

WASHTENAW COUNTY HISTORIC DISTRICT COMMISSION

Minutes of Monthly Meeting

DATE: May 6, 2004

TIME: 4:30 p.m.

**PLACE: 705 N. Zeeb Road, Ann Arbor, Michigan
Zeeb Road Room 2010**

1. Call to Order: Chair Nancy Snyder called the meeting to order at 4:30 p.m.

2. Roll Call: Jasper Pennington called the roll. Commissioners Pat Kelly, Tom Dodd, Mark Higbee, Don Riddering, Jasper Pennington, Pat Majher and Nancy Snyder were present constituting a quorum. Staff member Marnie Paulus was also present. Alice Ralph was absent. Jean King arrived later.

3. Approval of Minutes of April 2004 Meeting: **On a motion by Dodd, seconded by Riddering, the minutes were approved.**

4. Approval of Agenda: There was a request to add Wander Washtenaw and subtract the Education Committee **On a motion by Kelly, seconded by Higbee, the agenda was approved as amended.**

5. Introduction of Guests: None

6. Application Reviews: Paulus showed a sample of the asphalt roof shingles which she approved for the roof replacement of 9105 West Ann Arbor Road in Superior Township.

7. Business:

Merriman Farm: On a motion by Riddering, seconded by Kelly, the WCHDC voted to approve the Merriman Farm preliminary report. The motion carried.

Field Trip: The annual field trip will be July 8, 2004 from 4:30 – 6:30 pm and will be in lieu of a regular meeting. The group will meet at 705 N. Zeeb and carpool to Dexter Township to view Gordon Hall, Hudson Mills Cemetery, Bell Road Bridge, North Lake Cemetery, and Ferguson's log cabin in the lake district. After a box supper at Half Moon Lake State Park, the group will return to 705. N. Zeeb. Dodd, Kelly and Paulus will have vehicles.

8. Reports:

Communications: Paulus thanked the WCHDC for the flowering plant sent in honor of the Network Award and the HistWeb Phase II grant award. She also reported that Alice Ralph would take advantage of the scholarship to the NAPC conference this summer.

Staff Report:

- HistWeb Phase II has been awarded \$25,000 from the federal government and work will begin June 1, 2004. Paulus is the Project Director and she will be helped by Ina Hanel, Anne Kreykes, Kathy Holtz, Chris Watkins, Kim Wraight, IT, and Finance. Paulus outlined the survey work and data that would be added to the website in Phase II. There was discussion about the EMU campus being either registered or designated and Snyder volunteered to call Jane Schmiedeke since the campus is located in the jurisdiction of the YHDC.
- Paulus showed the WCHDC the Michigan Historic Preservation Network Award for HistWeb I and the letter and photo from Governor Granholm. She also reported that the WCHDC's activities for Historic Preservation Week were listed on the Mich.Gov website.
- Paulus asked the commissioners to look at the county website for information on the Bridge Workshop, the WCHDC award winners and the Network Award.
- Paulus attended sessions on Comprehensive Planning, appreciating the Recent Past and how to repair metal windows at the MHPN conference.
- Paulus reported that Glenn Miller will be erecting the gable barn on his property this summer (application approved in 2002).

Treasurer's Report: \$1085.06 remains in the WCHDC budget.

Report from Commissioners:

- MHPN Conference: Dodd and King enjoyed the Commissioners Workshop presented by the MHPN and shared information about the Open Meetings Act, Standards and Guidelines for Rehabilitation and a brochure from the Detroit HDC.
- Wander Washtenaw: Majher announced that 15 historic museums/properties in the county would be open the weekend of May 15-16 for an \$8.00 fee. She placed an ad in the Sunday paper and wrote an article for the Ann Arbor News.
- Task Force: Ralph drafted a letter which will be discussed in June.
- Marker Committee: Dodd reported that he and Majher will go out in the field with GIS staff, Nate Arnold, who will teach them how to use a GPS. They will search out the 52 markers, assess their

condition, photograph them and take coordinates from GPS. Dodd, Paulus and Majher also met with Harwood cemetery trustees to pick a location for the marker. **The ceremony is May 23, 2004 at 3 pm.**

- HDC Awards: The awards presentation on May 5, 2004 brought a full-house to the BOC chambers and people were pleased. It was suggested that next year the HDC meet the award recipients in the hallway at 6:15 pm to take photos and explain the ceremony. King asked Paulus to ask Tammy Richards for a copy of the video of the awards.

Snyder reiterated that to defend its decisions on awards, the nominees must tell the committee which of the Secretary of Interior's standards they have complied with and explain how. She would also like certification that the work was completed in the last two years with proof provided by before and after (2005) photos. The MHPN Awards announcement will provide an exemplar.

Since a noteworthy public presentation/workshop does not have to comply with the Secretary of Interior's Standards, Higbee volunteered to draft separate criteria for that type of award.

Agenda Items for June 3, 2004 Meeting:

- Harwood Cemetery Marker dedication on May 23 follow-up
- Field trip route and menu selections
- Task Force letter to LUGS (read and edit ahead of time)
- Review of WCHDC Awards Criteria (Higbee draft on workshop/presentation award)

9. Adjournment: The meeting adjourned at 5:58 p.m. **On a motion by Riddering, and seconded by Pennington, the meeting was adjourned.**

Respectfully submitted,

Marnie Paulus, Historic Preservation Coordinator
Washtenaw County Historic District Commission