3B indicates the review of each department as a whole as it relates to general office space use.
3. The County should note that operational savings will take time to realize. The savings results from the County being able to reassign staff in a manner that will allow them to reduce the total number of buildings within the system. If the County is unable to reduce the total number of buildings within the system and only looks to renovate current structures, cost may actually increase.

Assumptions

The Preliminary Space Program analysis was developed through the collection of existing facility data and applying office standards provided by Washtenaw County. The following steps were performed in the collection of data:

- 1) The "Existing Useable Area" is the square footage of the total useable area of the facility as provided by Washtenaw County.
- 2) The "Existing Assignable Area" is the square footage that is dedicated to office, storage, special purpose, and ancillary square footage as provided by Washtenaw County.
- 3) The "Existing Total Assigned Area" is the square footage of the combined office and storage areas.

- 4) The "Existing Office" square footage is based on the information provided by Washtenaw County.
- 5) The "Proposed Office" square footage is the total of each department located in the facility with the revised office standards being applied. Refer to the Preliminary Space Program for individual department information.

Section 2 – Survey and Responses

Washtenaw County Space Programming Survey

Please complete one survey for each of your department's locations.

1

Department:

2

Department Manager:

3

Telephone No:

4

Present Location (1 survey for each location):

5

Hours of Operation:

The questions in this form are designed to assist in determining what your organization/ department does and how it goes about doing it. It will also help to determine the general facility space planning, furniture, fixtures and equipment requirements.

A. ORGANIZATION BACKGROUND (for this location)

6

How many employees work at this location? (do not include interns, temporaries or contractual employees)

7

How many of these employees spend 75% or more time in the field?

8

How many seasonal, intern, temporary or contractual workers do you have at this location?

9

In your opinion, is the current layout of work environment:

- Poor, deters from work efficiency
- Fair, adequate
- Good, enhances work efficiency

10

Explain your answer to Question 9:

B. INTERACTION AND WORK FLOW

11

What kinds of work styles are used in your department? Please check all that apply.

- Flex-time (not 8:30 – 5:00)
- Shift Work
- Office or Cubicle Area for Field Workers
- Shared/Open Space for Field Workers
- Group Workspace
- Other, Please Specify

12

With which departments is proximity important?

	1 Very Important	2 Somewhat Important	3 Not Important
Board of Commissioners	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Children's Services - Juvenile Day Treatment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Children's Services - Juvenile Detention	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community Corrections	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Community Support & Treatment Services

1

2

3

Corporation Counsel

1

2

3

County Administrator

1

2

3

County Clerk / Register

1

2

3

Drain Commissioner

1

2

3

Emergency Management

1

2

3

Employment, Training & Community Services

1

2

3

Equalization

1

2

3

Family Court - Juvenile

1

2

3

Family Court - Probate

1

2

3

Finance

1

2

3

Friend of the Court

1

2

3

Head Start

1

2

3

Human Resources

1

2

3

MSU Extension

1

2

3

Parks & Recreation

1

2

3

Planning & Environment Developmental Services

1

2

3

Planning & Environment Environmental Services

1

2

3

Planning & Environment Planning Services

1

2

3

Probation

1

2

3

Prosecuting Attorney

1

2

3

Public Defender

1

2

3

Public Health

1

2

3

Sheriff - Central Dispatch

1

2

3

Sheriff - Jail

1

2

3

Sheriff - Police Services

1

2

3

State Dept of Human Services

1

2

3

Support Services - Facilities

1

2

3

Support Services - IT

1

2

3

Support Services - LLRC

1

2

3

Support Services - Strategy & Budget

1

2

3

Treasurer

1

2

3

Trial Court

1

2

3

Veterans Services

1

2

3

Washtenaw Community Health Organization

1

2

3

Washtenaw Health Plan

1

2

3

13

How many clients/customers visit this location on a daily basis?

List functions within your organization/department which require visual and/or acoustical privacy. Please state the reason.

14

Specific Functions that Require **Visual Privacy**:

15

Specific Functions that Require **Acoustical Privacy**:

16

Rank the most important factors that should determine your organization/department location (select at least top 3):

1 2 3 4 5 6 7 8 9

Proximity to other group(s)

Proximity to equipment

Proximity to loading dock

Security

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<hr/>								
Image								
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<hr/>								
Public interface								
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<hr/>								
Tradition								
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<hr/>								
Cost/Budget								
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<hr/>								
Other								
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

17

Describe any seasonal or periodic needs for space:

C. COMMON SPACE AND EQUIPMENT NEEDS

18

Does your department use any of the following on a daily basis?

- Copier/Assembly/Collation Area
- Employee Lunchroom
- Coffee Station/Kitchenette
- Small Meeting Rooms

- Shared Computer
 - Conference Rooms
 - Customer Waiting Area
 - Other, Please Specify
-

Identify the kinds of events that require common meeting areas, frequency of such events, number of people attending, length of events and if the areas need to be reconfigured regularly.

19

Do You Have Client Meetings?

If You Answered "Yes", Identify the Frequency, Length and Number Attending:

20

Do You Have Luncheons?

If You Answered "Yes", Identify the Frequency, Length and Number Attending:

21

Do You Have Staff Meetings?

If You Answered "Yes", Identify the Frequency, Length and Number Attending:



22

Do You Have Trainings?

If You Answered "Yes", Identify the Frequency, Length and Number Attending:

23

Do You Have Other Events?

If You Answered "Yes", Identify the Type of Event(s), Frequency, Length and Number Attending:



24

Do you have adequate storage space onsite for records/materials that require immediate access?

Additional Comment

25

Do you currently store records/materials offsite?

Additional Comment





Survey Page 1

Section 3 – Space Programs

Summary - August 2006

Property	Building #	Existing Office	Proposed Office	% Difference	Notes	Staff Count
Downtown Campus						
Downtown Courthouse	101	36419	18150	50.16%		173
Annex	110	11257	13389	-18.94%	2	158
North Main	200	16361	11348	30.64%		131
Administration	220	9032	6023	33.31%		45
Delonis Center	312	2022	0	100.00%	1	0
Service Center Campus						
Veteran's Services & Facilities	2155	5503	1192	78.34%		10
Correctional Facility	2201	28709	22350	22.15%		283
Former Huron Valley Ambulance	2215	3765	0	100.00%	1	0
Community Corrections	4101	6657	661	90.07%		8
Youth Center	4125	6596	3385	48.68%		42
House by the Side of the Road	4133	8014	0	100.00%	1	0
Library Learning Resource Center	LLRC	945	661	30.06%		8
Eastern Campus						
Head Start	1661	4537	3227	28.87%		38
Eastern County Govt Center	415	6903	2067	70.06%		24
Human Services - Towner	555	23132	37623	-62.65%	2	305
State Human Services Center	22	29397	0	0.00%		0
Harriet Center	304	4491	1711	61.90%		11
Western Campus						
Western Service Center-Zeeb Rd.	705	14511	9223	36.44%		110
Chelsea Courthouse	122	1620	2067	-27.56%	2	24
Southern Campus						
O'Brien Center	2260	2967	2805	5.46%		33
Family Court	2270	20183	4960	75.43%		83
Community Mental Health	2140	16539	11757	28.91%		137
Total		259558	152597	41.21%		1621

Notes:

- 1: 100% change is due to no county employees being housed at this facility.
- 2: Increase of proposed office space is due to larger 73 sf cubicles versus the 30-40 s.f. existing.

Existing Facility Configuration- August 2006

Property	Building #	Existing Usable Area	Existing Assignable Area	Existing Total Assigned (Office + Storage + Ancillary)	Existing Office	Special Purpose / Ancillary / Storage	Shared Common Support / Circulation
Downtown Campus							
Downtown Courthouse	101	95215	90376	51514	36419	15095	40113
Annex	110	25849	19470	12834	11257	1578	15061
North Main	200	30690	28116	20970	16361	4609	11767
Administration	220	26117	25548	10180	9032	1149	7221
Delonis Center	312	14984	14515	9256	2022	7234	8606
Service Center Campus							
Veteran's Services & Facilities	2155	12116	12116	10571	5503	5067	2191
Correctional Facility	2201	88294	88294	78965	28709	14862	21378
Former Huron Valley Ambulance	2215	5424	5424	5236	3765	1470	660
Community Corrections	4101	13108	13027	12352	6657	5694	2659
Youth Center	4125	35602	34451	32314	6596	25718	6783
House by the Side of the Road	4133	13064	13064	10239	8014	2225	4115
Library Learning Resource Center	LLRC	5405	5405	3315	945	2370	720
Eastern Campus							
Head Start	1661	13243	13243	12772	4537	8235	4456
Eastern County Govt Center	415	16406	16406	10634	6903	3731	12900
Human Services - Towner	555	47162	46974	24627	23132	1496	5222
State Human Services Center	22	31825	31825	29397	29397	29397	2685
Harriet Center	304	6810	6810	4609	4491	118	3366
Western Campus							
Western Service Center-Zeeb Rd.	705	27010	25272	19084	14511	4574	18224
Chelsea Courthouse	122	4987	4987	2243	1620	623	3674
Southern Campus							
O'Brien Center	2260	6069	4209	4209	2967	1242	1403
Family Court	2270	35461	26477	22035	20183	6249	12179
Community Mental Health	2140	27345	27345	17788	16539	1249	2961

Proposed Facility Configuration - August 2006

Property	Building #	Existing Usable Area	Existing Assignable Area	Proposed Total Assigned (Office + Storage + Ancillary)	Proposed Office	Special Purpose / Ancillary/ Storage	Shared Common Support / Circulation
Downtown Campus							
Downtown Courthouse	101	95215	90376	34526	18150	15095	40113
Annex	110	25849	19470	14967	13389	1578	15061
North Main	200	30690	28116	15957	11348	4609	11767
Administration	220	26117	25548	7172	6023	1149	7221
Delonis Center	312	14984	14515	12951	0	7234	8606
Service Center Campus							
Veteran's Services & Facilities	2155	12116	12116	6259	1192	5067	2191
Correctional Facility	2201	88294	88294	114247	22350	50257	21378
Former Huron Valley Ambulance	2215	5424	5424	1470	0	1470	660
Community Corrections	4101	13108	13027	6355	661	5694	2659
Youth Center	4125	35602	34451	32423	3385	25718	6783
House by the Side of the Road	4133	13064	13064	2225	0	2225	4115
Library Learning Resource Center	LLRC	5405	5405	3031	661	2370	720
Eastern Campus							
Head Start	1661	13243	13243	11462	3227	8235	4456
Eastern County Govt Center	415	16406	16406	5797	2067	3731	12900
Human Services - Towner	555	47162	46974	39119	37623	1496	5222
State Human Services Center	22	31825	31825	58794	0	29397	2685
Harriet Center	304	6810	6810	1829	1711	118	3366
Western Campus							
Western Service Center-Zeeb Rd.	705	27010	25272	15226	9223	4574	18224
Chelsea Courthouse	122	4987	4987	2689	2067	623	3674
Southern Campus							
O'Brien Center	2260	6069	4209	4209	2805	1242	1403
Family Court	2270	35461	26477	22035	4960	6249	12179
Community Mental Health	2140	27345	27345	13006	11757	1249	2961

**WASHTENAW COUNTY
PRELIMINARY SPACE PROGRAM
AUGUST, 2006**

Function	STAFF 2006	PO	WS	UNIT SF	TOTAL SF (2013)	TOTAL SF (2020)	TOTAL SF (2027)
Public Safety Services							
CIRCUIT COURT							
Probate Court Judge	1	1	-	240	240	240	240
Circuit Court Judge	5	5	-	240	1,200	1,200	1,200
County Court Administrator	1	1	-	150	150	150	150
Info and Tech Services Administrator	1	1	-	150	150	150	150
Deputy Trial Court Administrator	1	1	-	150	150	150	150
Judicial Attorney I/II/III	5	5	-	120	600	600	600
Management Analyst I/II	2	-	2	73	146	146	146
Central Scheduling Coordinator	1	-	1	73	73	73	73
Judicial Coordinator I/II/III	5	-	5	73	365	365	365
Administrator Coordinator	1	-	1	73	73	73	73
Case Evaluation Coordinator	1	-	1	73	73	73	73
Central Assignment Clerk	2	-	2	73	146	146	146
Court Officer	5	-	5	73	365	365	365
Sergeant	1	-	1	73	73	73	73
					3,804	3,804	3,804
Secondary Circulation					1,331	1,331	1,331
TOTAL - CIRCUIT COURT	32	14	18		5,135	5,135	5,135
DISTRICT COURT							
DISTRICT COURT JUDGE	3	3	-	240	720	720	720
ATTORNEY/MAGISTRATE	2	2	-	150	300	300	300
14A DISTRICT CT ADMINISTRATOR	1	1	-	120	120	120	120
DISTRICT COURT RECORDER	5	-	5	73	365	365	365
JUDICIAL COORDINATOR I/II/III	3	-	3	73	219	219	219
ADMINISTRATIVE COORDINATOR	1	-	1	73	73	73	73
PROBATION AGENT - DISTR CT	3	-	3	73	219	219	219
ADMINISTRATIVE SENIOR CLERK	1	-	1	73	73	73	73
SR DEPUTY DIST COURT CLERK	4	-	4	73	292	292	292
DIST COURT PROBATION COORD	3	-	3	73	219	219	219
DISTRICT COURT SITE SUPERV	3	-	3	73	219	219	219
DEPUTY DISTRICT COURT CLER	18	-	18	73	1,314	1,314	1,314
					4,133	4,133	4,133
Secondary Circulation					1,447	1,447	1,447
TOTAL - DISTRICT COURT	47	6	41		5,580	5,580	5,580
FRIEND OF THE COURT							
FRIEND OF THE COURT	1	1	-	150	150	150	150
DEPUTY FRIEND OF THE COURT	1	1	-	120	120	120	120
FOC LEGAL MANAGER	1	1	-	100	100	100	100
FISCAL SERVICES SUPERVISOR	2	2	-	100	200	200	200
FOC OFFICE SUPERVISOR	1	1	-	100	100	100	100
ADMINISTRATIVE COORDINATOR	1	-	1	73	73	73	73
ATTORNEY REFEREE - FOC	6	-	6	73	438	438	438
CHIEF JUDICIAL SERVICE OFF	1	-	1	73	73	73	73
EVALUATOR/MEDIATOR I/II/III	4	-	4	73	292	292	292
JUDICIAL SVC OFFICER I/II/III	2	-	2	73	146	146	146
EVALUATOR/MEDIATOR I/II/II	1	-	1	73	73	73	73
JUDICIAL SVC OFFICER I/II/II	2	-	2	73	146	146	146
EVALUATOR/MEDIATOR I/II/II	1	-	1	73	73	73	73
JUDICIAL SVC OFFICER I/II/II	2	-	2	73	146	146	146
SENIOR CASE MANAGER	2	-	2	73	146	146	146
CASE MANAGER I/II	19	-	19	73	1,387	1,387	1,387
CASE MANAGER I/II-MEDICAL	2	-	2	73	146	146	146
CASE MAINTENANCE SPECIALIST	3	-	3	73	219	219	219
FOC CASE SPECIALIST	6	-	6	73	438	438	438
CASE MAINTENANCE SPECIALIST	1	-	1	73	73	73	73
FOC CASE SPECIALIST	1	-	1	73	73	73	73
					4,612	4,612	4,612
Secondary Circulation					1,614	1,614	1,614
TOTAL - FRIEND OF THE COURT AREA	60	6	54		6,226	6,226	6,226

**WASHTENAW COUNTY
PRELIMINARY SPACE PROGRAM
AUGUST, 2006**

Function	STAFF 2006	PO	WS	UNIT SF	TOTAL SF (2013)	TOTAL SF (2020)	TOTAL SF (2027)
FAMILY COURT - JUVENILE							
DIVERSION/ADOPTION SUPERVISOR	1	1	-	150	150	150	150
PROBATION SUPERVISOR	2	2	-	150	300	300	300
IN-HOME INTERVENTION SUPERVISOR	1	1	-	150	150	150	150
CLERK RECORDER/FISCAL SUPER	1	1	-	150	150	150	150
FAMILY DIVISION REFEREE	3	3	-	120	360	360	360
JUVENILE CENTER ADMINISTRATOR	1	1	-	120	120	120	120
FAMILY DIVISION ADMIN COORD	1	1	-	100	100	100	100
JUVENILE COURT DRUG COORD	1	1	-	100	100	100	100
ADMINISTRATIVE COORDINATOR	1	1	-	100	100	100	100
CASA COORDINATOR	1	1	-	100	100	100	100
DIVERSION CASEWORKER	2	-	2	73	146	146	146
PROBATION OFFICER-IP	4	-	4	73	292	292	292
PROBATION OFFICER I/II	10	-	10	73	730	730	730
INHOME INTERVENTION SPECIALIST	4	-	4	73	292	292	292
FISCAL SERVICES/CLERK RECORDER	1	-	1	73	73	73	73
ATTY ASSIGNMENT/BILLING OFFICER	1	-	1	73	73	73	73
CLERK RECORDER	6	-	6	73	438	438	438
					3,674	3,674	3,674
Secondary Circulation					1,286	1,286	1,286
TOTAL FAMILY COURT - JUVENILE	41	13	28		4,960	4,960	4,960
PROBATE COURT							
PROBATE COURT REGISTER/REFEREE	1	1	-	150	150	150	150
JUDICIAL ATTORNEY I/II/III	1	1	-	120	120	120	120
DEPUTY PROBATE REGISTER	1	1	-	120	120	120	120
JUDICIAL COORDINATOR I/II/III	2	-	2	73	146	146	146
OFFICE SPECIALIST	3	-	3	73	219	219	219
DEP. REG. PROBATE/M.H. COO	1	-	1	73	73	73	73
GUARDIANSHIP/ADOPTION CASEWORKER	1	-	1	73	73	73	73
					901	901	901
Secondary Circulation					315	315	315
TOTAL - PROBATE COURT	10	3	7		1,216	1,216	1,216
PROBATION							
PROBATION SUPERVISOR	2	2	-	150	300	300	300
PROBATION AGENTS	18	-	18	73	1,314	1,314	1,314
CLERICAL	6	-	6	73	438	438	438
					2,052	2,052	2,052
Secondary Circulation					718	718	718
TOTAL - PROBATION AREA	26	2	24		2,770	2,770	2,770

**WASHTENAW COUNTY
PRELIMINARY SPACE PROGRAM
AUGUST, 2006**

Function	STAFF 2006	PO	WS	UNIT SF	TOTAL SF (2013)	TOTAL SF (2020)	TOTAL SF (2027)
SHERIFF - CENTRAL DISPATCH							
Dispatch Operations Supervisor	4	4	-	100	400	400	400
Communications Operator	13	-	13	73	949	949	949
					1,349	1,349	1,349
Secondary Circulation					472	472	472
TOTAL - SHERIFF CENTRAL DISPATCH	17	4	13		1,821	1,821	1,821
SHERIFF - JAIL							
Commander	1	1	-	150	150	150	150
Lieutenant	3	3	-	120	360	360	360
Director of Correction Services	1	1	-	120	120	120	120
Sear gent	7	7	-	100	700	700	700
Human Resources Tech. - SHE	2	2	-	100	200	200	200
Deputy	8	-	8	73	584	584	584
Corrections Officer	78	-	78	73	5,694	5,694	5,694
Community Service Officer	2	-	2	73	146	146	146
Account Clerk II	5	-	5	73	365	365	365
Office Specialist	1	-	1	73	73	73	73
Corrections Services Program Director	1	-	1	73	73	73	73
Correctional Services Counselor	1	-	1	73	73	73	73
Corrections Services Specialist	1	-	1	73	73	73	73
					8,611	8,611	8,611
Secondary Circulation					3,014	3,014	3,014
TOTAL - SHERIFF JAIL	111	14	97		11,625	11,625	11,625
SHERIFF - POLICE SERVICES							
Sheriff	1	1	-	240	240	240	240
Undersheriff	1	1	-	150	150	150	150
Commander - Support Services	1	1	-	120	120	120	120
Commander - Prevention Services	1	1	-	120	120	120	120
Commander	1	1	-	120	120	120	120
Business Manager	1	1	-	120	120	120	120
Lieutenant	4	4	-	120	480	480	480
Sergeant	14	14	-	100	1,400	1,400	1,400
Deputy Invest.	8	-	8	73	584	584	584
Deputy / Spec. Assignment	6	-	6	73	438	438	438
Deputy / Contract Support	6	-	6	73	438	438	438
DEPUTY	89	-	89	73	6,497	6,497	6,497
Property / Evidence Technician	1	-	1	73	73	73	73
Community Service Officer	1	-	1	73	73	73	73
Office Specialist	7	-	7	73	511	511	511
Administrative Assistant / SHE	1	-	1	73	73	73	73
Youth Case Worker	1	-	1	73	73	73	73
Deputy - SRP	3	-	3	73	219	219	219
Deputy - Marine	1	-	1	73	73	73	73
Animal Control Officer	2	-	2	73	146	146	146
					11,948	11,948	11,948
Secondary Circulation					4,182	4,182	4,182
TOTAL - SHERIFF - POLICE SERVICES AREA	150	24	126		16,130	16,130	16,130

**WASHTENAW COUNTY
PRELIMINARY SPACE PROGRAM
AUGUST, 2006**

Function	STAFF 2006	PO	WS	UNIT SF	TOTAL SF (2013)	TOTAL SF (2020)	TOTAL SF (2027)
PROSECUTING ATTORNEY							
Prosecuting Attorney Manager	1	1		150	150	150	150
Senior Assistant Prosecuting Attorney	1	1		120	120	120	120
Deputy Chief Assistant Prosecuting Attorney	1	1		120	120	120	120
Chief Assistant Prosecuting Attorney	1	1		120	120	120	120
First Assistant Prosecuting Attorney	4	4		100	400	400	400
Prosecuting Attorney Manager	1	1		100	100	100	100
Senior Management Analyst	1		1	73	73	73	73
Assistant Prosecuting Attorney I/II	17		17	73	1,241	1,241	1,241
Management Assistant	2		2	73	146	146	146
Management Assistant I/II	1		1	73	73	73	73
Victim / Witness Advocate	6		6	73	438	438	438
LEGAL CLERK	7		7	73	511	511	511
Senior Assistant Prosecuting Attorney	1		1	73	73	73	73
Assistant Prosecuting Attorney	1		1	73	73	73	73
Legal Assistant	1		1	73	73	73	73
Investigator / Process Services	1		1	73	73	73	73
Legal Clerk	3		3	73	219	219	219
Assistant Prosecuting Attorney I/II	1		1	73	73	73	73
Victim / Witness Advocate	1		1	73	73	73	73
Secondary Circulation					4,149	4,149	4,149
					1,452	1,452	1,452
TOTAL - PROSECUTING ATTORNEY AREA	52	9	43		5,601	5,601	5,601
PUBLIC DEFENDER							
PUBLIC DEFENDER	1	1	-	150	150	150	150
PUBLIC DEFENDER MANAGER I/II	1	3	-	100	300	300	300
SENIOR ASST PUBLIC DEFENDER	1	2	-	100	200	200	200
FIRST ASST PUBLIC DEFENDER	2	1	-	100	100	100	100
ASST PUBLIC DEFENDER I/II	11	1	-	100	100	100	100
LEGAL CLERK	5	-	8	73	584	584	584
Interns	35	-	35	73	2,555	2,555	2,555
Secondary Circulation					3,989	3,989	3,989
					1,396	1,396	1,396
TOTAL - PUBLIC DEFENDER	56	8	43		5,385	5,385	5,385
EMERGENCY MANAGEMENT							
DIRECTOR OF EMERGENCY MGT	1	1	-	150	150	150	150
MANAGEMENT ASSISTANT	1	-	1	73	73	73	73
EXECUTIVE SECRETARY	1	-	1	73	73	73	73
SENIOR MANAGEMENT ANALYST	1	-	1	73	73	73	73
EMERGENCY PLANNING ASSISTANT	1	-	1	73	73	73	73
Secondary Circulation					442	442	442
					155	155	155
TOTAL - EMERGENCY MNGEMENT	5	1	4		597	597	597

**WASHTENAW COUNTY
PRELIMINARY SPACE PROGRAM
AUGUST, 2006**

Function	STAFF 2006	PO	WS	UNIT SF	TOTAL SF (2013)	TOTAL SF (2020)	TOTAL SF (2027)
CHILDREN'S SERVICES - JUV. DETENTION							
DAYBREAK SUPERVISOR	1	1	-	150	150	150	150
DETENTION SUPERVISOR	4	4	-	120	480	480	480
DIRECTOR OF CHILDREN'S SERVICE	1	1	-	100	100	100	100
PROGRAM MANAGER CHILDREN'S SRV	1	1	-	100	100	100	100
MANAGEMENT ANALYST I/II	2	-	2	73	146	146	146
YOUTH HOME SHIFT COORDINATOR	1	-	1	73	73	73	73
YOUTH COUNSELOR-DAY TREATMENT	7	-	7	73	511	511	511
YOUTH COUNSELOR-JUV DETENTION	15	-	15	73	1,095	1,095	1,095
ADMINISTRATIVE SECRETARY	1	-	1	73	73	73	73
YOUTH ATTENDANT	4	-	4	73	292	292	292
COOK/JANITOR	3	-	3	73	219	219	219
SENIOR ACCOUNT CLERK I/II	2	-	2	73	146	146	146
Secondary Circulation					3,385	3,385	3,385
					1,185	1,185	1,185
TOTAL-CHILDREN'S SERVICES - JUV. DETENTION	42	7	35		4,570	4,570	4,570
COMMUNITY CORRECTIONS							
COMMUNITY CORRECTIONS DIRECTOR	1	1	-	150	150	150	150
ELECTRONIC MONITORING COOR	1	-	1	73	73	73	73
COMM. CORR. DEPUTY DIRECTOR	1	-	1	73	73	73	73
DRUG TESTING AGENT	1	-	1	73	73	73	73
COMM. CORR. CASEWORKER	1	-	1	73	73	73	73
COMM. CORR. CASEWORKER	1	-	1	73	73	73	73
ADMINISTRATIVE COORDINATOR	1	-	1	73	73	73	73
OFFICE SPECIALIST	1	-	1	73	73	73	73
Secondary Circulation					661	661	661
					231	231	231
TOTAL - COMMUNITY CORRECTIONS AREA	8	1	7		892	892	892
SUB-TOTAL - PUBLIC SAFETY SERVICES	657	112	540		72,509	72,509	72,509

**WASHTENAW COUNTY
PRELIMINARY SPACE PROGRAM
AUGUST, 2006**

Function	STAFF 2006	PO	WS	UNIT SF	TOTAL SF (2013)	TOTAL SF (2020)	TOTAL SF (2027)
HEALTH / COMMUNITY SUPPORT SERVICES							
STATE DEPT. OF HUMAN SERVICES							
Staff	-	-	-	-	-	-	-
Secondary Circulation					-	-	-
TOTAL - STATE DEPT. OF HUMAN SERVICES	-	-	-		-	-	-
CSTS (TREATMENT SERVICES)							
SERVICE COORDINATOR	1	-	1	73	73	73	73
CARE MANAGEMENT SUPERVISOR	1	1	-	150	150	150	150
DIRECTOR OF CSTS	1	1	-	120	120	120	120
HLTH SVC FINANCE ADMINISTRATOR	1	1	-	120	120	120	120
SENIOR MANAGEMENT ANALYST	1	-	1	73	73	73	73
FISCAL COORDINATOR	1	-	1	73	73	73	73
MANAGEMENT ASSISTANT	2	-	2	73	146	146	146
MANAGEMENT ANALYST I/II	1	-	1	73	73	73	73
SERVICE COORDINATOR	1	-	1	73	73	73	73
SENIOR FISCAL ASSISTANT	2	-	2	73	146	146	146
MENTAL HEALTH WORKER	1	-	1	73	73	73	73
CSTS OFFICE ASSISTANT	1	-	1	73	73	73	73
LICENSED PSYCHOLOGIST -CSTS	1	1	-	120	120	120	120
HEALTH SERVICES SUPERVISOR	1	1	-	120	120	120	120
MENTAL HEALTH PROFESSIONAL	1	1	-	120	120	120	120
CSTS OFFICE COORDINATOR	1	-	1	73	73	73	73
SERVICE COORDINATOR	1	-	1	73	73	73	73
MENTAL HEALTH NURSE	2	-	2	73	146	146	146
MENTAL HEALTH PROFESSIONAL	1	-	1	73	73	73	73
HEALTH SERVICES SUPERVISOR	2	2	-	120	240	240	240
CSTS OFFICE SUPERVISOR	1	1	-	120	120	120	120
CSTS PROGRAM ADMINISTRATOR	1	1	-	120	120	120	120
CSTS OFFICE ASSISTANT	3	-	3	73	219	219	219
CLIENT SERVICE MANAGER	1	1	-	100	100	100	100
MENTAL HEALTH PROFESSIONAL	13	-	13	73	949	949	949
					-	-	-
CLIENT SERVICE MANAGER	2	2	-	100	200	200	200
SERVICE COORDINATOR	1	-	1	73	73	73	73
CLIENT SERVICE MANAGER	1	1	-	100	100	100	100
HEALTH SERVICES SUPERVISOR	7	7	-	100	700	700	700
CSTS PROGRAM ADMINISTRATOR	1	1	-	120	120	120	120
MANAGEMENT ASSISTANT	1	-	1	73	73	73	73
CSTS OFFICE COORDINATOR	4	-	4	73	292	292	292
CSTS OFFICE ASSISTANT	5	-	5	73	365	365	365
MENTAL HEALTH PROFESSIONAL	4	-	4	73	292	292	292
CAC CLIENT SERVICE MANAGER	3	3	-	100	300	300	300
CARE MANAGER	1	1	-	100	100	100	100
CLIENT SERVICE MANAGER	9	9	-	100	900	900	900
MENTAL HEALTH WORKER	3	-	3	73	219	219	219
MENTAL HEALTH PROFESSIONAL	8	-	8	73	584	584	584
CARE MANAGER	1	1	-	100	100	100	100
CLIENT SERVICE MANAGER	9	9	-	100	900	900	900
MENTAL HEALTH WORKER	1	-	1	73	73	73	73
SERVICE COORDINATOR	3	-	3	73	219	219	219
MENTAL HEALTH NURSE	2	-	2	73	146	146	146
MENTAL HEALTH PROFESSIONAL	1	-	1	73	73	73	73

**WASHTENAW COUNTY
PRELIMINARY SPACE PROGRAM
AUGUST, 2006**

Function	STAFF 2006	PO	WS	UNIT SF	TOTAL SF (2013)	TOTAL SF (2020)	TOTAL SF (2027)
CLIENT SERVICE MANAGER	12	12	-	100	1,200	1,200	1,200
MENTAL HEALTH WRKR I/II CR	1	-	1	73	73	73	73
MENTAL HEALTH WORKER	1	-	1	73	73	73	73
MENTAL HEALTH ATTENDANT	1	-	1	73	73	73	73
MENTAL HEALTH PROFESSIONAL	2	-	2	73	146	146	146
SERVICE COORDINATOR	2	-	2	73	146	146	146
MENTAL HEALTH PROFESSIONAL	5	-	5	73	365	365	365
CAC CLIENT SERVICE MANAGER	1	1	-	100	100	100	100
CLIENT SERVICE MANAGER	2	2	-	100	200	200	200
MENTAL HEALTH NURSE	1	-	1	73	73	73	73
HEALTH SERVICES SUPERVISOR	6	6	-	120	720	720	720
CSTS OFFICE SUPERVISOR	1	1	-	120	120	120	120
CSTS PROGRAM ADMINISTRATOR	1	1	-	120	120	120	120
SERVICE COORDINATOR	3	-	3	73	219	219	219
MENTAL HEALTH PROFESSIONAL	1	-	1	73	73	73	73
CONTRACT PROCUREMENT REP-M	1	-	1	73	73	73	73
CARE MANAGER	1	1	-	100	100	100	100
CLIENT SERVICE MANAGER	1	1	-	100	100	100	100
DISPATCHER COORDINATOR	1	-	1	73	73	73	73
CSTS OFFICE COORDINATOR	2	-	2	73	146	146	146
CSTS OFFICE ASSISTANT	3	-	3	73	219	219	219
MENTAL HEALTH PROFESSIONAL	5	-	5	73	365	365	365
REGISTERED DIETICIAN - CSTS	1	-	1	73	73	73	73
MENTAL HEALTH CASEWORKER	1	-	1	73	73	73	73
CLIENT SERVICE MANAGER	15	15	-	100	1,500	1,500	1,500
MENTAL HEALTH WORKER	4	-	4	73	292	292	292
MENTAL HLTH WKR (JOB COACH)	2	-	2	73	146	146	146
MENTAL HEALTH WORKER	20	-	20	73	1,460	1,460	1,460
CLIENT DRIVER/ATTENDANT	8	-	8	73	584	584	584
MENTAL HEALTH ATTENDANT	2	-	2	73	146	146	146
MENTAL HEALTH WRKR I/II CROSS	1	-	1	73	73	73	73
MENTAL HEALTH WORKER	12	-	12	73	876	876	876
PRODUCTION ASSISTANT-CSTS	1	-	1	73	73	73	73
NURSE PRACTITIONER	1	-	1	73	73	73	73
STAFF PSYCHIATRIST	7	7	-	120	840	840	840
SERVICE COORDINATOR	1	-	1	73	73	73	73
MENTAL HEALTH NURSE	11	-	11	73	803	803	803
STAFF CHILD PSYCHIATRIST	1	1	-	120	120	120	120
OCCUPATIONAL THERAPIST	3	3	-	120	360	360	360
BEHAVIORAL PSYCHOLOGIST -	4	4	-	120	480	480	480
REGISTERED DIETICIAN - CSTS	1	-	1	73	73	73	73
STAFF PSYCHIATRIST	1	1	-	120	120	120	120
PORT SERVICES SUPERVISOR	1	1	-	120	120	120	120
SERVICE COORDINATOR	1	-	1	73	73	73	73
MENTAL HEALTH NURSE	2	-	2	73	146	146	146
MENTAL HEALTH PROFESSIONAL	2	-	2	73	146	146	146
CLIENT SERVICE MANAGER	3	3	-	100	300	300	300
MENTAL HEALTH WORKER	3	-	3	73	219	219	219
					23,514	23,514	23,514
Secondary Circulation					8,230	8,230	8,230
TOTAL - CSTS (TREATMENT SERVICES) AREA	273	105	168		31,744	31,744	31,744

**WASHTENAW COUNTY
PRELIMINARY SPACE PROGRAM
AUGUST, 2006**

Function	STAFF 2006	PO	WS	UNIT SF	TOTAL SF (2013)	TOTAL SF (2020)	TOTAL SF (2027)
WASHTENAW COUNTY HEALTH ORG.							
HEALTH SERVICES SUPERVISOR	1	1	-	150	150	150	150
EXECUTIVE DIRECTOR OF WCHO	1	1	-	150	150	150	150
WCHO PROGRAM ADMINISTRATOR	1	1	-	120	120	120	120
WCHO DIVISION MANAGER	1	1	-	100	100	100	100
MGR: PERSONAL HLTH SVCS	1	1	-	100	100	100	100
MANAGEMENT ASSISTANT	2	-	2	73	146	146	146
MANAGEMENT ANALYST I/II	2	-	2	73	146	146	146
WCHO DIVISION MANAGER	1	1	-	100	100	100	100
CONTRACT ANALYST	3	-	3	73	219	219	219
SERVICE COORDINATOR	1	-	1	73	73	73	73
WCHO DIVISION MANAGER	1	1	-	100	100	100	100
SENIOR MANAGEMENT ANALYST	1	-	1	73	73	73	73
MANAGEMENT ANALYST I/II	2	-	2	73	146	146	146
HUMAN SERVICES ANALYST I	1	-	1	73	73	73	73
OFFICE COORDINATOR	1	-	1	73	73	73	73
MEMBER SERVICES MANAGER	1	1	-	100	100	100	100
MANAGEMENT ANALYST I/II	2	-	2	73	146	146	146
WCHO PROGRAM ADMINISTRATOR	1	1	-	100	100	100	100
ADMINISTRATIVE COORDINATOR	1	-	1	73	73	73	73
ACCOUNTANT I/II/III	1	1	-	100	100	100	100
SENIOR FISCAL ASSISTANT	1	-	1	73	73	73	73
FISCAL ASSISTANT I/II	2	-	2	73	146	146	146
WCHO DIVISION MANAGER	1	1	-	100	100	100	100
SR. RECIPIENT RIGHTS OFFICER	1	-	1	73	73	73	73
RECIPIENT RIGHTS OFFICER I/II	6	-	6	73	438	438	438
MANAGEMENT ANALYST I/II	2	-	2	73	146	146	146
WCHO DIVISION MANAGER	2	2	-	100	200	200	200
SENIOR MANAGEMENT ANALYST	1	-	1	73	73	73	73
MANAGEMENT ASSISTANT	1	-	1	73	73	73	73
DATA ENTRY CLERK	1	-	1	73	73	73	73
HEALTH SVCS ACCESS PROFESSIONA	3	-	3	73	219	219	219
HEALTH SVCS ACCESS INTAKE SPEC	2	-	2	73	146	146	146
UTILIZATION REVIEW ANALYST	1	-	1	73	73	73	73
MANAGEMENT ANALYST I/II	1	-	1	73	73	73	73
SERVICE COORDINATOR	2	-	2	73	146	146	146
PES PROFESSIONAL	14	-	14	73	1,022	1,022	1,022
MENTAL HEALTH PROFESSIONAL	2	-	2	73	146	146	146
SENIOR MANAGEMENT ANALYST	1	-	1	73	73	73	73
MANAGEMENT ANALYST I/II	1	-	1	73	73	73	73
HEALTH SVCS ACCESS INTAKE SPEC	1	-	1	73	73	73	73
DATA ENTRY CLERK	1	-	1	73	73	73	73
CLERK TYPIST II	1	-	1	73	73	73	73
MANAGEMENT ASSISTANT	1	-	1	73	73	73	73
HEALTH SVCS ACCESS PROFESSIONA	2	-	2	73	146	146	146
HEALTH SVCS ACCESS INTAKE SPEC	1	-	1	73	73	73	73
WCHO PROGRAM ADMINISTRATOR	1	1	-	100	100	100	100
MANAGEMENT ASSISTANT	1	-	1	73	73	73	73
CONTRACT ANALYST	1	-	1	73	73	73	73
HEALTH SVCS ACCESS PROFESSIONA	2	-	2	73	146	146	146
					6,557	6,557	6,557
Secondary Circulation					2,295	2,295	2,295
TOTAL - WASTENAW COUNTY HEALTH ORG.	83	14	69		8,852	8,852	8,852

**WASHTENAW COUNTY
PRELIMINARY SPACE PROGRAM
AUGUST, 2006**

Function	STAFF 2006	PO	WS	UNIT SF	TOTAL SF (2013)	TOTAL SF (2020)	TOTAL SF (2027)
PUBLIC HEALTH							
REGISTERED DIETICIAN	1	1	-	100	100	100	100
MEDICAL DIRECTOR	1	1	-	150	150	150	150
ADMINISTRATIVE HEALTH OFFI	1	1	-	150	150	150	150
HLTH SVC FINANCE ADMINISTRATOR	1	1	-	150	150	150	150
MANAGEMENT ANALYST I/II	1	-	1	73	73	73	73
ACCOUNTING COORDINATOR	1	-	1	73	73	73	73
ADMINISTRATIVE COORDINATOR	1	-	1	73	73	73	73
EPIDEMIOLOGIST	1	1	-	100	100	100	100
SENIOR FISCAL ASSISTANT	2	-	2	73	146	146	146
P H PROGRAM ADMINISTRATOR	1	1	-	100	100	100	100
PROGRAM MANAGER/PUBLIC HEALTH	1	1	-	100	100	100	100
SENIOR MANAGEMENT ANALYST	1	-	1	73	73	73	73
MANAGEMENT ANALYST I/II	2	-	2	73	146	146	146
ADMINISTRATIVE COORDINATOR	1	-	1	73	73	73	73
SENIOR MANAGEMENT ANALYST	2	-	2	73	146	146	146
EMERGENCY PREPAREDNESS COORD	1	-	1	73	73	73	73
HEALTH EDUCATOR I/II	2	-	2	73	146	146	146
P H PROGRAM ADMINISTRATOR	1	-	1	73	73	73	73
SERVICE COORDINATOR	1	-	1	73	73	73	73
HEALTH EDUCATOR I/II	4	-	4	73	292	292	292
CLERK TYPIST II	1	-	1	73	73	73	73
HEARING/VISION TECH LEAD	1	-	1	73	73	73	73
HEARING/VISION TECH I/II	3	-	3	73	219	219	219
NURSE SUPERV/PRACTITIONER	1	-	1	73	73	73	73
PUBLIC HEALTH NURSE	1	-	1	73	73	73	73
PREVENTION SPECIALIST	1	-	1	73	73	73	73
SENIOR CLERK TYPIST	1	-	1	73	73	73	73
RECEPTIONIST	1	-	1	73	73	73	73
TB CONSULTANT	1	-	1	73	73	73	73
COMMUNICABLE DISEASE PRGM CORD	1	-	1	73	73	73	73
NURSE COORDINATOR	1	-	1	73	73	73	73
CLERK TYPIST II	1	-	1	73	73	73	73
NURSE SUPERVISOR	1	1	-	100	100	100	100
PUBLIC HEALTH NURSE	4	-	4	73	292	292	292
CLERK TYPIST II	1	-	1	73	73	73	73
PROGRAM SUPERVISOR-WIC	1	-	1	73	73	73	73
REGISTERED DIETICIAN	1	-	1	73	73	73	73
WIC PROGRAM ASSOCIATE	6	-	6	73	438	438	438
PUBLIC HEALTH NURSE	1	-	1	73	73	73	73
HEALTH SERVICES SUPERVISOR	1	-	1	73	73	73	73
P H PROGRAM ADMINISTRATOR	1	-	1	73	73	73	73
PUBLIC HEALTH NURSE	3	-	3	73	219	219	219
SOCIAL WORKER-HEALTH	3	-	3	73	219	219	219
NUTRITION SPECIALIST	1	-	1	73	73	73	73
FISCAL ASSISTANT I/II	1	-	1	73	73	73	73
NURSE COORDINATOR	1	-	1	73	73	73	73
PUBLIC HEALTH NURSE	1	-	1	73	73	73	73
CLERK TYPIST II	2	-	2	73	146	146	146
HEALTH SERVICES SUPERVISOR	1	-	1	73	73	73	73
COMMUNITY MENTAL HEALTH SPEC	2	-	2	73	146	146	146
HEALTH EDUCATOR I/II	2	-	2	73	146	146	146
					5,841	5,841	5,841
Secondary Circulation					2,044	2,044	2,044
TOTAL - PUBLIC HEALTH	75	8	67		7,885	7,885	7,885

**WASHTENAW COUNTY
PRELIMINARY SPACE PROGRAM
AUGUST, 2006**

Function	STAFF 2006	PO	WS	UNIT SF	TOTAL SF (2013)	TOTAL SF (2020)	TOTAL SF (2027)
HEAD START							
Head Start Admin. Coordinator	1	1	-	150	150	150	150
Senior Management Analysis	1	-	1	73	73	73	73
Management Analyst III	4	-	4	73	292	292	292
Head Start Admin. Coordinator	1	-	1	73	73	73	73
Administrator Coordinator	1	-	1	73	73	73	73
Child Development Professor	8	8	-	120	960	960	960
Cook - Head Start	2	-	2	73	146	146	146
Child Development Asst.	17	-	17	73	1,241	1,241	1,241
Clerk - Typist II	1	-	1	73	73	73	73
Janitor - Head Start	1	-	1	73	73	73	73
Nutrition Assistant	1	-	1	73	73	73	73
Secondary Circulation					3,227	3,227	3,227
					1,129	1,129	1,129
TOTAL - HEAD START AREA	38	9	29		4,356	4,356	4,356
COMMUNITY DEVELOPMENT DIRECTOR							
COMMUNITY DEVELOPMENT DIRECTOR	1	1	-	150	150	150	150
SENIOR MANAGEMENT ANALYST	1	-	1	73	73	73	73
FISCAL ANALYST I/II	1	-	1	73	73	73	73
MANAGEMENT ANALYST I/II	2	-	2	73	146	146	146
Secondary Circulation					442	442	442
					155	155	155
TOTAL - COMMUNITY DEVELOPMENT AREA	5	1	4		597	597	597
SUB-TOTAL - HEALTH / COMMUNITY SERVICES	474	137	337		53,434	53,434	53,434

**WASHTENAW COUNTY
PRELIMINARY SPACE PROGRAM
AUGUST, 2006**

Function	STAFF 2006	PO	WS	UNIT SF	TOTAL SF (2013)	TOTAL SF (2020)	TOTAL SF (2027)
LAND USE & ENVIRONMENT							
PARKS & RECREATION							
STAFF	-	-	-	-	-	-	-
Secondary Circulation					-	-	-
TOTAL - PARKS & RECREATION	-	-	-		-	-	-
PLANNING & ENVIRONMENT							
PLANNING SUPERVISOR	1	1	-	150	150	150	150
ENVIRONMENTAL SUPERVISOR	1	1	-	150	150	150	150
URBAN-ENVIRON HEALTH SUPERVISOR	1	1	-	150	150	150	150
OW&S-ENVIRON HEALTH SUPERVISOR	1	1	-	150	150	150	150
CUSTOMER SERVICE SUPERVISOR	1	1	-	150	150	150	150
PUBLIC WORKS OFFICE SUPERV	1	1	-	150	150	150	150
DIR OF PLANNING & ENVIRONMENT	1	1	-	120	120	120	120
PLANNING SERVICES DIRECTOR	1	1	-	120	120	120	120
ENVIRONMENTAL SVCS DIRECTOR	1	1	-	120	120	120	120
PUBLIC WORKS DIVISION DIRECTOR	1	1	-	120	120	120	120
BUILDING OFFICIAL	1	1	-	100	100	100	100
PLUMBING/MECH INSPECTOR	1	1	-	100	100	100	100
SENIOR SANITARIAN	4	-	4	73	292	292	292
PUBLIC HEALTH ENGINEER	1	-	1	73	73	73	73
ELECTRICAL INSPECTOR	1	-	1	73	73	73	73
MECHANICAL INSPECTOR	2	-	2	73	146	146	146
BUILDING INSPECTOR	3	-	3	73	219	219	219
SOLID WASTE COORDINATOR	1	-	1	73	73	73	73
ENVIRONMENTAL ANALYST	1	-	1	73	73	73	73
SANITARIAN	21	-	21	73	1,533	1,533	1,533
ASSOC/SR/PRINCIPAL PLANNER	6	-	6	73	438	438	438
SOIL EROSION CONTROL OFFICER	2	-	2	73	146	146	146
ENVIRONMENTAL EDUCATOR	1	-	1	73	73	73	73
CUSTOMER SERVICE SPECIALIST	14	-	14	73	1,022	1,022	1,022
ENVIRONMENTAL TECH I/II/III	1	-	1	73	73	73	73
Secondary Circulation					5,814	5,814	5,814
					2,035	2,035	2,035
TOTAL - PLANNING & ENVIRONMENT	70	12	58		7,849	7,849	7,849
DRAIN COMMISSION							
DRAIN COMMISSIONER	1	1	-	240	240	240	240
GIS SUPERVISOR	1	1	-	150	150	150	150
DEPUTY DRAIN COMMISSIONER	2	2	-	120	240	240	240
DIRECTOR OF FIELD SERVICES	1	1	-	100	100	100	100
SENIOR ENVIRONMENTAL ANALYST	1	-	1	73	73	73	73
DEPUTY OF ADMIN SERVICES	1	-	1	73	73	73	73
SENIOR ENVIRONMENTAL MANAGER	1	-	1	73	73	73	73
STORM WATER ENGINEER I/II	2	-	2	73	146	146	146
ACCOUNTING COORDINATOR	1	-	1	73	73	73	73
CONSTRUCTION INSPECTOR	1	-	1	73	73	73	73
GIS TECHNICIAN I/II/III	1	-	1	73	73	73	73
DRAIN INSPECTOR I/II/III/IV	6	-	6	73	438	438	438
DRAIN MAINTENANCE LABORER	2	-	2	73	146	146	146
Secondary Circulation					1,898	1,898	1,898
					664	664	664
TOTAL - DRAIN COMMISSION	21	5	16		2,562	2,562	2,562
SUB-TOTAL LAND USE & ENVIRONMENT AREA	91	17	74		10,411	10,411	10,411

**WASHTENAW COUNTY
PRELIMINARY SPACE PROGRAM
AUGUST, 2006**

Function	STAFF 2006	PO	WS	UNIT SF	TOTAL SF (2013)	TOTAL SF (2020)	TOTAL SF (2027)
CIVIC INFRASTRUCTURE							
CLERK							
COUNTY CLERK	1	1	-	240	240	240	240
CHIEF DEPUTY CLERK/REGISTER	3	3	-	150	450	450	450
DEPUTY CIRCUIT COURT CLERK	9	9	-	120	1,080	1,080	1,080
RECORD MANAGEMENT SPECIALIST	6	6	-	100	600	600	600
RECORDS RETRIEVAL & RET SPEC	5	-	5	73	365	365	365
SR CLERK/REGISTER ASSISTANT	3	-	3	73	219	219	219
SENIOR RECORDS MGMT SPECIALIST	1	-	1	73	73	73	73
RECORD MANAGEMENT SPECIALIST	5	-	5	73	365	365	365
SR CLERK/REGISTER ASSISTANT	2	-	2	73	146	146	146
MANAGEMENT ANALYST I/II	1	-	1	73	73	73	73
MANAGEMENT ASSISTANT	1	-	1	73	73	73	73
SENIOR RECORDS MGMT SPECIALIST	4	-	4	73	292	292	292
RECORD MANAGEMENT SPECIALIST	9	-	9	73	657	657	657
SR CLERK/REGISTER ASSISTANT	1	-	1	73	73	73	73
					4,706	4,706	4,706
Secondary Circulation					1,647	1,647	1,647
TOTAL - CLERK AREA	51	19	32		6,353	6,353	6,353
TREASURER							
COUNTY TREASURER	1	1	-	240	240	240	240
CHIEF DEPUTY TREASURER ADM	1	1	-	150	150	150	150
TAX/ACCOUNTING MANAGER	1	1	-	100	100	100	100
MANAGEMENT ANALYST I/II	2	-	2	73	146	146	146
ACCOUNTANT I/II/III	2	-	2	73	146	146	146
TREASURER CLERK SPECIAL. I	5	-	5	73	365	365	365
TAX SPECIALIST	1	-	1	73	73	73	73
TAX 4CLOSURE PREV SPEC I/II	1	-	1	73	73	73	73
					1,293	1,293	1,293
Secondary Circulation					453	453	453
TOTAL - TREASURER AREA	14	3	11		1,746	1,746	1,746
EQUALIZATION							
DIRECTOR OF EQUALIZATION	1	1	-	150	150	150	150
EQUALIZATION MANAGER	1	1	-	120	120	120	120
MANAGEMENT ANALYST I/II	2	-	2	100	200	200	200
PROPERTY DESCRIP TECH. I/II/III	2	-	2	73	146	146	146
EQUALIZATION APPRAISER I-III	2	-	2	73	146	146	146
GIS SPECIALIST I/II/III	1	-	1	73	73	73	73
EQUALIZATION APPRAISER I-III	4	-	4	73	292	292	292
EQUALIZATION TECHNICIAN	1	-	1	73	73	73	73
					1,200	1,200	1,200
Secondary Circulation					420	420	420
TOTAL - EQUALIZATION AREA	14	2	12		1,620	1,620	1,620
SUB-TOTAL - CIVIC INFRASTRUCTURE	79	24	55		9,719	9,719	9,719

**WASHTENAW COUNTY
PRELIMINARY SPACE PROGRAM
AUGUST, 2006**

Function	STAFF 2006	PO	WS	UNIT SF	TOTAL SF (2013)	TOTAL SF (2020)	TOTAL SF (2027)
SUPPORT SERVICES							
CORPORATION COUNSEL							
CORPORATION COUNSEL	1	1	-	150	150	150	150
Secondary Circulation					53	53	53
TOTAL - CORPORATION COUNSEL	1	1	-		203	203	203
COUNTY ADMINISTRATOR							
COUNTY ADMINISTRATOR	1	1	-	240	240	240	240
DEPUTY COUNTY ADMINISTRATOR	1	1	-	150	150	150	150
SENIOR MANAGEMENT ASSISTANT	1	-	1	100	100	100	100
MANAGEMENT ANALYST I/II	1	-	1	73	73	73	73
Secondary Circulation					563	563	563
					197	197	197
TOTAL COUNTY ADMINISTRATOR AREA	4	2	2		760	760	760
BOARD OF COMMISSIONERS							
COMMISSIONERS	11	11	-	240	2,640	2,640	2,640
Secondary Circulation					2,640	2,640	2,640
					924	924	924
TOTAL - BOARD OF COMMISSIONERS	11	11	-		3,564	3,564	3,564
FINANCE							
SENIOR ACCOUNTANT	2	2	-	150	300	300	300
FINANCE DIRECTOR	1	1	-	150	150	150	150
ACCOUNTING MANAGER	1	1	-	120	120	120	120
PURCHASING MANAGER	1	1	-	120	120	120	120
RISK MGMT. COORDINATOR	1	1	-	100	100	100	100
PAYABLES GENERALIST I/II	1	-	1	73	73	73	73
PAYROLL GENERALIST I/II	1	-	1	73	73	73	73
MANAGEMENT ASSISTANT	1	-	1	73	73	73	73
MANAGEMENT ANALYST I/II	1	-	1	73	73	73	73
PAYABLES ANALYST I/II	5	-	5	73	365	365	365
FINANCE ACCOUNTANT	2	-	2	73	146	146	146
SENIOR BUYER	1	-	1	73	73	73	73
BUYER I/II	1	-	1	73	73	73	73
SUPPORT SERVICES ASSISTANT	1	-	1	73	73	73	73
BUYER ASSISTANT I/II	1	-	1	73	73	73	73
Secondary Circulation					1,885	1,885	1,885
					660	660	660
TOTAL FINANCE AREA	21	6	15		2,545	2,545	2,545

**WASHTENAW COUNTY
PRELIMINARY SPACE PROGRAM
AUGUST, 2006**

Function	STAFF 2006	PO	WS	UNIT SF	TOTAL SF (2013)	TOTAL SF (2020)	TOTAL SF (2027)
HUMAN RESOURCES							
LABOR RELATIONS DIRECTOR	1	1	-	150	150	150	150
HUMAN RESOURCES DIRECTOR	1	1	-	150	150	150	150
HUMAN RESOURCES MANAGER	1	1	-	120	120	120	120
HUMAN RESOURCE GENERALIST I/II	4	-	4	73	292	292	292
MANAGEMENT ASSISTANT	1	-	1	73	73	73	73
					785	785	785
Secondary Circulation					275	275	275
TOTAL - HUMAN RESOURCES AREA	8	3	5		1,060	1,060	1,060
INFRASTRUCTURE & PLANNING							
Team Leader	1	1	-	150	150	150	150
LLRC Director	1	1	-	120	120	120	120
LLRC Team	6	-	6	73	438	438	438
Strategy & Budget Director	1	1	-	120	120	120	120
PD / OD Director	1	1	-	120	120	120	120
OD Coordinator	1	1	-	100	100	100	100
PD Coordinator	1	1	-	100	100	100	100
Administrative Support	1	-	1	73	73	73	73
Knowledge Manager	1	1	-	120	120	120	120
Content Coordinator	1	-	1	73	73	73	73
Help Desk Operations	3	-	3	73	219	219	219
1 Washtenaw Coordinator	1	-	1	73	73	73	73
Budget Manager	1	1	-	120	120	120	120
Budget / Grant Management	3	-	3	73	219	219	219
SS Project Coordinator / Java Programmer	1	-	1	73	73	73	73
Infrastructure Director	1	1	-	120	120	120	120
Operations and Maintenance Manager	1	1	-	120	120	120	120
East Operations	7	-	7	73	511	511	511
West Operations	8	-	8	73	584	584	584
Energy Program	1	-	1	73	73	73	73
Garage / Mail / Warehouse	9	-	9	73	657	657	657
Capital Projects	6	-	6	73	438	438	438
Design & Build	1	-	1	73	73	73	73
					4,694	4,694	4,694
Secondary Circulation					1,643	1,643	1,643
TOTAL - INFRASTRUCTURE & PLANNING	58	25	88		6,337	6,337	6,337

**WASHTENAW COUNTY
PRELIMINARY SPACE PROGRAM
AUGUST, 2006**

Function	STAFF 2006	PO	WS	UNIT SF	TOTAL SF (2013)	TOTAL SF (2020)	TOTAL SF (2027)
INFORMATION TECHNOLOGY							
WEB LEAD/SUPERVISOR	1	1		150	150	150	150
HELP DESK SUPERVISOR	1	1		150	150	150	150
NETWORK ADMINISTRATOR II	2	2		150	300	300	300
ORACLE DATABASE OPS AD II	1	1		120	120	120	120
DIRECTOR OF INFO & TECH SV	1	1		120	120	120	120
JAVA PROGRAMMER II	1	1		100	100	100	100
MGR OF TECHNICAL OPERATIONS	1	1		120	120	120	120
MGR OF APPLIED TECHNOLOGY	1	1		120	120	120	120
GIS COORDINATOR	1	1		100	100	100	100
APPLICATION SPECIALIST II	4	4		100	400	400	400
NETWORK ADMINISTRATOR I	3	3		100	300	300	300
ORACLE DATABASE OPS AD I	1	1		100	100	100	100
JAVA PROGRAMMER I	2	2		100	200	200	200
KNOWLEDGE MANAGER	1	1		100	100	100	100
SUPPORT SVCS PROJECT MGR	1	1		100	100	100	100
APPLICATION SPECIALIST I	1		1	73	73	73	73
TELECOMMUNICATIONS ADMIN II	2		2	73	146	146	146
MANAGEMENT ANALYST I/II	1		1	73	73	73	73
GIS DEVELOPER I/II/III	2		2	73	146	146	146
SYSTEMS SUPPORT TECH III	1		1	73	73	73	73
SYSTEMS SUPPORT TECH I/II	3		3	73	219	219	219
HELP DESK SUPPORT I	2		2	73	146	146	146
					3,356	3,356	3,356
Secondary Circulation					1,175	1,175	1,175
TOTAL - INFORMATION TECHNOLOGY AREA	34	22	12		4,531	4,531	4,531
STRATEGY & BUDGET							
DIR of STRATEGIC PLAN & BUDGET	1	1		150	150	150	150
ORGANIZATIONAL DEVELOPMENT MGR	1	1		120	120	120	120
BUDGET COORDINATOR	1	1		100	100	100	100
SUPPORT SVCS PROJECT MGR	1	1		100	100	100	100
BUSINESS ANALYST I/II	2		2	73	146	146	146
MANAGEMENT ASSISTANT	3		3	73	219	219	219
BUSINESS ANALYST I/II	1		1	73	73	73	73
					908	908	908
Secondary Circulation					318	318	318
TOTAL - STRATEGY & BUDGET	10	4	6		1,226	1,226	1,226
SUB-TOTAL - SUPPORT SERVICES	147	74	128		20,224	20,224	20,224

**WASHTENAW COUNTY
PRELIMINARY SPACE PROGRAM
AUGUST, 2006**

Function	STAFF 2006	PO	WS	UNIT SF	TOTAL SF (2013)	TOTAL SF (2020)	TOTAL SF (2027)
OTHER							
EMPLOYMENT TRAINING							
HUM SVCS DIVISION DIRECTOR	1	1	-	150	150	150	150
SENIOR SERVICES SUPERVISOR	1	1	-	120	120	120	120
PROGRAM MANAGER	1	1	-	100	100	100	100
MANAGEMENT ASSISTANT	1	-	1	73	73	73	73
ADMINISTRATIVE SPECIALIST	2	-	2	73	146	146	146
COMMUNITY SERVICES PROFESSIONA	3	-	3	73	219	219	219
SR. FUND ACCOUNT SPECIALIS	2	-	2	73	146	146	146
CLIENT SERVICE MANAGER	1	1	-	100	100	100	100
MIS ASSISTANT	1	-	1	73	73	73	73
WEATHERIZATION PROG SPECIA	2	-	2	73	146	146	146
HUMAN SERVICES SPECIALIST	1	-	1	73	73	73	73
CLERK TYPIST II	2	-	2	73	146	146	146
NUTRITION SITE COORDINATOR	3	-	3	73	219	219	219
Secondary Circulation					1,711	1,711	1,711
					599	599	599
TOTAL - EMPLOYMENT TRAINING	21	4	17		2,310	2,310	2,310
LLRC							
DIRECTOR OF LIBRARY SERVIC	1	1	-	150	150	150	150
LIBRARY SERVICE ASSISTANT	1	-	1	73	73	73	73
LLRC SPECIALIST	1	-	1	73	73	73	73
LLRC COORDINATOR	1	-	1	73	73	73	73
LIBRARY TECH. COORDINATOR	1	-	1	73	73	73	73
LIBRARY COORDINATOR	1	-	1	73	73	73	73
LLRC FACILITY & TECH ASSISTANT I/II	1	-	1	73	73	73	73
LLRC FACILITY & TECH ASSISTANT I/II	1	-	1	73	73	73	73
Secondary Circulation					661	661	661
					231	231	231
Total LLRC	8	1	7		892	892	892
VETERAN'S SERVICES							
VETERANS SERVICES DIRECTOR	1	1	-	150	150	150	150
VETERAN SERVICES ANALYST I/II	1	-	1	73	73	73	73
VETERANS SERVICE OFFICER	2	-	2	73	146	146	146
VETERANS SERVICES ADMIN ASST	1	-	1	73	73	73	73
Secondary Circulation					442	442	442
					155	155	155
TOTAL - VETERAN'S SERVICES	5	1	4		597	597	597
MSU EXTENSION							
MSU PROGRAM COORDINATOR	1	1	-	150	150	150	150
DIRECTOR	1	1	-	120	120	120	120
STAFF	12	-	12	73	876	876	876
INTERNS	5	-	5	73	365	365	365
Secondary Circulation					1,511	1,511	1,511
					529	529	529
TOTAL - MSU EXTENSION	19	2	17		2,040	2,040	2,040
SUB-TOTAL - OTHER	53	8	45		5,839	5,839	5,839

Section 4 – Adjacency Diagram

		Health			
		CSTS	WCHO	Public Health	WHP
Public Safety and Justice	Circuit Court				
	FOC				
	Family Court - Juvenile				
	Probate Court	2			
	Probation				
	District Court				
	Sheriff- Central Dispatch				
	Sheriff - Jail	2			
	Sheriff- Police Services				
	Prosecuting Attorney				
	Public Defender				
	Emergency Management			2	
	Clerk - Court Services				
	Community Corrections				
Children's Services - Juvenile Detention					
Health	CSTS		2	2	
	WCHO	2		2	
	Public Health	2	2		2
	WHP			2	
Children	State Department of Human Services		?		
	Head Start				
Land Use and Environment	Planning and Environment			2	
	Parks and Recreation				
	Drain Commissioner				
	MSU Extension				
Civic Infrastructure	Clerk / Register				
	Treasurer				
	Equalization				
Support Services	Corporation Counsel				
	County Administrator				
	Board of Commissioners				
	Finance				
	Human Resources				
	Support Services Infrastructure				
	Strategy and Budget				
Other	ETCS				
	Veterans Services				
	Library				
	Community Development				
Key					
1 - Primary level of interaction					
2 - Secondary level of interaction					

		Children	
		State Department of Human Services	Head Start
Public Safety and Justice	Circuit Court		
	FOC		
	Family Court - Juvenile		
	Probate Court		
	Probation		
	District Court		
	Sheriff- Central Dispatch		
	Sheriff - Jail		
	Sheriff- Police Services		
	Prosecuting Attorney		
	Public Defender		
	Emergency Management		
	Clerk - Court Services		
	Community Corrections		
Children's Services - Juvenile Detention			
Health	CSTS		
	WCHO		
	Public Health		
	WHP		
Children	State Department of Human Services		
	Head Start		
Land Use and Environment	Planning and Environment		
	Parks and Recreation		
	Drain Commissioner		
	MSU Extension		
Civic Infrastructure	Clerk / Register		
	Treasurer		
	Equalization		
Support Services	Corporation Counsel		
	County Administrator		
	Board of Commissioners		
	Finance		
	Human Resources		
	Support Services Infrastructure		
	Strategy and Budget		
Other	ETCS	2	
	Veterans Services		
	Library		
	Community Development		
Key			
1 - Primary level of interaction			
2 - Secondary level of interaction			

		Land Use and Environment			
		Planning and Environment	Parks and Recreation	Drain Commissioner	MSU Extension
Public Safety and Justice	Circuit Court				
	FOC				
	Family Court - Juvenile				
	Probate Court				
	Probation				
	District Court				
	Sheriff- Central Dispatch				
	Sheriff - Jail				
	Sheriff- Police Services				
	Prosecuting Attorney				
	Public Defender				
	Emergency Management				
	Clerk - Court Services				
	Community Corrections				
Children's Services - Juvenile Detention					
Health	CSTS				
	WCHO				
	Public Health	2			
	WHP				
Children	State Department of Human Services				
	Head Start				
Land Use and Environment	Planning and Environment	2	1	2	
	Parks and Recreation	2			
	Drain Commissioner	1			
	MSU Extension	2			
Civic Infrastructure	Clerk / Register				
	Treasurer				
	Equalization				
Support Services	Corporation Counsel				
	County Administrator				
	Board of Commissioners				
	Finance				
	Human Resources				
	Support Services Infrastructure				
Other	Strategy and Budget				
	ETCS				
	Veterans Services				
	Library Community Development				
Key					
1 - Primary level of interaction					
2 - Secondary level of interaction					

		Civic Infrastructure			
		Clerk / Register	Treasurer	Equalization	Corporation Couns
Public Safety and Justice	Circuit Court				
	FOC				
	Family Court - Juvenile				
	Probate Court				
	Probation				
	District Court				
	Sheriff- Central Dispatch				
	Sheriff - Jail				
	Sheriff- Police Services				
	Prosecuting Attorney				
	Public Defender				
	Emergency Management				
	Clerk - Court Services				
	Community Corrections				
Children's Services - Juvenile Detention					
Health	CSTS				
	WCHO				
	Public Health				
	WHP				
Children	State Department of Human Services				
	Head Start				
Land Use and Environment	Planning and Environment				
	Parks and Recreation				
	Drain Commissioner				
	MSU Extension				
Civic Infrastructure			2	2	
	Clerk / Register				
	Treasurer	2		2	
Civic Infrastructure		2	2		
	Equalization				
Support Services	Corporation Counsel				
	County Administrator				1
	Board of Commissioners				2
	Finance		2		2
	Human Resources				2
	Support Services Infrastructure				2
	Strategy and Budget				2
Other	ETCS				
	Veterans Services				
	Library				
	Community Development				
Key					
1 - Primary level of interaction					
2 - Secondary level of interaction					

		Support Services						
		County Administrator	Board of Commissioners	Finance	Human Resources	Support Services Infrastructure	Strategy and Budget	
Public Safety and Justice	Circuit Court							
	FOC							
	Family Court - Juvenile							
	Probate Court							
	Probation							
	District Court							
	Sheriff - Central Dispatch							
	Sheriff - Jail							
	Sheriff- Police Services							
	Prosecuting Attorney							
	Public Defender							
	Emergency Management							
	Clerk - Court Services							
	Community Corrections							
Children's Services - Juvenile Detention								
Health	CSTS							
	WCHO							
	Public Health							
	WHP							
Children	State Department of Human Services							
	Head Start							
Land Use and Environment	Planning and Environment							
	Parks and Recreation							
	Drain Commissioner							
	MSU Extension							
Civic Infrastructure	Clerk / Register							
	Treasurer			2				
	Equalization							
Support Services	Corporation Counsel	1	2	2	2	2	2	
	County Administrator		1	2	2	2	2	
	Board of Commissioners	1						
	Finance	2			1		2	
	Human Resources	2		1			2	
	Support Services Infrastructure	2					1	
	Strategy and Budget	2		2	2	1		
Other	ETCS							
	Veterans Services							
	Library							
	Community Development							
Key								
1 - Primary level of interaction								
2 - Secondary level of interaction								

		Other				
		ETCS	Veterans Services	Library	Community Development	Library
Public Safety and Justice	Circuit Court					
	FOC					
	Family Court - Juvenile					
	Probate Court					
	Probation					
	District Court					
	Sheriff- Central Dispatch					
	Sheriff - Jail					
	Sheriff- Police Services					
	Prosecuting Attorney					
	Public Defender					
	Emergency Management					
	Clerk - Court Services					
	Community Corrections					
Children's Services - Juvenile Detention						
Health	CSTS					
	WCHO					
	Public Health					
	WHP					
Children	State Department of Human Services	2				
	Head Start					
Land Use and Environment	Planning and Environment					
	Parks and Recreation					
	Drain Commissioner					
	MSU Extension					
Civic Infrastructure	Clerk / Register					
	Treasurer					
	Equalization					
Support Services	Corporation Counsel					
	County Administrator					
	Board of Commissioners					
	Finance					
	Human Resources					
	Support Services Infrastructure					
	Strategy and Budget					
Other	ETCS	2	2		2	
	Veterans Services	2				
	Library					
	Community Development	2				
Key	1 - Primary level of interaction					
	2 - Secondary level of interaction					

