WASHTENAW COUNTY
HISTORIC DISTRICT COMMISSION

MEETING AGENDA

DATE: **November 3, 2011**
TIME: **5:30 pm**
PLACE: **Washtenaw County Learning Resource Center**
4135 Washtenaw Avenue, Ann Arbor, MI

1. Call to Order/Roll Call
2. Public Comment
3. Consent Agenda Approval:
   - Minutes of September 8, 2011 Meeting
   - Agenda
   - Staff Report – Christensen

4. Business:
   - **Certificate of Appropriateness Application** For the Milton & Kittie Geer House, Superior Township – postponed until first 2012 meeting.
   - **Meeting Schedule for 2012**
     February 2nd, May 3rd, September 6th, and November 1st ?
   - **Preparation for Election of officers at first meeting of 2012**
     Nominations this meeting and vote on the first meeting of 2012?
   - **Northfield Township Historic Resource Survey,** etc. – Kelley
   - **Other Updates**

5. **Staff Updates** – Christensen
   - Approval of resolution for Jarvis School Study committee.
   - HDC Commissioner Reappointments
   - Two more week of Historic Tax Credit - ends November 15th

6. Adjournment

7. Next Meeting: Thursday, , 2012 at 5:30pm

Attachments:
Minutes of the September 8th, 2011 Meeting
Staff Report

Cynthia B. Christensen
Washtenaw County Office of Economic Development & Energy

Washtenaw County Historic District Commission
STAFF REPORT
November 2011

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1) **Jarvis Stone School Salem Township resolution for Study Committee Approved by WC BoC**
   The Washtenaw County Board of Commissioners approved the resolution to create Study Committee for the potential Jarvis Stone School Local Historic District on October 19th. Committee assignments have been given and work is under way! Study Committee meeting scheduled for November 17th at 1:00pm.

2) **Historic District Commissioner Appointments go before the WC BoC on December 7th**
   All three of the commissioners whose term expires December 31st have communicated with the County Clerk's office and have expressed their desire to continue service with the HDC. Swearing in of the commissioners will take place at first meeting of 2012.

3) **Historic Homeowner Tax Credits available for 2 more weeks.**
   The SHPO has announced the Michigan Historic Tax credits will be available to eligible historic home owners until the 15th of November.

Respectfully Submitted,

Cynthia B. Christensen
Washtenaw County Office of Economic Development & Energy

Washtenaw County Historic District Commission
Meeting Minutes

DATE:	**Thursday, _8 September_2011**
TIME:	**5:30 p.m.**
PLACE	**Washtenaw County Learning Resource Center (LRC)** **4135 Washtenaw; Ann Arbor, MI 48107**

Call to Order

- Meeting began at 5:48 pm with Nancy Snyder calling the meeting to order.

Roll Call

- **Present:** Nancy Snyder, Jean King, Alice Ralph, Elmer White, Paul Darling, and Ronald Woods
- **Excused and Absent:** Charles Gray, Peter Kelley and Jasper Pennington
- **Staff:** Cynthia B. Christensen

Consent Agenda Approval:

Elmer White moved to approve the Consent/Agenda and Ronald Woods 2nd. Vote was unanimous.

Additions/Deletions to tonight's agenda: None

Public Comment: None

Business:

- **Milton-Pung on Maternity leave.** (Had baby girl Charlotte today!)
- **HDC Expiring terms:** Nancy Snyder, Alice Ralph and Paul Darling's terms expire on December 31st. Encouraged to submit intent to renew and resume to Clerks office by September 30th.
- **Certificate of Appropriateness Application for Milton and Kittie Geer House:** Tabled until next month because project plans not yet complete.
- **Local Historic District Designation Application/Study Committee Recommendation:** Terry Czik, president of the Salem Area Historical Society presented information with the application and suggested Study Committee Members. A question was raised as to whether a member of the HDC should be on the study committee. Nancy Snyder volunteered to be the HDC advisor to the Jarvis Stone School Study Committee.
  Nancy Snyder questioned if all three buildings will be a part of the proposed Historic District. Mr. Czik had checked with Robb McKay of the SHPO office and he had given the OK for the buildings. *Alice Ralph moved to approve the application and potential Study Committee. Jean King 2nd. Vote of approval was unanimous.*
- **USS Washtenaw Co Artifacts:** Elmer White expressed his gratitude for serving on the committee that provided the case. Dedication ceremony was great. He encouraged all to go and see the display.
- **HistWeb:** It was suggested that a monitoring tool be added to record the number of visitors to the site.
- **Gordon Hall:** Final Report is on the ewashtenaw.org Preservation website. Alice Ralph expressed concern about the report being online. Staff will check on appropriateness.
- Jean King raised the question about changing the HDC meeting location. Staff to check on other possible locations.

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Suggested agenda items for next meeting: Elections of officers for 2012

Adjournment
Motion to adjourn by Elmer White and Paul Darling 2nd….. Unanimous vote

Time__6:35pm

The next HDC meeting is scheduled for Thursday 3 November 2011 at 5:30 p.m. in the Learning Resource Center (LLRC), 4135 Washtenaw Avenue, Ann Arbor, MI.