



MEMORANDUM

TO: Planning Advisory Board

From: Mike Scholl, Planner

Date: January 27, 2008

RE: Additional Recommendations for Local Government Workshop

Background:

- In addition to the findings relative to the Comprehensive Plan, there are some additional recommendations that will help us continuously improve the workshop.
- The recommendations were based on observations of participation and feedback from the participants.

Recommendations:

1. *Engage Local Units of Government in future workshop topics earlier in the year.*
 - Conduct a survey of the Local Units of Government on potential topics for 2008 in February as part of the follow up from the workshop.
 - The topics should also be consistent with the planned five year update to the Comprehensive Plan.
 - Include the workshop planning on the workplan of a designated planning staff member.
2. *Seek to balance the participation by increasing attendance from city and village planning staffs and commissions.*
 - Only 15 percent of the participants were from a city or a village.
 - As per recommendation #1, should seek to identify relevant topics that would drive attendance.
3. *The discussion groups yielded a great deal of feedback regarding the chapters of the County Comprehensive Plan even though no real consensus emerged. (See participant comment review)*
 - The Planning Department should review and incorporate the feedback into the planning five year updates.
 - Should provide specific follow up regarding the plan updates as it relates to the workshop.