Washtenaw County Senior Nutrition Program

Monthly Meal Order Record

Instructions: Please record the number of meals ordered from the caterer. Congregate and Home Delivered Meals ordered must be kept **SEPARATE**. Complete one sheet for Congregate Meals and one sheet for Home Delivered Meals. There is a column for meals served to help you with your planning; this is not required.

Week 1

Date	Day	Hot Meals	Frozen
		Ordered	Meals
			Ordered
	Monday		
	Tuesday		
	Wednesday		
	Thursday		
	Friday		
Weekly Total			

Week 4

Date	Day	Hot Meals	Frozen
		Ordered	Meals
			Ordered
	Monday		
	Tuesday		
	Wednesday		
	Thursday		
	Friday		
Weekly Total			

Week 2

Date	Day	Hot Meals	Frozen
		Ordered	Meals
			Ordered
	Monday		
	Tuesday		
	Wednesday		
	Thursday		
	Friday		
Weekly Total			

Week 5

Date	Day	Hot Meals	Frozen
		Ordered	Meals
			Ordered
	Monday		
	Tuesday		
	Wednesday		
	Thursday		
	Friday		
Weekly Total			

Week 3

Weekly Total			
	Friday		
	Thursday		
	Wednesday		
	Tuesday		
	Monday		
			Ordered
Date	рау	Ordered	Meals
Date	Day	Hot Meals	Frozen

MONTHLY TOTAL ORDERED:

Month:			
Site Name:			
Circle One:	Congregate	HDM	
Fiscal Year:	2013-2014		



