



MSHDA NSP PROGRESS REPORT

SEPTEMBER 1, 2009

INSTRUCTIONS: Grantees under the Michigan NSP Program are required to prepare reports for submission each quarter. Please note that the report's content is subject to change based on MSHDA's reporting needs. The information provided should be cumulative from the beginning date of the grant's term of work performance. Failure to submit a complete program progress report may jeopardize further disbursement of grant payments by the State and could result in a negative determination of the grantee's capacity for administering grant funds.

A. PROJECT IDENTIFICATION

Grantee: City of Ann Arbor	Grant Number: 381
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B. PROJECT STATUS

NSP Grant Amount: \$850,000	Total NSP Payments Received: \$0
Total Leveraged Funds Expended: \$0	Total NSP Funds Expended: \$11,932.94
Is the NSP portion on schedule? <u>Yes</u> or No	Percent of project complete: _____0 %

Please Provide a brief status update of your NSP Project(s) - (identify any progress, problems, or delays).

If you need more space attach a page.

1. Please provide a brief summary of the accomplishments/progress that your city has made in creating and/or administering an NSP grant (i.e. database creation, increasing staff, capacity building, program design)

The City has contracted with Washtenaw County to administer the grant, but the City will still be the fiduciary. Washtenaw County has hired a full-time Compliance Analyst, who is responsible for administering all of the homebuyer and homebuyer education contracts; and a Management Analyst, who is responsible for managing all of the demolition contracts. An RFP was issued in January and all of the contractors were selected in March. Habitat for Humanity will provide 6 units of owner housing through an acquisition, rehab and resale program. Community Housing Alternatives will provide 6 units of owner housing through a homebuyer purchase and rehabilitation program. POWER Inc will act as fiduciary for the Washtenaw Housing Education Partners to provide 8 hours of homebuyer education. Avalon Housing Inc. will provide 23 acquire and rehabilitate 23 units of rental housing. The City will demolish 6 properties. All of the program guidelines have been written and adopted by the Urban County. We have met with our contractors to go over NSP requirements, administrative procedural steps and required forms. Staff have attended numerous trainings by HUD and MSHDA. The City has struggled to get the contracts executed because the City and County have been trying to work out how to administer the contracts from a legal and financial perspective. All of the contracts were executed with the County, and now we will need to terminate those contracts and execute contracts through the City's procurement process instead. As soon as the City attorney's office approves the contracts, they will be executed with the nonprofits mentioned above.

2. Have you accessed the OPAL system? Yes or No If yes, how many activities have you entered
 ___1___?

If you have not accessed the OPAL system and/or entered activities, please provide a brief explanation.

3. Will your city meet the initial award timeline and goals (see Exhibit "A" in Grant Agreement)? Yes or No
If no, please provide an explanation and timeline outlining the steps being taken to meet initial award goals.

I certify that to the best of my knowledge and belief this report is correct, complete, and accurately presents the current status of the approved NSP project.

Local Authorized Official Signature

Date