

<b>WCHO PIHP POLICY for the COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEASTERN MICHIGAN</b>		<i>Policy and Procedure</i>  <i>Family Planning Services</i>	
Department: Office of Recipient Rights Author: Shane Ray		Local Policy Number (if used)	
Revision Date  2/4/10	Approval Date  4/20/10	Implementation Date  4/20/10	
<b>Archive Information</b>			
Date:			
Reason:			

**I. PURPOSE**

The purpose of this policy is to establish guidelines for notifying recipients and their legal representatives of the availability of family planning and health information services.

**II. POLICY**

It is the policy of the Community Mental Health Partnership of Southeastern Michigan (CMHPSM) that recipients and their legal representative will be notified of the availability of family planning and health information services.

**III. APPLICATION**

All recipients while under the care of any WCHO or Comprehensive Specialty Service Network (CSSN) staff, students, volunteers, and/or contractual agencies within the Community Mental Health Partnership of Southeastern Michigan.

**IV. DEFINITIONS**

Family Planning - Planning of the number of one's children through the use of birth control techniques.

Legal Representative - A legal representative is defined as any of the following:

1. A court-appointed guardian,
2. A parent with legal custody of a minor recipient,
3. In the case of a deceased recipient, the executor of the estate or court appointed personal representative,
4. A patient advocate under a durable power of attorney or other advanced directive.

**V. STANDARDS**

A. Recipients and their legal representatives, if applicable, shall be provided with notice of the availability of family planning and health information services.

B. This notice shall include a statement that mental health services are not contingent on the request or decision to engage in family planning or health information services.

C. Recipients and their legal representatives, if applicable, shall be provided with a referral to family planning or health information services upon request.

**VI. EXHIBITS**  
None

**VII. REFERENCE**

<b>Reference:</b>	<b>Check if applies:</b>	<b>Standard Numbers:</b>
Michigan Mental Health Code Act 258 of 1974	X	330.1707(1), 330.1752
MDCH Administrative Rules	X	330.7029
MDCH Revised Plan for Procurement of Medicaid Specialty Prepaid Health Plans	X	3.1.1.1

**VIII. PROCEDURES**

<b>WHO</b>	<b>DOES WHAT</b>
Case Manager, Supports Coordinator, or designated staff	<ol style="list-style-type: none"> <li>1) Informs recipient and their legal representative, if applicable, of the availability of family planning and health information services.</li> <li>2) Provides referral assistance for family planning or health information services upon request of the recipient or their legal representative.</li> <li>3) Referrals for pregnancy termination services shall not be provided for a minor recipient without consent from the recipient's legal representative.</li> </ol>
Recipient/Legal Representative, if applicable	<ol style="list-style-type: none"> <li>1) Maintain sole responsibility for all decisions related to family planning.</li> </ol>