

1. Check one:	2. Check one:
<input type="checkbox"/> Renewal License Application	<input type="checkbox"/> Fixed Establishment
<input type="checkbox"/> New Owner	<input type="checkbox"/> Mobile
<input type="checkbox"/> New Est. or Location	<input type="checkbox"/> Mobile Commissary
	<input type="checkbox"/> Vending Location: # of machines
	<input type="checkbox"/> Special Transitory Food Unit (STFU)

FOOD SERVICE LICENSE APPLICATION

Michigan Department of Agriculture & Rural Development
 As required by Act 92, Public Acts of 2000, as amended
 For license year ending:
April 30, 2013

License No. L2000ID

Mailing Address:

6. Applicant Information - MUST BE COMPLETED
 I certify that this information is accurate

Signature X	Date
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Printed name of owner or authorized agent

3. Business & Owner Information

Name of Establishment or Business (type or print)

Establishment Address (Number & Street, Box or Route)

City	Zip	County of Location
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Title	E-Mail
Establishment Phone No. ()	Home Phone No. ()
Fax No. ()	Emergency Phone No. ()

Name of Owner (First, MI, Last) (Individual or Corporation)

Owner's Address

City	State	Zip Code
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Renewal Due Date: April 30, 2012
Amount Due: _____
 If renewal application is submitted after April 30th, add \$ _____
 Make check payable to:

4. Mobile Establishment Licensing Information

Decal No. (Health Dept. Issued)	VIN No.
Vehicle Make	License Plate No. & State
Business Name on Vehicle	Commissary License No.

Washtenaw County Environmental Health

Mail application & fee payable to:

5. Vending Machine Location Information

Building Name and/or Building Number

Washtenaw County Environmental Health
P.O. Box 8645, 705 N. Zeeb Rd.
Ann Arbor, MI 48107-8645

THIS AREA FOR LOCAL HEALTH DEPARTMENT (LHD) USE

Delete License

Fee Exempt State: Yes No	_____ License Limitation
Fee Exempt Local: Yes No	STFU Last 2 Fee Inspection Dates
Fee Exempt Veteran: Yes No	_____

L2000ID (For MDA Use)	Seasonal Establishment <input type="checkbox"/> (check if seasonal)
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License No.	LHD No.	Civil Division
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Amount Received	Receipt No.	Check No.
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Signature of Health Department Representative Recommending Approval	Date
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Michigan Department of Agriculture & Rural Development
Food Service License Application
Instructions To Applicant

Renewal Application

- A. **Review Sections 1-5 for accuracy.** Please review the pre-printed application and make any necessary corrections. Please pay special attention to the facility name and address.
- a. **DO NOT USE THE RENEWAL FORM IF ONE OF THE FOLLOWING APPLY:**
- ✓ Change of ownership
 - ✓ Change in the physical location of establishment
 - ✓ Change of license type
- b. If one of these situations apply, fill out a new license application. To obtain a new "Food Service License Application", contact your local health department or download the form at: www.michigan.gov/mda (Licensing, Food Industries), or click on keyword and enter "foodserviceapp". The pre-printed renewal form should be returned to the local health department along with the new application.
- B. **Complete Section 6. Be sure to sign the application.**
- C. **Include license fee amount shown in Section 7.** Make checks payable to your local health department.
- D. **Special Transitory Food Unit (STFU) renewal applications.** If you are a Special Transitory Food Unit (STFU) as identified in box #2 on the application, you must include a copy of the two paid inspections, along with your application form and check.
- E. **Mail to your local health department before April 30th to avoid a late fee.**

New Application

- A. Complete all applicable parts of Sections 1-6. **Be sure to sign the application.**
- B. Contact your local health department for fee and mailing address if not shown in Section 7. Make checks payable to your local health department.
- C. Return completed application form along with the fee to your local health department.

Definitions

<p>Special Transitory Food Unit (STFU)- means a temporary food service establishment that operates throughout the state without the 14 day limit.</p>	<p>Mobile Food Service Establishment- means a food service establishment operating from a vehicle, trailer or watercraft which is not fully equipped for full food service and, therefore, must return to a licensed commissary at least once every 24 hours for servicing and maintenance.</p>
<p>Vending Machine Location- means a room, enclosure, space or area where one or more vending machines are installed and operated. When there is more than one vending machine location in a building, each shall be licensed separately.</p>	