

# Washtenaw County Recipient Rights

## Training Dates

**All rights classes for direct care staff (DCS) will be held at 555 Towner, Room 1120.**

The training dates and times for Quarter II are:

Monday, January 9, 2012	1 pm - 4 pm
Thursday, January 26, 2012	1 pm – 4 pm
Tuesday, February 7, 2012	9 am – noon
Friday, February 24, 2012	1 pm – 4 pm
Monday, March 12, 2012	5 pm – 8 pm
Tuesday, March 27, 2012	9 am - noon

All Rights classes for DCS will continue to be on a “first come, first served” basis and limited to the first 30 people to arrive. **There will be no prior registration.** There will be a Rights Officers/designee present in the Atrium to sign attendees into the Rights class 15 minutes prior to the start of the training.

- The class will begin promptly at the listed time, and the class will be closed 10 minutes following the start of the class.
- Other important reminders to attendees:
  - You must present a picture ID (driver’s license, student ID, passport) to be allowed into the class
  - Be awake and alert during the entirety of the rights class
  - Stay for the entire class
  - Turn off cell phones during class. There is a scheduled break about half way through the class, when people may use their cell phones.
  - All DCS who successfully complete the rights class a will receive a certificate of completion before they leave the class. There will be no duplicates available of the certificates if DCS lose their copies
  - The completed form ***“Walk-in Registration & Class Completion List: Recipient Rights Training for Direct Care Staff”*** will be emailed to Providers following the class. This form will verify to Providers that their staff successfully completed the rights training. Providers are strongly encouraged to save the document as a reference to use to determine if a particular DCS did have rights training. **The Rights Office will not be able to take calls from Providers or DCS requesting training verification information.**

For questions about this new process, please contact the Rights Office directly at 734-544-3000.