



Community Mental Health Partnership of Southeast Michigan Regional Provider Meeting

January 29, 2010

9:30 – 12:00

Towner 2, Room 1120

MINUTES

1. Welcome and Announcements

- General news and updates
 - Introductions (10 min)
 - Monica McInnis is the new Contract Analyst with the WCHO.
 - Steve Weindorf wanted to remind providers that the Provider Group Committee meets at 9am prior to the provider meetings.
 - Office of Recipient Rights update (10 min)
 - Elyse Geeting is taking over for a maternity leave in the Rights Office in Monroe County for about the next 5-6 months.
 - Liz Boerkel explained that the Washtenaw Rights Office went thru the State audit and the findings explained the need to have time frames completed within a certain amount of time. Providers will send back the remediation form and have time frames indicated for either disciplinary or remedial actions.
 - Reminder that if staff signs up for trainings and not attending or staff showing up for trainings and not pre-registering to please let Rights know.
 - Email listing-Due to issues with some providers not getting communications we would like everyone to indicate on the sign-up sheet if you have received emails from us. We will look into another avenue to electronically communicate to everyone.

2. Bed Bugs information(20 min)-handouts-Shauna Reitmeier

- We have provided various handouts on the bed bug infestation and ways to identify/prevent/and general maintenance of the bed bug infestation. This has become a wide spread issue and is not affiliated

with socio-economic status, level of functioning or individual cleanliness. We are trying to identify who has the issue right now in Washtenaw and looking into fair housing issues and that consumer rights are not being violated. If you suspect or know of anyone that you are working with has/had bed bugs, let us know, so that we can help you with this. Best way to get rid of them is to wash/dry in very hot temps. Bed bugs are primarily active at night. Review the handouts and follow the directions precisely.

3. New HIPAA rules, HITECH Act (20 min)-CJ Witherow presented a Power Point presentation. We have attached the Power Point presentation to these minutes.

- Changes on HIPAA and privacy rules arose with the Obama administration. This originated from the stimulus package and since the administration is providing funds regarding electronic health records they are looking closer at the electronic record standards. Anything that gets collected on a consumer is a health record and it is protected by HIPAA/HITECH. Business Associates are now covered under HIPAAA-same regulations as Covered Entities.
- If you are using a program other than Encompass you should check with your programmer to make sure that you are in compliance with the HIPAA/HITECH.
If you are not clear about the violation call the Rights office to discuss.
- First report due to the Federal Gov't is due March 1st.
- Release of information needs to be specific about what the consumer is authorizing and must be doctor/record specific.
- Timeframes are included in the power point presentation on slides #19 & 20.
- April 12-23 the State DCH will come to do their annual site review. CJ does not have the actual dates that they will be coming to the agencies. Once she gets the schedule she will notify you. There are new access standards and they are mainly on the CMH level.

4. Medicaid and documentation of service verification (10 min)-CJ Witherow

- The Inspector General has been focusing on the Medicaid and Medicare Workplan. They are looking at Service verification more closely from Federal level to the CMH level.

5. Incident Reports (20 min) Sandy Keener-handouts

- Sandy explained the importance of IR's and having them submitted electronically.
- Incident Reports must have complete data. There is an expectation that the IR's have been completed accurately within 24 hours of incident.
- Donna Sabourin stated that the IR Tip sheet(handout) specifies what constitutes a complete IR.

- April 1st all providers must be directly entering or directly scanning each IR in Encompass. Exceptions will only approved by local CMH Director in writing.
 - Each local CMH will provide training, just contact them.
 - IR policy is being revised and will be going for approval soon.
 - Scanner requirement information can be obtained by contacting the WCHO help desk.
 - Scott Brown requested an update on the staff list in Encompass and the possibility of turning this over to the provider for them to update.
6. CLS Update(1 hour) Jackie Sproat, Sandy Keener-handouts
- The CLS provider manual was handed out at the meeting.
 - Any questions on the roll out of the CLS process, contact your local CLS rep. (Lenawee: Sandy Keener, Livingston: Mary Phillips, Monroe: Lisa Longworth, Washtenaw: Louise Hayward)

(This will begin at 11am and the non-CLS providers can leave at this point.)

7. Meeting adjourned at 12:

**Next Provider Meeting: May 21, 2010, 9:30 – 12:00
at 555 Towner, Room 1120 (old 107)**

(Please contact Rhonda Hall hallr@ewashtenaw.org with agenda suggestions)