



Community Collaborative
of
Washtenaw County

Leadership Services and Membership Agreement

This agreement is between the Community Collaborative of Washtenaw County, a function of Washtenaw County in partnership with the community, human service agency, business, or other interested party and _____, (individual, public or private Agency or business, henceforth "Steward") at the following address:

Preamble:

The purpose of the Community Collaborative is to bring together the leaders in the community to advise on community priorities for Washtenaw County, facilitate the biennial community indicators report to improve the quality of life of all county residents.

The Community Collaborative, as an advisory body, is open to all interested parties including individuals, private businesses, private non-profits and public agencies.

The Steward agrees to participate fully in the collaborative process, and where appropriate and within the guidelines of their organization, commit resources—both financial and personnel—to the mission and vision of the Community Collaborative, and work within the broad leadership framework as set forth by the Community Collaborative. The Steward:

- a. Commits to attend collaborative meetings and functions;
- b. Agrees to support the vision/mission through the commitment of funding and staff where appropriate and within the guidelines of the organization (including core, mandatory and discretionary funding);
- c. Agrees to focus on improving the general condition of residents of Washtenaw County.

General Statements:

1. The Steward agrees that the purpose of the Community Collaborative is to provide proactive leadership to community initiatives focused on mutually agreed upon community outcomes. Further, the Community Collaborative may seek create community initiatives to achieve critical outcomes in the community that require the assistance and leadership of the Agency.
 - a. Participates in the creation of significant system improvement.
 - b. Agrees to take leadership responsibility where necessary to achieve the outcomes both within its own agency and in the community at large.

2. The Board Chair of the member agency will serve as the Community Collaborative Steward on behalf of the Agency with all rights and privileges as set forth by the Community Collaborative. If the Board is located outside of the county, a local representative of the organization may serve as a Steward.
 - a. The Board of member agency may designate another Board Member to serve as the Steward. The designee must serve on the Board of the representative agency.
 - b. The Stewards will meet a minimum twice per year or as needed.
 - c. The Executive Director or senior staff of the agency should not serve as the Steward, but may serve on the Executive Committee, Coordinating Group or may submit requests for Community Initiatives, Workshops or Roundtables.
 - d. For organizations that do not have an official board or where circumstances permit, the organization may petition the Executive Committee for alternative representation from their organization.
3. The member organization or individual will be required to pay annual dues to support the activities of the Community Collaborative. The dues will be commensurate with the size of the operating budget as set forth by the dues schedule in the Operating Guidelines. Financial and in-kind support from the membership demonstrates the importance of the vision/mission and the commitment of the participants.
4. The Steward commits to taking an active role in supporting the ideals expressed in the Vision, Mission and Values of the Community Collaborative. The Steward:
 - a. Commits to data-based practice implementation in accordance with Community Collaborative values.
 - b. Commits to promising practice development when data-based practices do not exist.
 - c. Commits to reducing duplication and filling service gaps.
 - d. Agrees to review and consider appropriate mergers when services overlap.
5. The Steward commits to support all work and ideals of the Community Collaborative as representatives of the community and as a community leader.
6. The Steward commits to working with the Community Collaborative to redefine how human services are funded and delivered in Washtenaw County.
 - a. The Steward agrees to advise on developing a more collaborative funding process.
 - b. The Steward agrees to advise on appropriate links between public and private funding to support community initiatives and to work to limit intra-agency competition that limit the effective delivery of services in the community.

In consideration of the above-described services, the Community Collaborative agrees to:

1. Provide a framework for leadership necessary to support the work of the Steward.
 - a. Provide a collegial, problem-solving approach to necessary changes in service delivery systems.
2. Provide staffing, administrative support and financial support to the priorities as set by the Community Collaborative.
 - a. Dedicated staff support from the Coordinator of the Community Collaborative.
 - b. Additional staff support from Member Agencies.
3. Provide a transparent process for setting broad community priorities that receive input from all participating Stewards, individuals and organizations.
 - a. To the greatest extent possible, funding from member agencies will be used to support the community priorities.

- b. To the greatest extent possible, both discretionary and mandatory funding for core services (safety net) from public agencies will be reviewed for compliance with best practices and for effectiveness in the community.
 - c. The Community Collaborative will be transparent with regard to identifying sources of funding to all members of the community.
4. Identify methods to share resources to further the collaborative effort.
 - a. Grants and allocations will be discussed as a regular agenda item of the Community Collaborative and Executive Committee.
 - b. Initiatives will be created for specific tasks.
 - c. Support Workgroups and Roundtables as set forth in the Operating Guidelines for feedback and quality control.
 5. The Community Collaborative will work cooperatively to ensure maximum leverage of resources already available, and maximum access and preparedness to pursue new funding opportunities as they become available.
 - a. Matching funds will be identified to support new funding opportunities.
 - b. Existing funds will be rededicated to high quality services.
 6. Every effort will be made to ensure that individual members are afforded the opportunity to accomplish tasks relevant to their agency or department within the context of their participation in the Community Collaborative.
 - a. To the greatest extent possible, the Community Collaborative will use the resources and structure to avoid unnecessary duplication of effort.

Agency Board Chair:

Agency Executive Director:

BY: _____

BY: _____

DATE: _____

DATE: _____

Chair –Community Collaborative of Washtenaw County

BY: _____

DATE: _____

Agreements to: Community Collaborative Agency

Dues

<i>Organization Operating Budget</i>	<i>Dues</i>
Greater than \$10,000,000	\$5,000
Between \$5,000,000 and \$9,999,999	\$2,500
Between \$1,000,000 and \$4,999,999	\$1,500
Between \$500,000 and \$999,999	\$1,000
Less than \$500,000	\$500

<i>Individual</i>	<i>Dues</i> \$500
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