

Continuum of Care Action Group Minutes

May 23, 2005, LLRC

3:00 – 5:00 pm

Attendees: Mitch Steils, Dale Wanty, Glynis Anderson, Sue Darius, Della Cloud, Ellen R. Schulmeister, Christine Davis, Dina Cooke, Gary Bell, Charles Coleman, Susan Sweet Scott, Jimena Loveluck, Julie Steiner, Camala Massey, Kate Warner, Diane Davidson, Mary Jo Callan, Mary Beth Lampe, Donna Sabourin, Michael Appel, Susan Hornefeld, Doug Anderson.

Staff Present: Mark Roby, Mike Scholl, Stacy Ebron, Shannon Wheeler

I. Welcome/Introductions:

- Ellen Schulmeister opened the meeting.
- Mitch Steils, Executive Director, WHA is replacing Diane Davidson as the HSCC representative on the CofC Action Group.

II. Announcements:

- The new director of the New membership agreement allows executive directors to name a proxy
- Please bring the forms to the next Action Group meeting or fax them to Mike Scholl at 544-6704.

III. Exhibit One Draft of the Continuum of Care Plan

- Ellen There is an emphasis on chronic homelessness because this is what HUD is focusing on.
- Under "Goals" section it was hard to make inferences about which Blueprint to End Homelessness goals could be tailored to chronic homelessness.
- "Table of Organization" needs feedback (page 2) by Tuesday, May 31.
- The "List of Planning Process Organizations" has a new reporting requirement for level of participation in planning process, please give feedback if anything jumps out at you as largely incorrect.
- "Project Performance" and "Leveraging" are from relevant parts of APR sections. Please look at mainstream resources you have and can identify as leveraged.
- Any additional feedback on section B.1.d "involvement of state and/or local elected officials"?

Continuum of Care Action Group Minutes

- Chronically homeless beds are being counted now by HUD in order to encourage communities to establish a set aside of beds for the chronically homeless
- Section C (3) written from the Blueprint
- Julie Steiner suggested the plan include Barrier Busters under "other" on the HUD Form 49976 CoC-L on page 18
- Please send any feedback by Tuesday, May 31.

IV. HUD SuperNOFA

- An organization can send any representative or combination of representatives to three consecutive meetings to become a member.
- Once the Executive Director has signed the action group membership agreement and has appointed a proxy, they can vote at their fourth meeting attended.
- For this meeting, as the third, no new members could vote yet but anyone who was a voting member on the old CoC board who transferred to the new action group could vote.
- *These members are: Donna Sabourin, Gary Bell, Dale Wanty, Denise Brown, Kate Warner, Michael, Doug, Mary Jo Callan, Ellen Shulmeister, Jimena Loveluck, and Susan Hornefeld.*
- If you miss three consecutive meetings, you voting privileges and must restart the process again.

V. Samaritan Housing Program, Ozone House

- Asking for 2 units/beds for the chronically homeless youth as a continuation of previous program which has 6 units/beds.
- Support services is 20% of program which is \$18,000 over 2 years
- Five out of seven participants meet the federal definition of chronically homeless.

VI. Renewal Project Prioritization

- The project team was Ellen, Jimena, and Mark.
- Asked people what was and was not working as well as what they wished for which got helped people talk about projects more qualitatively and constructively.
- Found all projects to be satisfactory in terms of the initial criteria they applied and established new criteria which emphasized chronically homeless.

Continuum of Care Action Group Minutes

- *Gary Bell offered a motion to approve the prioritization as presented by the project team. Michael Appel seconded the motion.*

[Motion was carried unanimously]

VII. HMIS Update

- Have completed the upgrade but are still working on an issue that affected income.
- The old system did not have a start and end date for income, so it would keep counting the initial income resulting in much higher incomes for each person.
- The system is ready for new people to be entered and training will begin in June.
- ABT Associates will be doing an evaluation which they will need information provided by July 15.
- Bowman, makers of ServicePoint, will include HUD security regulations and will be introducing a new reporting solution beginning next winter.
- Want to have a possible timeline for Point In Time survey on next meetings agenda and focus on data collection to try and have UM do an analysis. Will there be a survey done in 9/05 or 1/06?

VIII. Blueprint Update

- Work groups moving along at different speeds but there is a conveners meeting coming up where Mitch will ask for 6 month updates and plans to report on.
- Want to report on accomplishments according to the CoC plan
- Need to get out up to date accomplishments

IX. Adjournment and Final Comments

- Please email Ellen if you want an item on the agenda
- Mike is putting the new agreement form online, please fax or bring to the next meeting

Adjourned 4:30 pm

***Next Continuum of Care Action Group meeting is
June 27 from 3:00-5:00 PM at the LLRC***