

Washtenaw County Senior Nutrition Program

Monthly Meal Order Record: Home Delivered Meals

Instructions: Please record the number of meals ordered from the caterer. Congregate and Home Delivered Meals ordered must be kept SEPARATE. Complete one sheet for Congregate Meals and one sheet for Home Delivered Meals. There is a column for meals served to help you with your planning; **this is required**.

Week 1

Date	Day	Hot Meals Ordered	Frozen Meals Ordered	Total Meals Delivered
	Mon.			
	Tue.			
	Wed.			
	Thur.			
	Fri.			
Weekly Total				

Week 4

Date	Day	Hot Meals Ordered	Frozen Meals Ordered	Total Meals Delivered
	Mon.			
	Tue.			
	Wed.			
	Thur.			
	Fri.			
Weekly Total				

Week 2

Date	Day	Hot Meals Ordered	Frozen Meals Ordered	Total Meals Delivered
	Mon.			
	Tue.			
	Wed.			
	Thur.			
	Fri.			
Weekly Total				

Week 5

Date	Day	Hot Meals Ordered	Frozen Meals Ordered	Total Meals Delivered
	Mon.			
	Tue.			
	Wed.			
	Thur.			
	Fri.			
Weekly Total				

Week 3

Date	Day	Hot Meals Ordered	Frozen Meals Ordered	Total Meals Delivered
	Mon.			
	Tue.			
	Wed.			
	Thur.			
	Fri.			
Weekly Total				

MONTHLY TOTAL ORDERED: _____

Month: _____

Site Name: _____

Fiscal Year: 2015-2016



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