

## Planning Advisory Board Charge and Duties

### Charge:

- To advise and make recommendations to the BOC and Administration on planning issues
- To implement BOC policies through discussion and development of planning initiatives
- To facilitate the cooperation and collaboration of the Planning and Environment Department with other county departments or agencies, especially those whose responsibilities affect planning issues
- To facilitate the cooperation and collaboration of Washtenaw County with other municipalities **and outside agencies.**
- To support staff and the BOC in fulfilling planning responsibilities as mandated by Michigan law
- **Advise and make recommendations to local municipalities**

### Duties:

- To review staff responses to local municipality master plan reviews and recommend position to the BOC
- To support staff work on regional plans and assist in communication with the BOC on County responses
- To support staff and the county community in **implementing** the County basic master plan, soliciting public comment, and presenting it to the BOC for approval
- To **update the County master plan** including continued dialogue **and consultation with all local municipalities, agencies, other County departments and the public** in Washtenaw County
- To facilitate educational efforts and service to municipalities by **all means available** .
- Coordinate **and coordinate** with regional and statewide planning organizations
- To communicate with neighboring counties on planning issues
- To assist in regular presentations to the BOC on planning policy issues
- To review and advise the BOC on proposed **County** ordinances or ordinance amendments affecting planning issues
- To comment upon and forward to the BOC Historic District Commission reports
- To represent planning issues on Boards and Commissions as designated by the BOC
- To integrate planning activities of County departments and County agencies through policy-level discussions and initiation of joint projects
- **To assist and advise the BOC on review of County plans, such as the Consolidated Housing Plan, prior to BOC adoption and approval**
- **To consider and comment upon the effects of any County policies on planning issues and vice versa (NOTE: Discussion at retreat was “as requested” or “proactively” but not yet determined)**
- **Review changes to local municipality zoning ordinances ??**