



**Community Mental Health Partnership of Southeast Michigan
Regional Provider Meeting
September 17, 2010
9:30 – 12:00
555 Towner, Ypsilanti
Towner 2, Room 1120
MINUTES**

1. Welcome and Announcements

2. General news and updates (35 min)-Shauna Reitmeier

- **Introductions (5 min)**
- **Office of Recipient Rights update (20 min) Shelley Koyl**
 - New fax #734-544-6727 for Washtenaw Rights Department.
 - 30 Day Rights Orientation-See Handout
 - Shelley stated that there is a new training curriculum to replace the toolbox training. This is due to new MH guidelines from the State. Reminder that if you are pre-registered for a class you must attend or send a cancellation. There is a no-show fee for Washtenaw providers and the other affiliates might start charging also. Also, if you are planning on attending any training, you must pre-register prior to attending. You cannot drop in on trainings if you haven't pre-registered.
 - Shelley also indicated that there are some Rights policies that have been revised/approved. **Please look at the Policy Revisions handouts that are attached to these minutes.**
- **Finance Update (5 min)-Rondrea Green**
 - Rondrea stated that the WCHO has 2 new staff to the Budget Finance and Administrative Services (BFA) Dept.
 - Coral Lehman-Washtenaw Contracts 734-544-6717
lehmanc@ewashtenaw.org
 - Shirlee Chapman-Washtenaw Claims 734-544-6715
chapmans@ewashtenaw.org
- **Future Provider Meetings (5 min)**
 - Starting in 2011 FY we will be having local provider meetings. You will receive a calendar of the provider meetings for 2011 via email when the dates are set. There may be a few regional provider meetings to go over regional issues during the year.
 - The Health and Safety Fair will be happening on Sept 30th in the Towner Building in Room 1120 from 9am-12pm and 1-3pm. This will be the same presentation for each time frame.

3. Policy Revisions (20 min)-Steve Sheldon/CJ Witherow

- Steve Sheldon stated that there have been site visits with Substance Abuse providers. Policies will be brought to the meetings once they have been approved/revised. If there are changes in policies that affect the way that you have to carry out a function, you will be notified in a clear and timely manner. If you have any questions regarding policies please contact Steve Sheldon sheldons@ewashtenaw.org or CJ (734) 544-6819 witherowc@ewashtenaw, cell (734) 660-0778.

4. Compliance Update (30 min)-CJ Witherow

- CJ stated that the WCHO has re-structured as a PIHP. Compliance contacts for affiliates are Monroe- Bridget Gates, Lenawee-Melinda Perez, Livingston-Mary Phillips and Washtenaw=Jan Baltzell/CJ.
- State and Federal Audits were done this year-Federal review of the balanced budget act was a partial review. Focus was on Behavior Treatment committee-State contract change and local appeals process and local grievance process. Behavior treatment data will be changing a bit. Grievance process is different than the grievance appeal. Mental Health goes thru Customer Services. You can access the information from the State by accessing the Dept of Community Mental Health website and then search for technical advisory.
 1. The State is looking at more gentle approaches to addressing behavior and they are moving away from techniques like physical management. The State has also included some contractual changes in data to be reported to the State regarding behavior treatment. These changes include data which needs to be reviewed by Behavior Management Committees and reported to the Affiliate Performance Improvement Structure, which is the Affiliate Clinical Performance Team. With these changes, all providers must now indicate start and stop times for physical management incidents when writing incident reports. This change in Encompass will be in place by December 31st of this year.
- Site Reviews: Steve Sheldon and CJ are conducting the Mental Health Site reviews currently. Steve Sheldon, CJ, Anne Harrell and periodically Marci Scalera are conducting the Substance Abuse Site reviews.
 1. This is the time for Medicaid review by the federal government (Centers for Medicare and Medicaid Services/CMH), which focuses on whether States have adequate Medicaid Integrity programs and on verifying Medicaid services. If services cannot be verified in the amount, scope, duration, and definition/requirements of the service(s), monies will be taken back. The WCHO monitoring of providers (both mental health and substance abuse) have been revised to include more verification of Medicaid services.

5. Contract Boilerplate Changes (10 min)-Rondrea Green(Handout attached to these minutes)

- Rondrea stated that some of the counties might have already received their contracts. Contracts will continue to be 2 year contracts and will be going to the Washtenaw Board this month for approval. There are some changes to the boilerplate as stated in the handout that is attached to these minutes.
- There was a contract amendment that was sent out regarding the HIPAA/HITECH. This is now included in the new contracts.

6. Encompass 2.0 Demonstration (30 min)-Jackie Sproat(see Handout)

- Today is a demonstration and is not intended for training purposes. Training sessions will be set up later. Jackie passed out the sign-up sheets for training dates, you may also email kogachik@ewashtenaw.org and indicate date/time of session that you are signing up for.
- Encompass 2.0 is rolling out on Friday, 10/1. The www.ewcho will work for the new Encompass 2.0. The new name will be announced at a later date of the Encompass program. All reports from current Encompass system will still be available in the new system.
- All payment requests must be submitted for the previous financial year by 10/15/10. Claims for 10/1/10 and beyond must be submitted separately. You can not submit claims together for the 2009 and 2010 years.
- You will use the same log in that you have been using for the current system.
- Concerns: Site plans are to be signed by both the case manager and supervisors. More education and dialog to be done between site plans-MI/DD (Shauna).

7. Other: Provider Council

- There was discussion about a provider council and the need for it. The providers that were in attendance would like to have a provider council and requested that their email addresses be shared with Steve Weindorf. This will allow providers to have dialog with each other without having WCHO staff present, unless invited.

8. Meeting adjourned

(Please contact Rhonda Hall hallr@ewashtenaw.org with agenda suggestions)