



**Washtenaw County Department of Public Health
Environmental Health Division**

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2012 Fee Schedule

Body Art Facility Program

Annual inspection	\$210
Plan review for new or remodeled establishments	\$210
Reinspection fee to confirm correction of any critical item of non-compliance	\$106
Temporary facility inspection fee	\$131

Campground Inspection Program

	LOCAL FEE	STATE FEE	TOTAL
Annual inspection for campgrounds with less than 100 sites			\$274
Annual inspection for campgrounds with more than 100 sites			\$274 plus \$2 per site
Reinspection fee to confirm correction of any item of non-compliance			\$110
Inspection of Temporary Campgrounds:			
1-25 sites	\$82	\$82	\$164
26-50 sites	\$82	\$110	\$192
51-75 sites	\$82	\$138	\$220
76-100 sites	\$82	\$166	\$248
101-500 sites	\$82	\$248	\$330
501+ sites	\$82	\$551	\$633

Family Independence Agency Program

Inspection of private child care facilities, children's camps, child caring institutions, etc.:	
If facility is on municipal sewer and municipal water	\$114
If facility is on private well and/or sewage disposal system	\$199
Inspection of adult foster care facility, child day care home, children's foster care home, or AFC group home (1-6 residents)	\$114
Inspection of adult foster care facility, child day care home, children's foster care home, or AFC group home (7+ residents):	
If facility is on municipal sewer and municipal water	\$114
If facility is on private well and/or sewage disposal system	\$199
Plan review fee for new facilities, additions, etc.	\$85
Re-inspection of facility if performed within 6 months of original inspection	\$57

Mobile Home Park Program

Evaluation of proposed mobile home park site:	
1 - 25 sites	\$61
26 - 50 sites	\$121
51 - 100 sites	\$182
101+ sites	\$245

School Plan Review Program

Full review	\$312
Partial review with mechanical review	\$171
Partial review without mechanical review	\$85
Portable classroom review	\$85

Swimming Pool Program

Fee for collection and analysis of swimming pool water samples by Environmental Health staff	\$30
Inspection fee for annual licensing inspection (first pool)	\$150
Each additional pool	\$35
Fee for pool opening inspection for each inspection in excess of seasonal initial inspection	\$114
Fee to re-open a swimming pool previously closed by Environmental Health	\$114

Pollution Prevention Program

Reporting Fee: Based on maximum aggregate storage inventory at one time. Due with annual status sheet by March 1st each year.

500 gallons or less (4,000 lbs. or less)	\$57
501 gallons or more (4,001 lbs. or greater)	\$113
Pollution prevention late reporting fee (for status sheets received after March 1 st)	\$25

Inspection Fee: Based on maximum aggregate storage inventory at one time. Bulk storage tanks with proper secondary containment are not included in inspection fee calculation. Bill for appropriate fee will be sent after inspection has been conducted.

56 – 137 Gallons (450 – 1,100 lbs.)	\$171
138 – 500 Gallons (1,100 – 4,000 lbs.)	\$340
501 – 2,750 Gallons (4,001 – 22,000 lbs.)	\$679
2,751 – 5,500 Gallons (22,001 – 44,000 lbs.)	\$1,359
5,501 Gallons or more (44,001 lbs. or more)	\$2,265
Reinspection fees	\$171 per violation remaining at inspection
Optional service fee	\$113 per hour

Time of Sale Program**Inspection Report Filing/Review:**

Well	\$100
Sewage System	\$100
Both Well & Sewage System	\$150
Report review for illegal transfer	\$300

Inspector Technical Training:

Residential Well System Training	\$181
On-site Sewage System Training	\$181
Both Residential Well System Training & On-site Sewage System Training	\$291

Environmental Health Core Training:

Residential Well System Training	\$181
On-site Sewage System Training	\$181
Both Residential Well System Training & On-site Sewage System Training	\$291

Miscellaneous Time of Sale Fees:

Corrective action site visit (without permit)	\$108
Escrow closing fee	\$57
Authorization extension	\$50
Annual Inspector Certification Application	\$118

Food Service Program	LOCAL FEE	STATE FEE	TOTAL
<i>Food service establishment license fee, based on total building square footage:</i>			
0-1000 square feet	\$378	\$28	\$406
1,001-2,000 square feet	\$538	\$28	\$566
2,001-3,000 square feet	\$696	\$28	\$724
3,001- 5,000 square feet	\$855	\$28	\$883
>5,001 square feet	\$1,047	\$28	\$1,075
Mobile food units (charged the min. square footage fee)	\$378	\$28	\$406
<i>Non-profit organization food service establishment license fee, based on total building square footage:</i>			
0-1000 square feet	\$225	\$5	\$230
1,001-2,000 square feet	\$323	\$5	\$328
2,001-3,000 square feet	\$417	\$5	\$422
3,001-5000 square feet	\$512	\$5	\$517
>5,001 square feet	\$629	\$5	\$634
<i>Seasonal food service establishment license fee (operating less than 9 months/year), based on total building square footage:</i>			
0-1000 square feet	\$225	\$28	\$253
1,001-2,000 square feet	\$323	\$28	\$351
2,001-3,000 square feet	\$417	\$28	\$445
3,001- 5,000 square feet	\$512	\$28	\$540
>5001 square feet	\$629	\$28	\$657
<i>Food Service License Application Late Fee:</i>			
Late fee charged for license applications received after April 30	\$5/day		
<i>Temporary Food Service License Fees:</i>			
Temporary food service booth/location, for each booth/location	\$126	\$8	\$134
Temporary food that operates four (4) or more days in a row	\$191	\$8	\$199
Non-profit temporary food service establishment	\$64	\$5	\$69
<i>Temporary food service establishment that applies less than 4 business days before the event:</i>			
for profit	\$126 (+\$30 late)	\$8	\$164
for profit that operates four (4) or more days or in a row	\$191 (+\$30 late)	\$8	\$229
non-profit	\$64 (+\$15 late)	\$5	\$84
<i>Temporary food service establishment that applies less than 2 business days before the event:</i>			
for profit	\$126 (+\$60 late)	\$8	\$194
for profit that operates four (4) or more days or in a row	\$191 (+\$60 late)	\$8	\$259
non-profit	\$64 (+\$15 late)	\$5	\$84
<i>Temporary food service establishment that sets up for operation before applying for license:</i>			
for profit	\$253	\$8	\$261
non-profit	\$126	\$5	\$131
<i>Other food service licenses:</i>			
Special Transitory Food Unit (STFU) License	\$106	\$42	\$148
STFU inspection	\$90	\$0	\$90
Vending machine license	\$71	\$3	\$74
Food peddler inspection (ice cream trucks, etc.)	\$38	\$0	\$38

Food service plan review, based on total building square footage:	
0-1000 square feet	\$414
1,001-2,000 square feet	\$572
2,001-3,000 square feet	\$759
3,001-5000 square feet	\$889
>5,001 square feet	\$953
Mobiles & STFUs (charged the minimum square footage fee)	\$414
Food service plan review for proposed remodel of a CURRENTLY LICENSED establishment by the CURRENT OWNER, based on total building square footage:	
0-1000 square feet	\$207
1,001-2,000 square feet	\$286
2,001-3,000 square feet	\$380
3,001-5000 square feet	\$445
>5,001 square feet	\$476
Mobiles & STFUs (charged the minimum square footage fee)	\$207
Other food service plan review fees:	
Remodeling/construction that begins before plans have been submitted and approved	Double fee
Resubmitted or modified plans after plan approval	One-half fee
More than two site inspections required for approval of construction of a food service establishment	\$124 each extra inspection
Administrative Food Service Program Fees:	
Office Conference Fee	\$124
Informal Hearing Fee	\$194
Hearing Board of Appeals Fee	\$379
Re-inspection fee for each re-visit to a food service establishment to follow-up on critical items cited on two consecutive inspections	\$124 each visit
Fee for new owner that does not apply for new license prior to start of operation	\$318 plus license fee
Food service establishment change of owner fee	\$250

Onsite Sewage System Program

Residential Conventional Onsite Sewage Systems:

New soil evaluation per parcel	\$332
Conventional permit per parcel for new residential sewage systems (up to 2 inspections)	\$332
Replacement conventional permit (does not include soil evaluation)	\$352
Replacement conventional permit (includes soil evaluation)	\$443

Residential Alternative Onsite Sewage Systems:

New soil evaluation	\$394
Plan review	\$332
Permit (maximum of 4 inspections; additional inspections \$111/each)	\$552

Residential review of building addition impact on onsite sewage system/well:

Office review only	\$48
Site visit required	\$142

Repair permit:

Permit to perform repairs on the soil absorption system	\$131
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Tank only permit:

Permit includes one inspection; additional inspections \$111/each	\$100
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Multiple metes and bounds splits:

Plan review for multiple metes and bounds splits	\$332
Revised plan review (when significant changes are made to plans)	\$111

<i>Non-Residential (Commercial) Onsite Sewage Systems:</i>	
New soil evaluation	\$500
Plan review	\$332
Non-residential review of building addition impact on onsite sewage system/well	\$332
<i>Non-Residential (Commercial) Onsite Sewage Systems Permit Fee, based on gallons per day (GPD):</i>	
0-399 GPD	\$279
400-799 GPD	\$394
800-1199 GPD	\$500
1200-1599 GPD	\$616
1600-1999 GPD	\$721
2000-2999 GPD	\$857
3000 + GPD	\$972
<i>Subdivision/Site Condominium Review:</i>	
Units served by both onsite wells & onsite sewage systems	\$304/unit
Units served by municipal water supply & onsite sewage systems	\$195/unit
Units served by onsite wells & municipal sewer systems	\$116/unit
Review of modifications of previously approved subdivision or site condominiums	\$443
<i>Privately Owned Community Sewage Systems (POCSS):</i>	
POCSS Notification of Intent (based on a minimum of 5 hours staff time)*	\$332
POCSS Preliminary Design Application (based on a minimum of 20 hours staff time)*	\$2,314
POCSS Construction Permit Application (based on a minimum of 10 hours staff time)*	\$1,157
POCSS Installation Inspections (based on a minimum of 10 hours staff time)*	\$1,157
POCSS Operating Permit (every 5 years)	\$220
POCSS Annual Inspection	\$220
POCSS Transfer of Ownership	\$111
Annual Registration of Certified Operators	\$111
Late fee for failing to pay when due	\$5
Failure to submit Notification of Intent upon request from Washtenaw County	2 x minimum fee
Construction or operation without applicable permits	2 x minimum fee
* Additional hours that exceed the base minimum will be billed at \$111/hour	
<i>Operating Permit Report Review:</i>	
Review of onsite sewage system operating permit	\$52
Fee for late reviewing operational inspection report	\$100
<i>Septic System Installation & Repair Contractor Certification:</i>	
Training class	\$53
Examination	\$53
Registration (renew every 2 years)	\$106
<i>Septic System Operation & Maintenance Provider Certification:</i>	
Training class	\$53
Examination	\$53
Registration (renew every 2 years)	\$106
<i>Seasonal high water table evaluation:</i>	
Fee based on 6 site visits	\$332
<i>Proprietary system review:</i>	
Application to review new alternative proprietary system	\$552

Sewage permit renewal/re-issuance/transfer of ownership:	
Sewage permit renewal after expiration date when no construction has been initiated	50% of original fee
Sewage permit renewal after expiration date when construction has been initiated and at least one inspection has been conducted in the last 6 months	No fee. (Subsequent renewals are 50% of original fee.)
Other Sewage System Program Fees:	
Additional inspections required and not listed in base permit fee	\$111/each
Revised plan review fee per each review	\$332
Raw land evaluation to determine site suitability (minimum of 4 hours; \$109 per additional hour)	\$111/hour
Onsite Water Supply System Program	
Private residential onsite water supply systems:	
New well permit	\$250
Replacement well permit	\$250
Non-residential water supply systems:	
Type II (transient & non-transient)	\$443
Type III	\$443
Subdivision test wells & hydrogeological studies:	
Test well permits for hydrogeological studies; wells potentially used as potable water supply	\$332
Hydrogeological report review	\$443
Non-potable water supply systems:	
Non-potable well permits (one permit per site if direct push technology; one permit per well if other)	\$58
Auxiliary well registration	\$111
Non-potable Act 399 Part 127 wells (includes irrigation wells)	\$100
Sample collection:	
Water sample collection per site (lab fee not included)	\$58
Well permit renewal/reissuance/transfer of ownership:	
Well permit renewal	50% of permit fee
Miscellaneous Well & Sewage Items	
Re-inspection due to non-compliance:	
Construction non-compliance with permit conditions/approved plans (Red Tag). Red Tag fees must be paid prior to scheduling future inspections.	\$220
Construction or installation without approval:	
Installation of onsite sewage or well without prior approval of Environmental Health	2 x application & permit fees
Legal/Administrative well & sewage fees:	
Request for an appeal or variance	\$394
Deed document preparation	\$89
Expedited inspection fee	\$136
Site visit not included in permit fees	\$111
Office Fees	
Copying costs	\$0.20/page
FOIA requests taking more than 30 minutes to process	\$22/hour
Fee for returned check for non-sufficient funds	\$24
Refunds (processing charge for any fees refunded for those electing not to proceed after an application is made for any service)	\$17
Computer reports	Flat rate \$3.00 and \$0.50/page
Short-term radon test kit	\$10
Long-term radon test kit	\$20